

Format For Quotation

Ref. No.

Date:

To
The General Manager
India Government Mint
Noida ,U.P 201301

Subject: Quotation for Hiring of Tractor With Trolley.

Sl. No.	Description of item	Accounting Unit	Quantity	Unit Rate	Total Cost
1	Hiring of Tractor With Trolley	Day	295		
	As per technical specification Section - VII				
2	Less: Discount				
3	Add: Taxes and Duties (with details)				
4	Service Tax:				
5	Any other charges				
	Grand Total				

NOTE:

- 1 Delivery Period: Contract will be valid for a period of 1 (one) year from the date of issue of order.
- 2 Taxes & Duties: Bidder has to mention the service tax which shall be paid by him.
- 3 Rates to be quoted per day basis **FOR I.G. Mint, Noida.**
- 4 All the charges should be clearly specified in the appropriate column.
- 5 Validity of tender should be maintained for **90 days.**
- 6 Payment: Payment will be made on monthly basis for no. of days service provided after completion of month service and on production of all required documents by the supplier.
- 7 Cutting/Overwriting should be avoided.
- 8 **No conditional tender will be accepted.**