



# DISTRIBUTOR RESERVATION FORM BROCHURE ORDER FORM

**(Please check yes and complete information if you need brochures sent)**

**Instructions – All information must be completed in order for the reservation to be valid.  
Email this form to your sales rep or customer service upon completion.**

### Account / Shipping Information:

Account Name: \_\_\_\_\_ Phone# \_\_\_\_\_  
Street Address: \_\_\_\_\_ County: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

### Programs:

Brochure Code: \_\_\_\_\_ Brochure Name: \_\_\_\_\_  
Prizes: \_\_\_\_\_ Yes No (N-1810 Standard Prize Program)  
Total # of Sellers: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date \_\_\_\_\_  
Estimated Retail: \_\_\_\_\_ Estimated Units: \_\_\_\_\_  
Estimated Delivery Date: \_\_\_\_\_

Brochure Order \_\_\_\_\_ Yes \_\_\_\_\_ No  
Parent Letter \_\_\_\_\_ Yes (if yes, please attach) \_\_\_\_\_ No  
Collate \_\_\_\_\_ Yes (.12 per kit) \_\_\_\_\_ No  
Ship to: \_\_\_\_\_ Organization/Account listed above \_\_\_\_\_ Distributor (check one)  
Date Required: \_\_\_\_\_

### Representative Information:

Distributor Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**NOTE:** All student pack orders below 250 units will incur an additional \$170 minimum student pack surcharge plus freight.

### ADDITIONAL NOTES:

NOTE – Please allow a minimum of 15 Business Days for delivery once your order has been placed.  
Any missing or replacement items must be reported within 48 hours.  
Any damages must be noted on the freight carrier's delivery receipt and pictures of the damage and damaged units must be sent to customer service to avoid additional charges.

Thank you for the opportunity to be of service.