

Story Board Template – Personal Budgets

Population

Personal Budgets are available to all children and young people from 0 to 25 years of age who have an Education, Health and Care plan for their special educational needs and disabilities (SEND) and whose assessment identifies needs that could be met with a personal budget. Personal Health Budgets are currently offered to all children accessing Children's Continuing Care (CCC).

Desired outcome

A personal budget should support the assessed needs of the child or young person. In Leeds we offer several methods of accessing direct payments and personal budgets. Personal Budgets require an Education Health Care Assessment and Plan or Continuing Care Assessment, in the case of Personal Health Budgets; direct payments require a structured Child and Family Assessment or Early Help Assessment.

How do we know we are achieving the desired outcomes?

Where a Personal Budget is taken as a direct payment, it is reviewed formally within three months of the individual receiving their first direct payment and then at regular intervals thereafter. This is currently every six months in the case of CCC and Children's Services direct payments. During each review of the individual's plan or assessment, the needs of the individual are assessed to ensure they are being effectively addressed and that their specific outcomes are being met by those purchased services. If changes in the circumstances of the individual occur then changes to the personal budget are agreed and re-allocated.

Where did we start and where are we now?

In December 2015 Leeds City Council (LCC) and the Leeds NHS Clinical Commissioning Groups (CCGs) agreed a shared policy of approach for the allocation of personal budgets across education, health and social care for children and young people.

In Leeds, young people and parents of children can be allocated personal budgets made up of multiple funding streams from education, health and social care. The range of accessible funding streams relates directly to the specific needs of the child. The Personal Budgets awarded in Leeds currently provide funding (not exclusively) to assist schools to put in place the required support for children with SEN and disabilities; to assist those children with exceptional health needs whose needs cannot be met through the existing universal and targeted services; to assist in the provision of Short Breaks for disabled children, young people and their families and also in the provision of adequate transport arrangements to and from education settings.

Story behind the baseline

This shared approach was born out of the implementation of the Children and Families Act 2014 and the rights within it for children and young people with disabilities or learning difficulties and their families to request a personal budget. In addition children and young people eligible for NHS Continuing Care also acquired a right to have a personal health budget.

Best ideas, what works in Leeds

In conjunction with the Leeds NHS Clinical Commissioning Groups we continue to develop best practice and improve service delivery for the allocation of personal budgets via the annual review of the 'Personal Budgets & Direct Payments Policy, Practice and Guidance'. This approach ensures The current version of this document is stored on SharePoint. If you are reading a hard copy, there is no guarantee it is the latest version. If you have a digital copy check the version number and date.

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continuous improvement and a continued sharing of knowledge and expertise across multiple public sector departments.

The Education Health Care Assessment and Plan, Child and Family Assessment, Continuing Care Assessment and Early Help Assessment procedures provide us with a base from which to analyse the effective use of the allocated personal budgets and a mechanism in which changes can be made to service provision as deemed appropriate by relevant educational and health care specialists.

Key partners

Our partners are families, children and young people with SEND, schools and other education settings along with other Leeds support service providers, educational and health care specialists and service providers within neighbouring local authorities.

Data development agenda

In order to develop the most effective method for the provision of personal budgets in Leeds, LCC and the NHS developed a policy of approach based on the 'Guidance Document for personalisation & Personal Budgets (including Direct Payments)' produced by Wigan Council and Wigan Borough Clinical Commissioning Group, a pathfinder for SEND reforms. We also drew on the 'Direct Payments Policy and Practice, version 2 April 2014' by Leeds Children's Services and the Leeds Adult Social Care personal budgets policy.

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Document Control

Revision History

Version	Status	Revision Date	Summary of Changes	Author
1.0	Draft	20/04/2016	-	JM
1.1	Draft	28/04/2016	added information on Health Personal Budgets	CW
1.2	Draft	09/06/2016	Accepted changes, rearranged some sections	AS
2.0	Final	26/09/2016	Clarified following comments the difference between personal budget and direct payment provision	AS

Approvals

This document requires the following approvals:

Name	Signature	Title	Date of Issue

Distribution

This document has been distributed to:

Name	Title	Date of Issue	Version
Karen Eaton	Service manager	20/04/2016	1.0
Benita Powrie	Head of Service Integrated Children's Additional Needs Service (I CAN)	20/04/2016	1.0
Louise Snowden	Complex Needs Area Lead	20/04/2016	1.0
Pat Baldwinson	Team Leader	20/04/2016	1.0
Hannah Elliot	Integrated Practices Coordinator	20/04/2016	1.0
Catherine Williams	Commissioning Manager	20/04/2016	1.0
Arwen Strudwick	Best Practice Development Officer	28/04/2016	1.1
Catherine Williams	Commissioning Manager	09/06/2016	1.2
Barbara Newton	Head of Complex Needs	20/09/2016	1.2
Barbara Newton	Head of Complex Needs	26/09/2016	2.0

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