



COMMUNITY COLLEGE  
OF RHODE ISLAND

## Proposal for New Technology Initiatives

Proposals for new initiatives must be submitted to the Institutional Technology Advisory Committee by Department Heads through their Deans and/or Vice Presidents by March 31<sup>st</sup> for the upcoming fiscal year. Proposals will be evaluated based on strategic importance, consistency with the Strategic Plan for Technology, and scope of impact.

### Contact person

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Department: \_\_\_\_\_ Email: \_\_\_\_\_

### Type of Project

- Instructional Need or Enhancement
- Operational or Process Improvement
- Other (please specify) \_\_\_\_\_

### Project Description

Describe the proposed technology initiative: \_\_\_\_\_

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Describe how the project was formulated within the department and how it meets department and/or institutional goals: \_\_\_\_\_

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If the project is **Instructional** in nature, please indicate the name and number of courses involved in the project. Also, indicate the average number of students enrolled per year that will benefit from this project.

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Briefly please describe the present need, challenge, or problem and the proposed approach to meeting this need. Also describe the long-term impact of the proposed project to improve teaching, learning, efficiency, and/or effectiveness at CCRI.

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Describe the proposed timeline for implementation of this project: \_\_\_\_\_

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Estimate the cost of hardware and/or software required for the project:

Item Description	Quantity	Item Cost	Total Cost
<b>Total Project Cost</b>			

\_\_\_\_\_  
Department Head Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
Dean/Vice President Signature \_\_\_\_\_  
Date

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Please send the signed form by March 31<sup>st</sup> for the upcoming fiscal year to:

Stephen A. Vieira  
 Chief Information Officer  
 Executive Director of IT  
 Department of Information Technology  
 Knight Campus, Room 2077