# Sample Cash and In-kind Sponsorship Agreement Letter

Insert Date

Inside Address

Dear insert name:

We are pleased to partnering with your organization as one of our local sponsors in support of X event.

This letter confirms insert company name support as insert sponsorship title in insert city taking place on insert date.

Your partnership support includes:

- insert cash amount
- product – quantity

For the partnership opportunity listed above, we agree to honour the following sponsorship benefits:

- insert local benefits agreed upon
- insert
- insert
- insert

Thank you again for your support of X event. Your contribution makes a difference, as it allows us support Autism Speaks Canada, the world's largest autism science and advocacy organization dedicated to funding research into the causes, preventions, and treatment for autism.

If you are in agreement with the terms & conditions specified in this letter, please sign below. Payment/product and logo is due: Insert

**Sincerely,**

| | |
|---|---|
| **Insert Sponsor Name**<br>**Insert Title**<br>**Insert Company** | **Insert Chair Name** |
| Signature | Signature |
| Date | Date |