Sales Ledger

The heart of your business

Customers are central to almost every business. Because of this, the Sales Ledger forms the centrepiece of the Pegasus Opera II accounting system. The Sales Ledger enables you to efficiently maintain accurate customer records. It integrates all customer information so that you are always up-to-date. Customer details are immediately available, such as customer profiles and trading terms, and all customer documentation, including invoices, credit notes, receipts and statements are taken care of.

Essential information for making key decisions

Credit control is an integrated part of the Sales Ledger, so you can put stops on accounts, set credit limits, with warnings when exceeded, and produce debtors' reports. Comprehensive sales analysis can be easily produced by product, region, territory, value, margins, quantity, or however it suits you. This enables you to monitor sales levels, plan for the future and make business forecasts.

Multi-currency trading

Multi-currency features mean you can invoice in euros, triangulate, store variable exchange rates and fixed rates of exchange against participating member states of the EMU.

- Separate invoice, statement and multiple delivery accounts per customer
- Transactions and document images held for up to 99 periods
- Store internet and E-mail addresses for each account
- Any document or report can be attached to an E-mail
- Multi-currency, including triangulation
- Aged debtors' report shows ageing in up to four currencies for each customer
- Full drill down from transaction to original document image
- Full sales history reporting
- Link multiple sales ledgers to one nominal ledger with analysis

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Purchase Ledger

Greater control of your suppliers

The Purchase Ledger is a total management system for your supplier transactions. Each account can be set up to match specific supplier profiles, including trading terms and discount levels. The Purchase Invoice Register allows you to maintain a greater control of payments by giving you the ability to set up a system of purchase invoice authorisations prior to payment being made. Methods of payment can also be established to suit the way you work. The options available include cheque, BACS, cash and credit card. Multi-currency facilities, like euro triangulation and exchange rate gains and losses, are all part of the Purchase Ledger module.

Improved control of cash flow

The suggested payments routine allows you to view invoices, which are due for payment and select those that you wish to pay, giving you a greater control of your cash flow.

- o Transactions with nominal analysis held for up to 99 accounting periods
- o Suggested payments routine enables business to prioritise most urgent payments and to assist in cash flow management
- o Store internet and E-mail addresses for each account
- o Any document or report can be attached to an E-mail
- o Multi-currency, including triangulation
- o Flexible cheque and remittance advise design
- o Full drill down from transaction to payment allocation image
- o Full Purchase History reporting
- o Purchase Invoice Register
- o Link multiple Purchase Ledgers to one Nominal Ledger with analysis

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Nominal Ledger

Management information to make good business decisions
The Nominal Ledger is the window into your company's financial status. All the data from the Sales and Purchase Ledgers is used to provide up-to-the-minute management information and reports. It enables you to determine any evolving trends in you company's trading performance, allowing you to make good and timely business decisions that can influence your company's profitability.

Flexibility gives you greater control of your accounts
The Pegasus Opera II chart of accounts is extremely flexible, so you can create charts to meet the way your business works. These charts of accounts can then be copied to other companies, saving you time and maintaining consistency. Multiple companies can be consolidated into one Nominal Ledger, giving you the ability to monitor performance at both company and group level.

Financial reports designed for your business
In the Matrix Report, you have the flexibility to design your own financial reports, whether you want a snap-shot of the company's trading performance or a more detailed set of financial reports.
- Full drill down to original Sales Ledger and Purchase Ledger documents
- Retain nominal journal images for up to 99 accounting periods
- Private nominal accounts
- 16-character nominal code, type, sub-type and account code
- 35-character nominal description
- Optional cost centres
- Original and revised budgets
- Post to previous periods and previous year
- Create template journals
- Recurring, reversing and retained budgets
- Foreign currency bank accounts feature
- Consolidate a number of different company Nominal Ledgers
- Produce management reports in multi-currencies

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Cashbook

Managing your cash

Effective cash management is critical to the financial well-being of any company. Pegasus Opera II Cashbook has integration with your Sales, Purchase and Sales Order Processing modules to facilitate good cash management.

Flexible reconciliation

Receipts, payments and refunds can be posted from the Cashbook to the Sales and Purchase Ledgers with an automatic reconciliation facility to ensure accuracy. Bank reconciliation is carried out on-screen with all the relevant data available to you. The reconciliation can be saved partly competed to fit more with varied demands of your working day. Additional data, such as bank and interest charges, can be input at the point of reconciliation for greater flexibility. All reconciled transactions can then be kept for up to 99 periods.

- o Real-time link form Sales Ledger, Purchase Ledger and Sales Order Processing
- o Receipts, payments and refunds can be posted
- o Nominal postings can be made
- o Cheques, remittance and BACS payments can be processed
- o Reconciled transactions can be kept for up to 99 periods
- o Inter bank transfers
- o Bank reconciliation
- o Automatic suspend facility with bank reconciliation
- o Full drill down on batched receipts, payments, recurring journals and direct postings

Sales Order Processing

The Sales Order Processing module automates the handling of your sales. Because this module integrates with both the Sales Ledger and Stock Control modules as sales documents are generated, the customers' trading terms, discount entitlement and credit limit are all checked and any special prices that customers are entitled to are applied. As the document is progressed form a proforma or order to an invoice and receipt, stock is updated. The process can be tailored to suit the precise requirements of both your customers' and your way of working.

Fulfilling your stationery requirements
A full range of stationery is available for your documentation. Multiple designs can be applied to sales accounts.

Flexibility gives you greater control over the process
Because Pegasus Opera II is so flexible it can easily meet your trading requirements. It allows you to easily identify overdue accounts and to determine the profit margin per sale by making price and profit calculations at the time of entering an order. Stock can be allocated to customer orders at the time of order input or alternatively, for added flexibility and control, by customer priority, by product, by warehouse, by delivery route or by due date.

- Unlimited number of orders and lines per order
- Produce quotes, proformas, orders, deliveries, invoices, credit notes
- Unlimited memo pad per order, order line with date stamp and cut-and-paste
- Consolidation of multiple orders/deliveries to invoices
- Price discount matrix, price lists, foreign currency price lists and promotional pricing
- Raise purchase orders directly from sales orders
- Euro values can be displayed on all sales order processing documents
- Stock updated at delivery or invoicing stage

Purchase Order Processing

Tighter control

Pegasus Opera II Purchase Order Processing gives you complete control of all your purchase order activities. From the start of the process, documents can be progressed through the complete cycle from requisition and purchase order to invoice and delivery without the need to re-key information at each stage. Throughout the process your stock levels are monitored and controlled. Upon delivery of goods, or receipt of a supplier's invoice, you are able to reconcile these against all orders and requisitions.

Optimisation of Stock Levels

Integral to the purchase order processing process is the effective management of stock. The system will monitor your stock levels. By opting to set parameters within the stock module, purchase orders will automatically be produced when stock levels reach the minimum levels set.

Back-to-back order processing ensures that you will have enough stock to fulfil all sales orders. This is achieved by the automatic production of purchase orders at the point of entering a sales order for which there is insufficient stock available.

- o Creation of Purchase Requisitions
- o Control of requisition progression to purchase order with restricted sign-off
- o Authorisation procedure of requisitions
- o Consolidation and optimisation of purchase orders by suppliers
- o Collection of goods receipt information at time of delivery
- o Reconciliation of goods received to orders and requisitions
- o Drill down to original order lines
- o Creation of supplier invoices from a purchase order, delivery or deliveries
- o Creation of model purchase orders
- o Supply Code/Nominal Code can be assigned to requisitions, documents, purchase and model order lines
- o Supplier Product File listing

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Stock Control

Optimisation of stockholding

Being able to balance stock levels to an optimum, so you can satisfy the needs of your customers or production line, and keep cost to a minimum, is just on e benefit of the Stock Control module.   Minimum stock and re-order levels, combined with suggested order quantities, enable you to ensure that your stockholding is optimised and managed effectively.   It will support whichever costing method you choose to use and will track your stock movements, even across multiple warehouse.

Traceable stock items

Stock Traceability on batch or serial numbered items gives you the ability to monitor the movement of stock from receipt to manufacture or distribution.   Quarantine warehouse can be identified to hold goods prior to them being moved into stock.   For added flexibility, labour can be specified as a stock item.   Different cost and sale prices can be applied for each warehouse, enabling you to arrange your stockholding however you choose.

- o Stocked and non-stocked items
- o Minimum stock and re-order levels
- o Suggested order quantities
- o Extended stock description
- o Cost and selling prices per warehouse
- o Traceability for batch/serial items
- o Stock items can be specified as assemblies, components or both
- o Preferred supplier by stock item
- o Specify labour as a stock item
- o Factoring, decimal quantities, split packs
- o Full drill down and order history
- o Match delivery lines on Goods Received Notes (GRN) against purchase orders
- o Match return to vendor (RTV) lines to delivery lines on GRN link to Nominal Ledger.

Payroll

Comprehensive payroll processing

Pegasus Opera II Payroll takes care of all your employee payment requirements. Employee profiles can be created for ease of set-up. Profiles contain default payment and deduction types, method of payment, the number of SSP days and other information such as company car details and holiday entitlement. All employee payment details and payslip images can be held in period summaries for up to 99 periods. Payslips from past periods can be reprinted at any time if required.

Employees can be paid electronically via the BACSTEL service directly into their bank account, reducing the time and costs required to process payments.

Fulfilling your statutory reporting requirements

Payroll produces statutory year-end P35, P14 and P60 forms. Tax, National Insurance and Statutory Sick Pay (SSP) calculations are made for each employee. P45 forms are produced for employees leaving the company.

- o Weekly, 2 weekly, 4 weekly and monthly pay periods
- o Payslip images and period summaries held for up to 99 periods
- o COMP scheme supported
- o Percentage variable AVCs
- o Produces statutory P45 forms
- o Statutory year end P35, P14 and P60 forms produced
- o Allows advanced NI, PAYE and SSP tables to be specified
- o Automatic Tax, NI and SSP calculations
- o Caters for Holidays and Leavers
- o Definable cheques and payslips
- o Employee and employer pension calculations based on up to three different LEL/UEL criteria

BACS feature

Electronic Payments
Pegasus Opera II BACS saves you both time and money. The electronic payment of supplier and employee payments via the BACSTEL service reduces the time and costs involved in processing and issuing these payments.

- o Enables payments to be made electronically from the Purchase Ledger, Cashbook and Payroll modules
- o Allows payments to be made via the BACSTEL service
- o Used with Opera II Payroll for complete payment operation

EC VAT

Complete management of EC Sales
Pegasus Opera II EC VAT takes care of all your statutory EU requirements. If you are trading within the European Community, you can effectively record and manage any transactions made to customers or suppliers. All information is collated to produce the statutory EC Sales Listing and Intrastat SSD Forms as required for submission by HM Customs & Excise.

- Maintains Country Codes
- Maintains Commodity Codes
- Maintains Nature of Transactions Codes
- Maintains Mode of Transport Codes
- Maintains Terms of Delivery Codes
- Produces ESL (EC Sales List)
- Produces Despatches/Arrival SSD report
- Produces electronic HMC&E Approved Intrastat SSD Return
- Production of VAT 100 (VAT Return) Report
- VAT Reconciliation
- VAT history with links, via Reporter to Sales Ledger and Purchase Ledger

Reporter

Write your own reports

The ability to extract the information you need to run your business from your accounting system is essential. Each module within Pegasus Opera II contains a standard set of reports. In addition, the Reporter module allows you to develop your own cross-module reports. User-defined reports can then be appended to the individual module report menus for ease of access. Complete flexibility is achieved through sophisticated data selection techniques.

- o Simple cross-module reporting tool
- o Reporting on any third-party database alongside the Pegasus Opera II database
- o Attach user-defined reports to standard user menu
- o Unlimited field selection
- o Report to screen, file, printer and E-mail
- o Output reports into a number of different file formats including Excel, DBF or HTML