

### **Retail SS Safety Risk Assessment Guidelines**

<b>Station Name:</b>			
<b>Address :</b>			
<b>Inspection Date :</b>		<b>Station status:</b> Existing / New	

NO	DESCRIPTION	MINIMUM REQUIREMENT	REMARKS	STATUS (Y/N)
<b>1.0</b>	<b>ACCESSIBILITY</b>			
1.1	Off loading area	<ul style="list-style-type: none"> <li>Flat surface</li> </ul>		
1.2	Vehicle maneuverability.	<ul style="list-style-type: none"> <li>Adequate height clearance.</li> <li>No restriction for vehicle reversal i.e please specify max tanker size recommended.</li> </ul>		
1.3	Road tanker position while off-loading.	<ul style="list-style-type: none"> <li>Facing exit at all times.</li> </ul>		
<b>2.0</b>	<b>SAFETY RISK</b>			
2.1	Potential source of ignition (ie. naked light).	<ul style="list-style-type: none"> <li>At least 4.5m away.</li> </ul>		
<b>3.0</b>	<b>RECEIVING FACILITIES</b>			
3.1	Receiving tank manifold & Storage tanks	<ul style="list-style-type: none"> <li>Match with hose size i.e 3.0 inch</li> <li>Marked with colour code and numbered</li> <li>All manifolds are locked</li> </ul>		
3.2	For night delivery	<ul style="list-style-type: none"> <li>Adequate lighting is available</li> </ul>		
<b>4.0</b>	<b>CUSTOMER REPRESENTATIVE</b>	<ul style="list-style-type: none"> <li>Authorized station representative to supervise off-loading operations.</li> </ul>		

**OTHER REMARKS/RECOMMENDATIONS**

-----

-----

-----

<b>INSPECT BY</b>		<b>REVIEWED BY</b>	
<b>Name</b>		<b>Name</b>	
<b>Designation</b>		<b>Designation</b>	
<b>Date</b>		<b>Date</b>	