

REPORT IDEAS BOOK

Powerful and Flexible Reporting in Retail Pro® 9

In today's retail environment, you have to deal with an overwhelming amount of transactional data originating from many different areas of your retail organization. Having a robust and flexible reporting solution that can consolidate all this information and present it in an easy-to-use, accurate and consistent manner is critical for success.

With Retail Pro 9, you can get an integrated reporting solution preloaded with 150+ standard reports that can have an immediate impact on your business and help you make better, more informed decisions. Using these standard reports, you can monitor key performance indicators (KPIs), track inventory stock levels, determine best/worst sellers, manage employee commissions, generate sales tax liability reports, determine top customers and much, much more. And if you have more sophisticated reporting needs, you can use any ODBC-compliant reports writer (such as Crystal Reports) to create custom reports for Retail Pro.

Retail Pro 9 Reports give you the ability to:

- Personalized reports within seconds
- Measure key inventory statistics (KPIs) against both margins achieved and inventory cost invested to ensure profitability and positive cash flow
- Monitor sales activity throughout the day using graphical reports by store, vendor, employee and even hour of day for key metrics such as total sales, average sales and margin
- Run end-of-day cash reconciliation reports that details the entire day's transaction activities
- Measure key customer statistics to better understand your customer's purchasing behavior and to develop more targeted marketing campaign
- Analyze sales data to measure the effectiveness of pricing campaigns and to guide purchasing
- Determine profit margin by individual item, salesperson, product category and more for a variety of time periods so high-margin items are adequately promoted
- Designate role-based access levels to each report to ensure sensitive information is protected and reports are distributed safely and securely
- Scheduled reports to run automatically
- Export reports to Excel, Notepad, PDF, HTML or Crystal Reports for further manipulation

Sales Reports

A number of reports are available to show items sold for a given date range – organized by item, style, department, store, vendor or even price point. There are also journal reports available to display sales transactions (with or without item details) by store.

Related Reports

- Sales: Item Summary
- Sales: Style Summary
- Sales: Department Summary
- Sales: Store Summary
- Sales: Vendor Summary
- Sales: Price Points by Dept
- Sales: Price Points by Style
- Sales: Receipt Journal

- On Hand/Sales: By Item
- On Hand/Sales: By Style
- Sales: No Sale by Dept
- Sales: No Sale by Vendor
- Sales: Vendor Sales vs. Returns Summary

SALES: Vendor Summary									
Vendor Code	Qty Sold	Ext Orig Price	Discount %	Ext Price	Ext Cost	Ext Margin Amt	Margin %		
025	8,202.00	0.00		8,202.00	1,050.00	6,000.00	80.00		
29	5,749.60	3.46		5,549.61	3,999.90	1,949.70	29.73		
24	416.92	3.08		403.11	232.08	177.96	42.43		
84	5,346.72	7.74		4,848.71	1,171.55	1,194.23	22.90		
35	2,000.02	6.60		1,989.00	1,225.00	723.00	29.12		
2	21.80	0.00		21.80	18.20	6.40	25.00		
16	1,100.00	0.20		1,097.80	440.00	650.00	59.01		
37	1,301.53	1.09		1,278.45	995.00	802.53	43.44		
38	1,274.92	2.02		1,249.12	378.00	892.89	89.74		
103	12,853.92	2.18		12,387.78	2,000.00	5,644.26	43.48		
142	10,848.68	0.49		10,586.03	6,398.00	4,254.83	39.68		
33	657.04	2.58		642.89	371.58	182.93	21.53		
88	1,422.82	6.52		1,327.72	1,053.71	294.06	20.64		
29	365.69	3.29		353.65	254.55	104.14	27.48		
4	400.00	0.00		400.00	190.00	300.00	75.00		
4	240.00	0.00		240.00	80.00	160.00	66.67		
24	423.20	2.92		411.01	240.00	183.96	41.61		

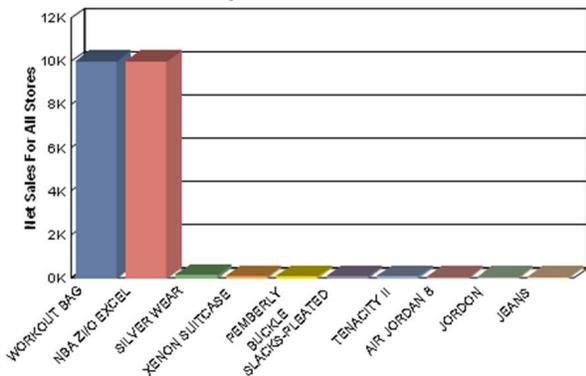
SALES: Department Summary									
DCS Code	DCS Name	Qty Sold	Ext Orig Price	Ext Price	Ext Cost	Ext Margin Amt	Margin %		
Subsidiary: 001									
ACCORTRXX	ACCESSORIES/ATHL	925	9,250.00	9,250.00	1,450.00	6,000.00	80.00		
ACCORVXX	ACCESSORIES/VIDE	89	1,420.32	1,347.79	1,053.71	294.06	21.82		
ACCORXXX	ACCESSORIES/STRE	4	400.00	400.00	190.00	75.00	75.00		
ACCORXXX	ACCESSORIES/STRE	10	1,100.00	1,100.00	450.00	650.00	69.09		
ACCORXXX	ACCESSORIES/STRE	10	1,100.00	1,100.00	450.00	650.00	69.09		
BFAMENXXX	BFAMENXXX	10,019	155,097.37	155,092.37	100,029.87	25,032.60	20.02		
BFOROMXXX	BFOROMXXX	12	120.40	122.82	102.72	18.60	15.16		
RECEIVED	RECEIVED	32	22,280.00	22,280.00	16,180.00	2,392.00	21.48		



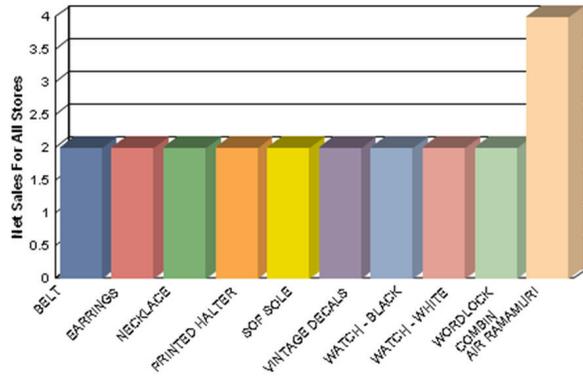
SALES: Item Summary

Report Date: 1/5/2012
Report Time: 17:23

Top 10 Items



Bottom 10 Items



SALES: Item Summary

DCS Code	Vendor Code	Description1	Attribute	Size	UPC	Qty Sold	Ext Price	Ext Cost	Ext Margin Amount	Margin %
Subsidiary: 001										
ACCVDVXXX	ESPN	NASCAR DVD KIT			50197	8	351.92	291.16	60.76	17.27
		NASCAR VOL 1: THE EXPLOSION			50067	14	156.40	127.50	28.90	18.48
		NASCAR VOL 2: DIR T.CARS.SPEED			50173	12	137.55	109.25	28.30	20.58
		NASCAR VOL 3: DRIVERS, RACES			50111	12	137.54	109.27	28.28	20.56
		NASCAR VOL 4: DEFINING MOMENTS			50166	12	137.55	109.29	28.26	20.55

Statistical Reports

A number of reports are available to display statistical information and Key Performance Indicators (KPIs) – such as GMROI, Sell Thru %, Stock/Sales, Turn and ADI (Average Daily Inventory) – which can be used to analyze the performance of items, styles, departments and vendors.

Related Reports

Sell Thru by DCS

Sell Thru by Style

Sell Thru by Vendor

Statistics: Item Sales by Department

Statistics: Item Sales by Vendor

Statistics: Items Turn vs. On Order

Statistics: Items by Department

Statistics: Items by Vendor

Statistics: Department

Statistics: Vendor

STATISTICS: Department						Report Date: 1/6/2012
STATISTICS: Department						Report Time: 15:34
DCS Code	Sold Qty	Turn (By Qty)	GMROI	Stock/Sale (By Qty)	ADI	
ACCDVXXX	14	0.75	0.31	1.43	18.72	18.79
ACCELEXXX	4	-182.50	-547.50	0.00	-0.02	206.59
ACCSUNXXX	2	0.05	0.08	20.00	38.79	18.77
ACCVITXXX	0	0.00	0.00	0.00	6.54	37.58
BPKMENXXX	2	0.00	0.00	10.00	-582.31	56.33
BPKWOMXXX	2	0.11	0.03	10.00	18.79	173.88
BRFGRYHRD	2	0.04	0.02	30.00	57.40	58.75
BRFWHLISOF	3	0.16	0.10	6.67	18.38	58.75
CHDFTWCAS	2	0.11	0.09	10.00	19.39	-54.00
EQPXXXBAS	8	0.05	0.03	27.88	149.78	75.15
EQPXXXBBS	4	-0.01	-0.01	10.00	-583.52	0.00
EQPXXXSOC	2	0.05	0.03	20.00	37.58	37.56
LUGCRYISOF	10	0.27	0.17	4.00	38.74	35.99
LUGTNKXXX	12	0.11	0.07	10.00	119.93	
LUGWHLHRD	12	0.07	0.09	15.00	170.92	
LUGWHLISOF	20	0.21	0.07	5.00	93.88	
MENACBEL	9	0.22	0.31	5.33	43.56	
MENACBOSK	4	0.11	0.04	10.00	37.57	

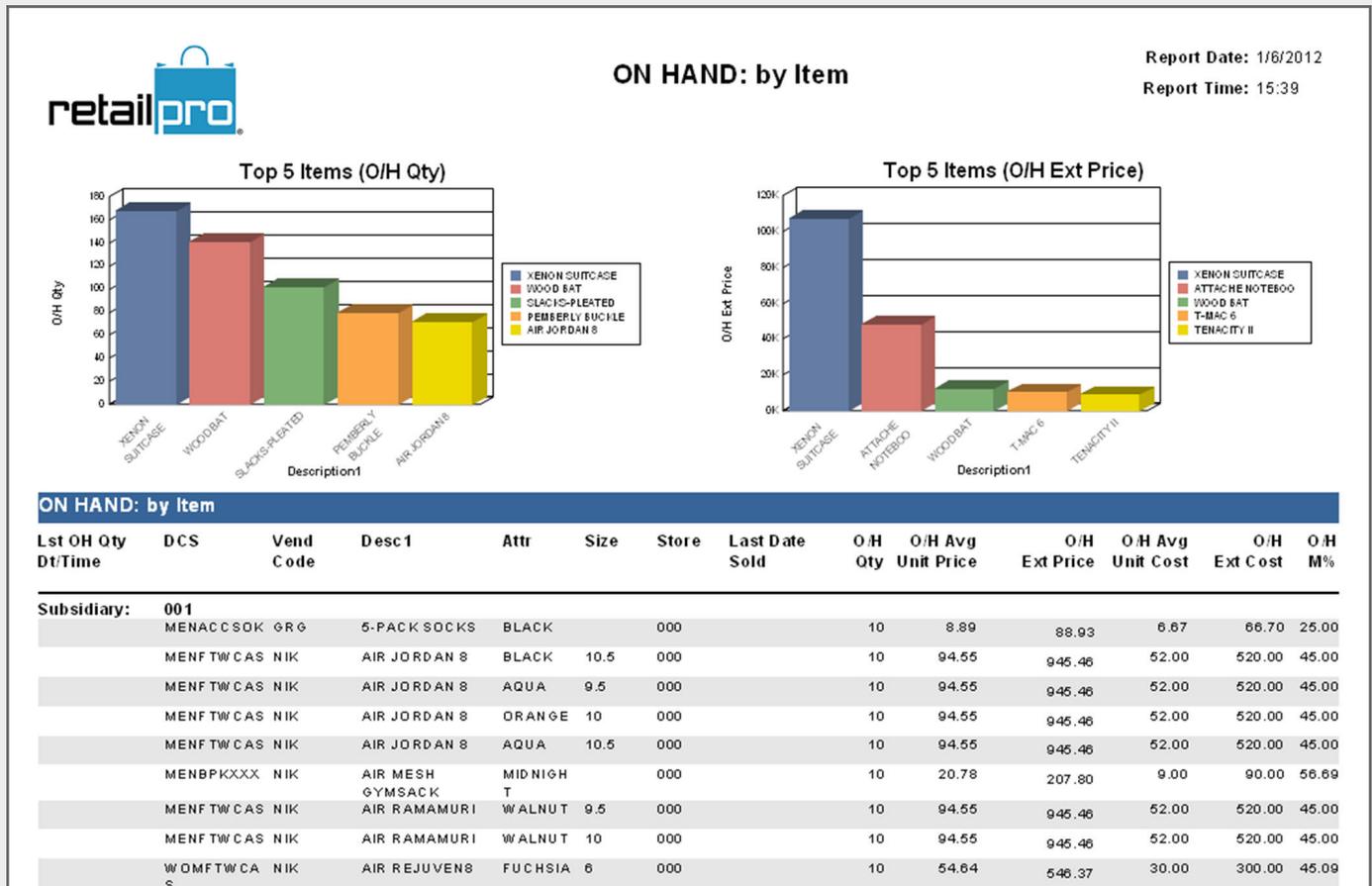
STATISTICS: Vendor							Report Date: 1/6/2012
STATISTICS: Vendor							Report Time: 15:37
Vendor Code	Vendor Name	Sold	Turn (By Qty)	GMROI	Stock/Sale (By Qty)	ADI	
ACM	ACME	825	4.83	19.32	0.23	181	
ADD	Adidas	8	0.11	0.05	10.00	75	
ADI	Adidas	4	0.11	0.08	10.00	38	
AF	American Flyer	20	0.21	0.07	5.00	94	
AND	Andiamo	10	0.27	0.17	4.00	39	
APA	Apara	2	0.11	0.04	10.00	20	
BOL	Bolle	2	0.05	0.08	20.00	39	
BRK	Birkenstock	8	0.21	0.17	5.00	38	
CHA	Champion	4	0.05	0.15	20.00	75	
COL	Columbia	16	0.12	0.10	8.75	134	
CON	Connie	106	1.90	1.26	0.57	56	
DICKIE	Dickie's	11	0.19	0.10	5.45	56	
ESPN	ESPN Sports	14	0.75	0.31	1.43	19	
GRG	George	8	0.21	0.11	5.00	38	
KEN	Kenneth Cole	4	-182.50	-547.50	0.00	0	
KJL	Kenneth Jay Lane	4	0.52	1.05	5.00	16	
LEE	Lee	4	0.11	0.08	10.00	38	
LEVI	Levi Strauss	43	0.19	0.10	5.58	225	
LIF	Lifestride	11	0.19	0.13	5.45	58	
LOU	Louisville Slugger	8	0.05	0.03	27.88	150	
MCK	McKlein	3	0.16	0.10	6.67	19	
MIZ	Issac Mizrahi	12	0.16	0.06	6.67	75	
MKS	MICHAEL KORS	2	0.65	5.23	4.00	6	
NIK	Nike	26	-0.08	0.20	10.77	-333	
ORG	Origins	4	0.11	0.22	10.00	38	

Inventory Reports

Inventory reports typically display the on-hand quantity (stock) levels or prices for all active items and styles. Additionally, inventory reports can display stock levels for a specific date.

Related Reports

- ON HAND: By Item
- ON HAND: By Style
- INVENTORY: Item Summary
- INVENTORY: Price Levels Summary
- INVENTORY: Totals Summary
- ON HAND by Date



ON HAND by Date Report

On Hand by Date reports display on-hand quantity (stock) levels for a specified date.

Related Reports

ON HAND: By Item

ON HAND: By Style

INVENTORY: Item Summary

INVENTORY: Price Levels Summary

INVENTORY: Totals Summary

On Hand By Date Report									
UPC	ALU	DCS Code	DESC 1	Attr	Size	O/H Qty	Unit Cost	Store Ext	Unit Cost
retailpro Report Date: 1/6/2012 Report Time: 3:44 pm									
On Hand By Date Report									
Sbs No: 1 Store: 0 000 San Francisco									
10,122.00	ITEM3	MENACCSOK	5-PACK SOCKS	BLACK		10	6.67		66.70
20,237.00		MENFTWCAS	AIR JORDAN 8	AQUA	10.5	10	52.00		520.00
20,206.00	STYLE1A	MENFTWCAS	AIR JORDAN 8	AQUA	9.5	10	52.00		520.00
20,213.00	STYLE1B	MENFTWCAS	AIR JORDAN 8	BLACK	10.5	10	52.00		520.00
20,190.00	STYLE1	MENFTWCAS	AIR JORDAN 8	ORANGE	10	10	52.00		520.00
20,084.00	DEMO8	MENBPKXXX	AIR MESH GYMSACK	MIDNIGHT		10	9.00		90.00
20,305.00		MENFTWCAS	AIR RAMAMURI	WALNUT	10	10	52.00		520.00
20,299.00		MENFTWCAS	AIR RAMAMURI	WALNUT	9.5	10	52.00		520.00
20,220.00	STYLE2	WOMFTWCAS	AIR REJUVEN8	FUCHSIA	6	10	30.00		300.00
50,159.00	ITEM6	WOMSHOCAS	AIR REJUVEN8 THONG	BLACK	8.0	10	24.95		249.50
50,081.00	DEMO8	WOMSHOCAS	AIR REJUVEN8 THONG	BLUE	6.5	10	24.95		249.50
50,128.00	ITEM3	WOMSHOCAS	AIR REJUVEN8 THONG	FUCHSIA	9.0	10	24.95		249.50
50,043.00	DEMO4	EQPXXXBAS	ALUMINUM BAT	CATALYST		10	121.45		1,214.50
50,289.00		EQPXXXBAS	ALUMINUM BAT	OMAHA		10	121.45		1,214.50
20,077.00	DEMO7	MENACCSOK	ASSORTED CUSHIONED S	WHITE		10	11.35		113.50
30,236.00	STYLE1B	BRFCRYHRD	ATTACHE NOTEBOOK - Sm	COPPER		10	551.00		5,510.00
30,229.00	STYLE1A	BRFCRYHRD	ATTACHE NOTEBOOK - Sm	GOLD		10	551.00		5,510.00
30,212.00	STYLE1	BRFCRYHRD	ATTACHE NOTEBOOK - Sm	SILVER		10	551.00		5,510.00
10,276.00		WOMACCHBG	BAMBOO TOTE BAG	BURGAND		10	42.68		426.80
10,184.00	ITEM9	WOMACCHBG	BAMBOO TOTE BAG	NATURAL		10	42.68		426.80
9,997.00		ACCBATXXX	BATH BUBBLES 1			10	2.00		20.00
9,980.00		ACCBATXXX	BATH BUBBLES 2			10	2.00		20.00
9,874.00		ACCBATXXX	BATH BUBBLES 3			10	2.00		20.00
98,762.00		ACCBATXXX	BATH BUBBLES 4			10	2.00		20.00
98,755.00		ACCBATXXX	BATH SALTS 1			10	2.00		20.00
9,867.00		ACCBATXXX	BATH SALTS 2			9	2.00		18.00

Best/Worst Reports

A number of reports are available to show the best and worst performers for different categories. For example, reports exist to show the top customers based on sales, the top items/styles/departments/vendor based on sales or profit margins. There are even reports to show top selling associates.

Related Reports

- Sales: Best Selling Associate by Net Sales
- Sales: Best Selling Customer
- Sales: Best Selling Department by Net Sales
- Sales: Best Selling Store by Profit Margin
- Sales: Best Selling Styles by Units
- Sales: Best Selling Vendor by Net Sales
- Sales: Worst Selling Style

SALES: Best Customers						Report Date: 1/6/2012
						Report Time: 15:27
SALES: Best Customers						
Customer ID	Customer Name	Qty Sold	Ext Price	Ext Discount Amt	Ext Margin Amt	Ext Cost
Subsidiary Name: 001						
5	Galileo Galilei	151	22,921.28	591.07	9,568.74	13,619.27
7	Sir Isaac Newton	144	20,766.66	1,792.35	8,434.67	12,367.18
1	Leonardo Da Vinci	208	18,180.32	931.29	10,693.93	7,560.72
6	Dorthea Madison	140	18,017.68	528.51	8,721.34	10,037.91
3	Anne Boleyn	140	17,037.13	0.00	8,737.12	10,312.98
4	Marco Polo	156	16,340.50	2,794.72	6,391.96	10,760.72
2	William Shakespeare	161	15,241.58	3,336.33	5,539.05	10,140.85
Subtotal by Subsidiary: 001		1,196	128,483.83	9,874.37	58,446.19	74,889.64
Grand Total:		1,196	128,483.83	9,874.37	58,446.19	74,889.64

retailpro		SALES: Best Selling Style (By Units)						Report Date: 1/5/2012
								Report Time: 17:54
SALES: Best Selling Style (By Units)								
DCS	Vendor Code	Description 1	Qty Sold	Ext Price	Ext Discount Amt	Ext Margin Amt	Ext Margin %	Ext Cost
Subsidiary Name: 001								
BPKMENXXX	NIK	WORKOUT BAG	10,013	125,059.00	(25.00)	25,032.50	20.02	100,029.87
EQPXXXBSK	SPA	NBA ZI/O EXCEL	10,010	473,371.01	(10.00)	223,122.90	47.13	250,250.00
ACCBATXXX	ACM	BATH BUBBLES 1	808	8,080.00	0.00	6,464.00	80.00	1,616.00
WOMFTWDRS	CON	SILVER WEAR	142	10,596.09	3.75	4,254.83	39.97	6,390.00
LUGWHLHRD	TITAN	XENON SUITCASE TROLLEY	98	53,556.88	8,252.73	27,603.51	49.73	27,900.00
LUGWHLHSD	AF	PEMBERLY BUCKLES	84	4,840.77	296.94	1,198.23	24.21	3,751.55
MENCLOCAS	LEVI	SLACKS-PLEATED	82	3,857.80	14.60	1,465.50	37.37	2,455.90
WOMFTWHIK	COL	TENACITY II	73	9,041.09	12.66	4,122.06	44.65	5,110.00
MENFTWCAS	NIK	AIR JORDAN 8	58	5,426.22	9.46	2,458.44	44.91	3,016.00
WOMFTWDRS	LIF	JORDON	56	3,662.42	0.00	1,492.70	39.99	2,239.70
MENSHOBT	TBH	JEANS	54	5,000.00	0.00	5,000.00	100.00	0.00
MENSHOBSK	ADD	T-MAC 6	39	5,549.61	0.00	1,848.70	32.16	3,899.90
MENCLOCAS	LEVI	CARGO SHORTS	39	608.55	0.79	188.75	30.55	429.00
WOMFTWCAS	BRK	MALIBU	37	1,767.45	0.00	802.53	44.55	999.00
MENCLOCAS	LEVI	LOOSE SHORTS	37	564.45	11.90	208.25	36.22	366.67
BRFCRYHRD	RIM	ATTACHE NOTEBOOK - SMALL	33	25,314.17	854.90	8,352.10	31.48	18,183.00
MENCLOWRK	DICKIE	SHIRT SHORT-SLEEVE PERFORM	33	542.69	2.53	182.93	32.99	371.58
MENFTWHIK	COL	TRAILMEISTER	30	3,346.70	0.00	1,519.20	44.66	1,890.00
ACCDVDXXX	ESPN	YEAR IN REVIEW 2006	30	417.64	48.07	119.57	28.01	307.26
WOMSHOCAS	NIK	AIR REJUVEN8 THONG	28	1,226.88	0.00	533.12	43.28	698.60
LUGCRYHSD	AND	VALAROSO GARMENT BAG	25	1,888.00	44.00	731.00	37.37	1,225.00
MENFTWCAS	SKE	TIER	25	1,225.19	0.00	552.75	44.12	700.00
WOMCLOCAS	LEE	MODERN FIT WALKING SHORTS	24	411.01	0.00	183.36	43.31	240.00
WOMCLOCAS	LEVI	FASHION SHORT SHORTS	24	303.71	0.00	103.68	33.26	208.08
MENFTWCAS	NIK	RAMAMURI	23	2,141.56	0.00	978.65	45.00	1,196.00
Subtotal by Subsidiary: 001			21,905	747,797.87	9,517.32	318,519.27	42.36	433,473.11
Grand Total:			21,905	747,797.87	9,517.32	318,519.27	42.36	433,473.11

Merchandise Reports

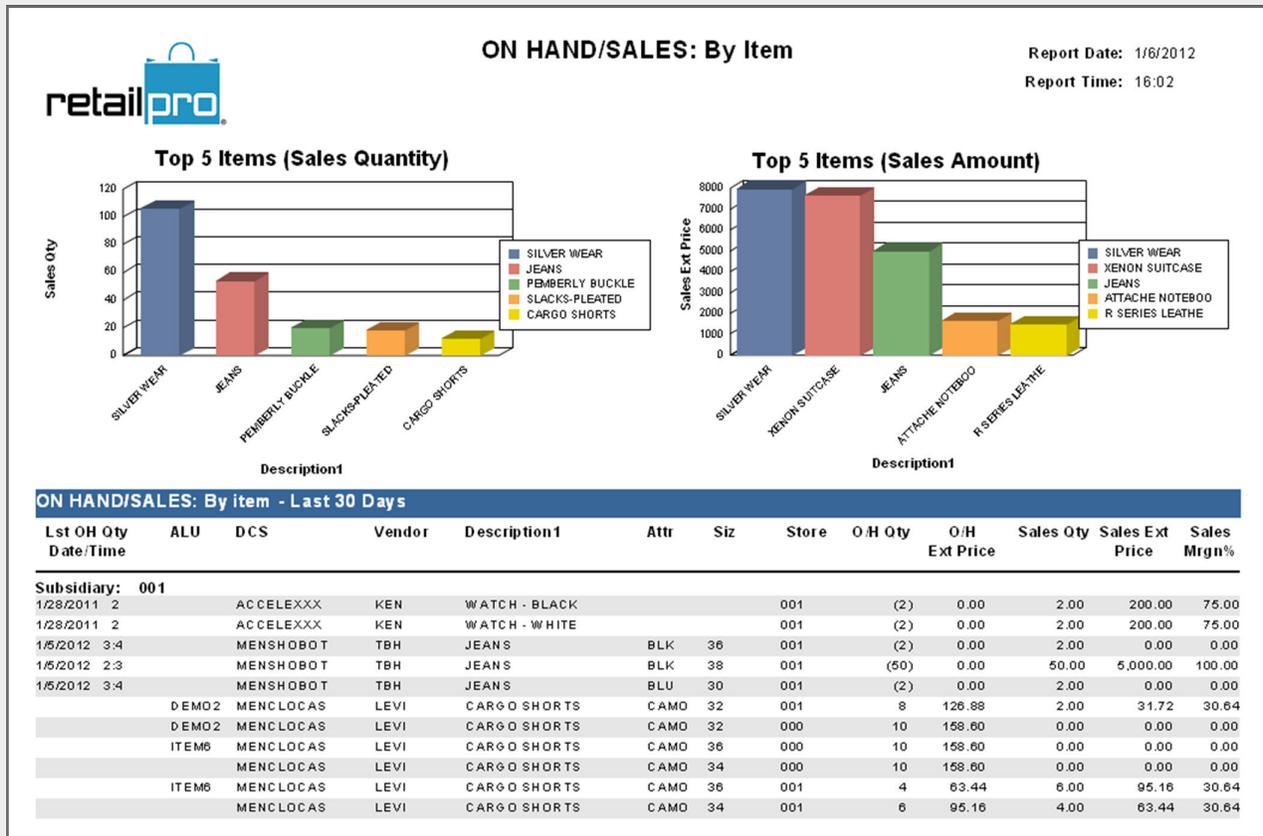
Merchandise reports typically compare information from different data types or date ranges. For example, merchandise reports are available to compare inventory stock levels to net sales, which can be used for restocking purposes. Other merchandise reports compare daily/monthly/yearly sales with the same period of the previous year.

Related Reports

- On Hand vs. Sales: By Item - Last 30 Days
- On Hand vs. Sales: By Style - Last 30 Days
- Sales vs. Receiving vs. On Order vs. On Hand by Item
- Sales: By Item YTD vs. Same Last Year
- Sales: By Style - YTD vs. Same Last Year
- Sales: By Dept - YTD vs. Last Year

OH/SOLD/RCVD/TRANS/ADJ: By Store

	Store: 0				Store: 1					
	OH Qty	Sold Qty	Rcvd Qty	Tran Qty	Adj Qty	OH Qty	Sold Qty	Rcvd Qty	Tran Qty	Adj Qty
5-PACK SOCKS	10	3	28	0	(15)	8	3	20	0	(8)
AIR JORDAN 8	40	5	0	0	45	32	14	0	0	46
AIR MESH GYMS	10	2	0	0	12	8	4	0	0	12
AIR RAMAMURI	20	0	0	0	20	16	4	0	0	20
AIR REJUVEHS	10	2	0	0	12	8	5	0	0	13
AIR REJUVEHS T	30	5	0	0	35	26	7	0	0	33
ALUMHUM BAT	20	2	0	0	22	18	3	0	0	21
ASSORTED CUSI	10	2	0	0	12	8	4	0	0	12
ATTACHE HOTEL	30	8	0	0	38	28	4	0	0	32
BAMBOO TOTE I	20	2	67	0	(45)	14	7	50	0	(25)



Journal Reports

Journal reports list individual transactional documents created for a given date range. For example, receipt journals list all sales and return transactions organized by store. Journal reports are also available for other transactional document as well – Purchase Orders, Receiving Vouchers, Sales Orders, Transfer Orders and Transfer Slips.

Related Reports

- Receipt: Journal
- PO: Journal
- Receiving: Voucher Journal
- SO: Layaway Journal
- TO: Planned Transfers
- Transfers: Slip Journal



Sales: Receipt Journal

Report Date: 1/8/2012
Report Time: 3:28:59PM

Sales: Receipt Journal											
Company Name	Store	Rept #	Rept Date & Time	Tender Name	Ext Orig Price	Disc %	Ext Disc Amt	Ext Price	Rept Tax Amt	Rept Total	
UPC	ALU	Item #	DCS	Vendor	Attr	Size	Desc1	Sold Qty	Price	Cost	
Subsidiary Name: 001											
001	000	46	12 / 16 / 2009	Credit Card	97.38	0.00	0.00	97.38	8.03	137.35	
20046	DEMO4	0		WOMFTWCAS	BRK	WHITE	8	MALIBU	2	48.69	27.00
001	000	46	12 / 16 / 2009	Credit Card	133.30	0.00	0.00	133.30	11.00	137.35	
20022	DEMO2	0		WOMFTWDRS	LIF	BROWN		JORDAN	2	66.65	39.99
001	000	46	12 / 16 / 2009	Credit Card	149.98	0.00	0.00	149.98	12.37	137.35	
20060	DEMO6	0		WOMFTWDRS	COH	BLACK	6.5	SILVER WEAR	2	74.99	45.00
001	000	47	12 / 16 / 2009	Cash	-50.11	0.00	0.00	-50.11	-4.13	-97.89	
20015	DEMO1	0		MEHFTWCAS	SKE	BURNT	10.5	TIER	(1)	-50.11	-28.00
001	000	47	12 / 16 / 2009	Cash	-126.64	0.00	0.00	-126.64	-10.45	-97.89	
20107	ITEM1	0		WOMFTWHIK	COL	BLACK	8	TEHACITY II	(1)	-126.64	-70.00
001	000	47	12 / 16 / 2009	Cash	-94.55	0.00	0.00	-94.55	-7.80	-97.89	
20190	STYLE1	0		MEHFTWCAS	HIK	ORANGE	10	AIR JORDAN 8	(1)	-94.55	-52.00
001	000	47	12 / 16 / 2009	Cash	-43.99	0.00	0.00	-43.99	-3.63	-47.62	
50197	KIT1	0		ACCDVDXXX	ESPI			HASCAR DVD KIT	(1)	-43.99	-36.47
001	000	46	12 / 16 / 2009	Credit Card	650.49	24.95	162.32	488.17	40.27	517.43	
30182	ITEM9	0		LUGWHLHRD	TITAN	BLACK	26"	XEH0H SUITCASE TROLLEY	1	488.17	275.00
001	000	46	12 / 16 / 2009	Credit Card	879.83	24.95	219.55	660.28	54.47	517.43	
30076	DEMO7	0		LUGWHLHRD	TITAN	BLACK	29"	XEH0H SUITCASE TROLLEY	1	660.28	325.00
001	000	46	12 / 16 / 2009	Credit Card	380.49	24.95	94.95	285.54	23.56	517.43	
30083	DEMO8	0		LUGWHLHRD	TITAN	RED	24"	XEH0H SUITCASE TROLLEY	1	285.54	250.00
001	000	47	12 / 16 / 2009	Credit Card	-73.88	0.00	0.00	-73.88	-6.10	-79.98	
30014	DEMO1	0		LUGWHL50F	AF	UPRIGHT	20"	PEMBERLY BUCKLES	(1)	-73.88	-50.00
001	000	48	01 / 09 / 2010	Credit Card	94.55	0.00	0.00	94.55	7.80	91.46	
20114	ITEM2	0		MEHFTWCAS	HIK	WALHUT	8.5	RAMAMURI	1	94.55	52.00

Purchase Order Reports

A number of reports are available to show all items currently on order – organized by Department, Vendor or PO Number. There are also journal reports available to display all active purchase orders (with or without item details) based on fill status.

Related Reports

- PO: Merchandise On Order – Dept
- PO: Merchandise On Order - PO#
- PO: Merchandise On Order – Vendor
- PO: Status
- PO: Journal Ranked by Unfilled Status
- PO: Journal With Item Detail
- PO: Journal Without Item Detail
- PO: Projected Cash Requirements

PO: Merchandise On Order - Vendor Report Date: 1/5/2012
Report Time: 15:38

Vendor Code	DCS	Description 1	PO Number	Ship Date	Cancel Date	Qty Ordered	Qty Received	Qty Due	Ext Order Price	Ext Order Cost
Subsidiary: 001										
COL	MENFTWHRK	TRAILMEISTER	4	08/20/2011		25	0	25	2,840.04	1,575.00
COL	TRAILMEISTER	TRAILMEISTER	4	08/20/2011		25	0	25	2,840.04	1,575.00
COL	TRAILMEISTER	TRAILMEISTER	4	08/20/2011		25	0	25	2,840.04	1,575.00
LEVI	MENCLCASC	CARGO SHORTS	3	08/20/2011		10	0	10	158.00	110.00
LEVI	MENCLCASC	CARGO SHORTS	3	08/20/2011		10	0	10	158.00	110.00
LEVI	MENCLCASC	CARGO SHORTS	3	08/20/2011		10	0	10	158.00	110.00
MULTI	MENACCBEL	BROWNVILLE BELT	2	03/23/2010		9	0	9	243.00	162.81
MULTI	MENACCSOK	5-PACK SOCKS	2	03/23/2010		9	0	9	89.01	89.03
MULTI	MENCLCASC	CARGO SHORTS	2	03/23/2010		9	0	9	142.74	99.00
MULTI	MENCLCASC	LOOSE SHORTS	2	03/23/2010		9	0	9	142.74	89.19
MULTI	MENCLCASC	LOOSE SHORTS	2	03/23/2010		9	0	9	142.74	89.19
MULTI	MENCLCASC	SLACKS-PLEATED	2	03/23/2010		9	0	9	432.00	269.55
MULTI	MENCLCASC	SLACKS-PLEATED	2	03/23/2010		9	0	9	432.00	269.55
MULTI	MENCLCASC	SLACKS-PLEATED	2	03/23/2010		9	0	9	432.00	269.55
MULTI	MENCLCASC	SLACKS-PLEATED	2	03/23/2010		9	0	9	432.00	269.55
MULTI	MENCLCASC	SLACKS-PLEATED	2	03/23/2010		9	0	9	432.00	269.55
MULTI	MENCLDRS	SHIRT & TIE BOX SET	2	03/23/2010		9	0	9	180.92	107.37
MULTI	MENCLWRK	SHIRT SHORT-SLEEVE PERFORMANCE	2	03/23/2010		9	0	9	151.92	101.34
MULTI	MENCLWRK	SHIRT SHORT-SLEEVE PERFORMANCE	2	03/23/2010		9	0	9	151.92	101.34
MULTI	MENCLWRK	SHIRT SHORT-SLEEVE PERFORMANCE	2	03/23/2010		9	0	9	151.92	101.34
MULTI	WOMACCHB	BAMBOO TOTE BAG	2	03/23/2010		9	0	9	512.91	384.12
MULTI	WOMCLOCA	FASHION SHORT SHORTS	2	03/23/2010		9	0	9	119.91	78.03
MULTI	WOMCLODR	MODERN FIT WALKING SLACKS	2	03/23/2010		9	0	9	188.76	90.00

PO: Merchandise On Order - Dept Report Date: 1/5/2012
Report Time: 15:39

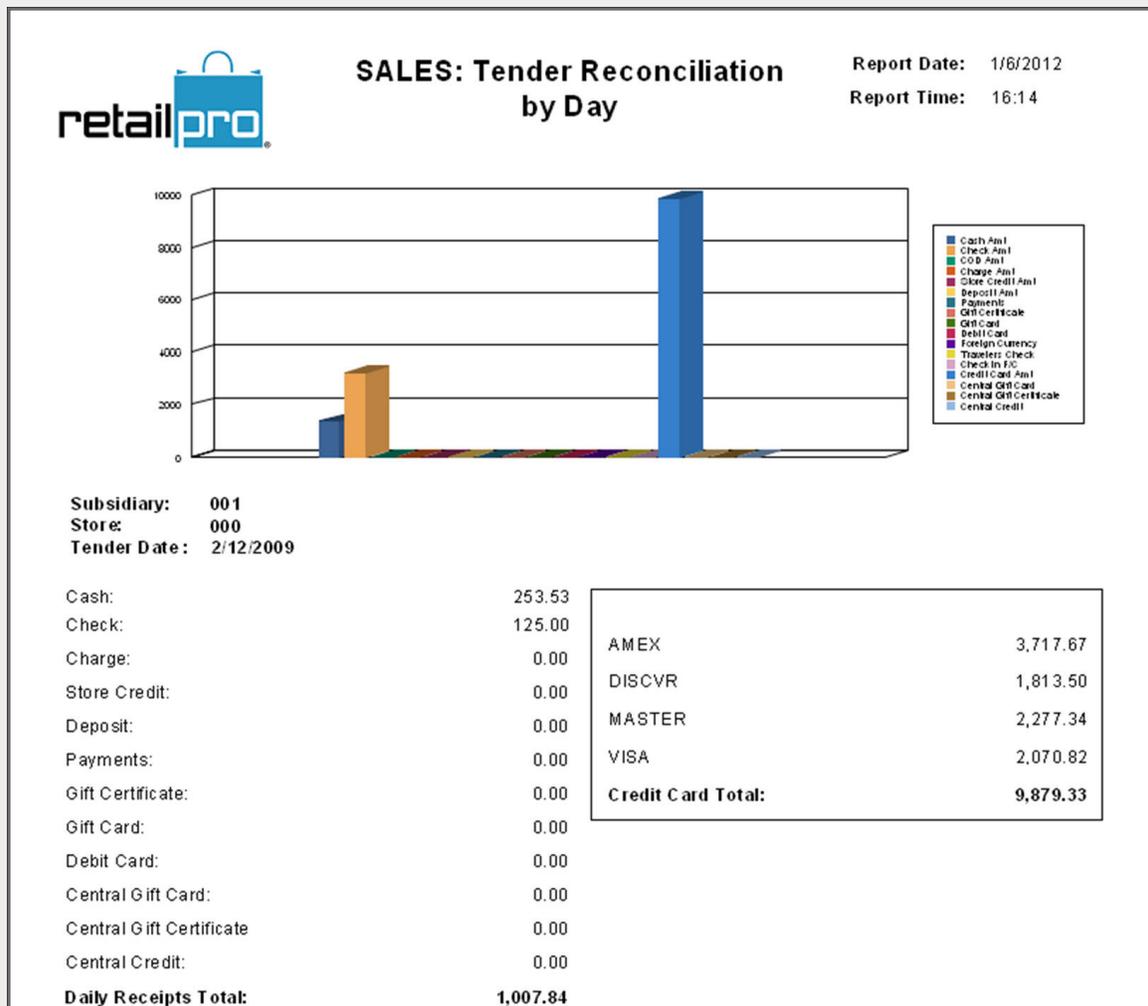
DCS	Vendor Code	DESCRIPTION 1	PO Number	Ship Date	Order Date	Cancel Date	Qty Ordered	Qty Due	Order Cost
Subsidiary: 001									
MENACCBEL	MULTI	BROWNVILLE BELT	2	03/23/2010	03/23/2010		9	9	162.81
MENACCSOK	MULTI	5-PACK SOCKS	2	03/23/2010	03/23/2010		9	9	80.03
MENCLCASC	LEVI	CARGO SHORTS	3	08/20/2011	08/20/2011		10	10	110.00
		CARGO SHORTS	3	08/20/2011	08/20/2011		10	10	110.00
		CARGO SHORTS	3	08/20/2011	08/20/2011		10	10	110.00
MENCLCASC	MULTI	CARGO SHORTS	2	03/23/2010	03/23/2010		9	9	99.00
		CARGO SHORTS	2	03/23/2010	03/23/2010		9	9	99.00
MENCLCASC	MULTI	LOOSE SHORTS	2	03/23/2010	03/23/2010		9	9	89.19
		LOOSE SHORTS	2	03/23/2010	03/23/2010		9	9	89.19
MENCLCASC	MULTI	SLACKS-PLEATED	2	03/23/2010	03/23/2010		9	9	269.55
		SLACKS-PLEATED	2	03/23/2010	03/23/2010		9	9	269.55
		SLACKS-PLEATED	2	03/23/2010	03/23/2010		9	9	269.55
		SLACKS-PLEATED	2	03/23/2010	03/23/2010		9	9	269.55
		SLACKS-PLEATED	2	03/23/2010	03/23/2010		9	9	269.55
MENCLDRS	MULTI	SHIRT & TIE BOX SET	2	03/23/2010	03/23/2010		9	9	107.37
MENCLWRK	MULTI	SHIRT SHORT-SLEEVE F	2	03/23/2010	03/23/2010		9	9	101.34
		SHIRT SHORT-SLEEVE F	2	03/23/2010	03/23/2010		9	9	101.34
		SHIRT SHORT-SLEEVE F	2	03/23/2010	03/23/2010		9	9	101.34
MENFTWHRK	COL	TRAILMEISTER	4	08/20/2011	08/20/2011		25	25	1,575.00
		TRAILMEISTER	4	08/20/2011	08/20/2011		25	25	1,575.00
		TRAILMEISTER	4	08/20/2011	08/20/2011		25	25	1,575.00
WOMACCHB	MULTI	BAMBOO TOTE BAG	2	03/23/2010	03/23/2010		9	9	384.12
WOMCLOCA	MULTI	FASHION SHORT SHORTS	2	03/23/2010	03/23/2010		9	9	78.03
WOMCLOCA	MULTI	MODERN FIT WALKING S	2	03/23/2010	03/23/2010		9	9	90.00
WOMCLODR	MULTI	BOLLYWOOD SUMMER I	2	03/23/2010	03/23/2010		9	9	365.74
WOMCLODR	MULTI	SATEEN BLAZER	2	03/23/2010	03/23/2010		9	9	237.54
WOMCLOSW	MULTI	BELTED HIPSTER SWIM	2	03/23/2010	03/23/2010		9	9	140.04
Total by Subsidiary: 001							303	303	8,978.38
Grand Total:							303	303	8,978.38

Tender Reconciliation Reports

Tender Reconciliation Reports displays net sales information for a given day broken down by individual tender type, including individual credit cards.

Related Reports

Sales: Tender Reconciliation by Day
Daily Z-Out Reports



Employee Performance Reports

A number of reports are available to analyze employee activity and performance. These reports show best/worst selling associates, commissions earned as well as sales performance vs. sales goals. Additionally, reports are available to show user account changes and security overrides.

Related Reports

Sales: Best Selling Associate

Sales: Associate Performance Report

Sales: Associate Summary

Sales: Associate Summary by Item

Sales: Cashier Performance Report

Sales Target by Employee

Audit: Groups

Audit: Permission Override

Audit: User Account

Audit: User Logon

Employees: List

Employees: Store Assignment

Group: Employees List

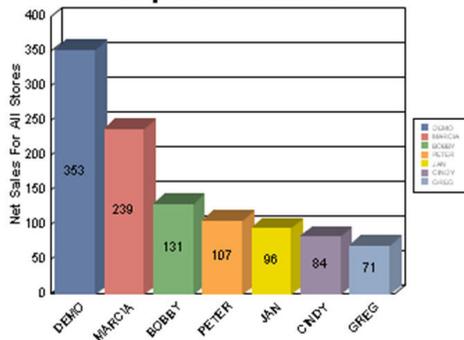
Group: Permission List

Group: Permission List		Report Date: 1/10/2012	Report Time: 10:31
retailpro			
Group: ADMIN			
Permission Details			
Application: RETAIL PRO 9			
Application Area: SYSTEM			
Permission Name	Granted	Override	Log Event
SYSTEM - GRIDFORM PAGE DESIGNER	F	-	-
SYSTEM - MODIFY LIST VIEW	F	-	-
SYSTEM - MENU DESIGNER	F	-	-
SYSTEM - SYSTEM PREFERENCE	F	-	-
SYSTEM - WORKSTATION PREFERENCES	F	-	-
SYSTEM - WORKSTATION PREFERENCES - PRINTER SETT	F	-	-
SYSTEM - RUN TOOLS	F	-	-
SYSTEM - LAYOUT MANAGER	F	-	-
SYSTEM - SUBSIDIARY WIZARD	F	-	-
SYSTEM - DEFAULT LANGUAGE	F	-	-
SYSTEM - ACCESS SALES TARGETS	F	-	-
SYSTEM - CHANGE EMPLOYEE STORE ASSIGNMENT	F	-	-
SYSTEM - CHANGE EMPLOYEE SUBSIDIARY ASSIGNMENT	F	-	-
SYSTEM - EDIT QUICK FILTER ELEMENTS	F	-	-
SYSTEM - UNLOCK WORKSTATION REGARDLESS OF USER	F	-	-
SYSTEM - ASSIGN EMPLOYEE FROM OTHER STORES	F	-	-
SYSTEM - ALLOW DOC QTY TO BE GREATER THAN ON QT	F	-	-
SYSTEM - ALLOW DOC QTY TO BE GREATER THAN AVAILA	F	-	-
Application Area: CUSTOMERS			
Permission Name	Granted	Override	Log Event
CUSTOMERS - ACCESS CUSTOMERS	F	-	-
CUSTOMERS - CREATEROOPY	F	-	-
CUSTOMERS - EDIT	F	-	-
CUSTOMERS - INACTIVATE/DELETE	F	-	-
CUSTOMERS - CHANGE CUSTOMER ID	F	-	-
CUSTOMERS - MODIFY STORE CREDIT/CREDIT LIMIT/REC	F	-	-
CUSTOMERS - CHANGE TAX INFO	F	-	-
CUSTOMERS - CHANGE PRICE LEVEL	F	-	-

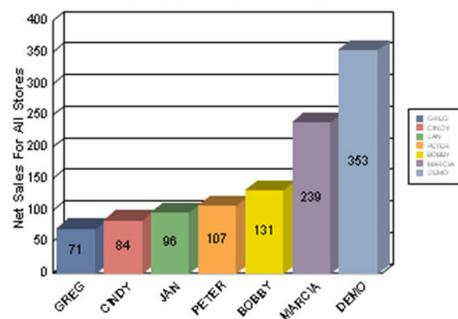


SALES: Associate Summary

Top 10 Associates



Bottom 10 Associates



SALES: Associate Summary

Associate	Qty Sold	Ext Orig Price	Disc %	Ext Price	Ext Price	Ext Cost	Ext Margin	Margin %	
Subsidiary: 001									
BOBBY	131	7,736.19	1.31	7,719.49	7,835.17	4,462.33	3,257.16	41.56	
CINDY	84	5,350.91	2.17	5,350.91	5,234.65	3,065.14	2,285.77	41.45	
DEMO	353	83,002.80	13.44	75,330.08	71,850.86	43,157.63	32,172.45	39.93	
GREG	71	3,885.40	4.00	3,885.40	3,537.90	2,190.44	1,494.96	38.09	
JAN	96	5,048.99	1.05	5,039.20	4,995.77	2,965.46	2,073.74	40.64	
MARCIA	239	14,077.76	1.96	14,071.05	13,802.08	8,416.67	5,654.38	39.02	
PETER	107	6,406.84	3.28	6,383.54	6,196.72	3,721.62	2,661.92	39.94	
Subtotal by Subsidiary: 001									
		1,081,001		125,308.89		117,579.67		113,253.15	
Grand Total:		1,081,001		125,308.89		117,579.67		113,253.15	
						67,979.29		49,600.38	42.18