

Hard Copy Tutor Log

Pay Period ____ / ____ / ____ - ____ / ____ / ____

Tutor's Name: _____

Tutor's ID # (7-digit EMPLID): _____

Session 1:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: ____ to ____ (2 hrs max)

Total Amount of Time Tutored: ____ hours

Student's Signature: _____

Session 2:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: ____ to ____ (2 hrs max)

Total Amount of Time Tutored: ____ hours

Student's Signature: _____

Session 3:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: ____ to ____ (2 hrs max)

Total Amount of Time Tutored: ____ hours

Student's Signature: _____

Session 4:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: ____ to ____ (2 hrs max)

Total Amount of Time Tutored: ____ hours

Student's Signature: _____

Session 5:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: ____ to ____ (2 hrs max)

Total Amount of Time Tutored: ____ hours

Student's Signature: _____

Session 6:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: _____ to _____ (2 hrs max)

Total Amount of Time Tutored: _____ hours

Student's Signature: _____

Session 7:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: _____ to _____ (2 hrs max)

Total Amount of Time Tutored: _____ hours

Student's Signature: _____

Session 8:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: _____ to _____ (2 hrs max)

Total Amount of Time Tutored: _____ hours

Student's Signature: _____

Session 9:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: _____ to _____ (2 hrs max)

Total Amount of Time Tutored: _____ hours

Student's Signature: _____

Session 10:

Student's Name: _____ Student's ID#: _____

Course Tutored: _____

Date of Tutoring: ____/____/____ Time of Tutoring: _____ to _____ (2 hrs max)

Total Amount of Time Tutored: _____ hours

Student's Signature: _____

Tutors, please keep a copy of this log for your records. You'll need to submit the electronic version of the Tutoring Assessment on Accudemia and your timesheet by the "Date Due in Payroll" to be paid on time.

Questions? Call (703) 948-7569 or stop by and talk to **Martha Janowski (LC 102-O)**