Tutor Self-Evaluation Form

Please complete this evaluation form and return it to the coordinator before the end of week 10. Please be sure to consider these questions carefully and answer them honestly. Thank you.

Name:

Date:

Subjects you tutor:

	Lacking	**Needs Improvement**	**Meets Standard**	**Above Standard**	**Exceeds Standard**
	1	**2**	**3**	**4**	**5**
Attendance: I am able to work my shifts on a regular basis.	1	2	3	4	5
Promptness: I am on time for work on a regular basis.	1	2	3	4	5
TC Relations: I work well with other tutors; I go out of my way to cooperate and assist other tutors.	1	2	3	4	5
TC Relations: I work well with the coordinators.	1	2	3	4	5
TC Tutee Relations: I am willing to provide assistance to tutees. I am alert to the needs of students and quick to respond.	1	2	3	4	5
Good Attitude: I am welcoming and friendly to all who come to the TC.	1	2	3	4	5
TC Knowledge: I understand the various functions and responsibilities of the TC and am able to fulfill tasks as needed.	1	2	3	4	5
Collaboration Team: I am knowledgeable of my team/s and the goals set by my team/s.	1	2	3	4	5
Collaboration Team: I participate in creating and accomplishing goals set by my team.	1	2	3	4	5

List two essential items that you're doing well.

1. 2.

List two essential items that need improvement.

1. 2.

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