



PARTICIPATION AGREEMENT

To be returned within three days of online registration
as email attachment to: pamun@asparis.fr

Name of School : _____

Name of Headmaster : _____

Name of MUN Director: _____

We confirm submitting a registration form online to participate in the Paris Model UN (PAMUN) conference, to be held on **November 30 & December 1-2, 2018** at Palais de la Mutualité in Paris. We agree to the terms and conditions of participation in the PAMUN conference, as stated in the attached document and on the conference website: <http://asp-edu.net/pamun/>. We understand fully our obligations with regard to attendance, fees and deadlines, undertake to pay our dues promptly, and we agree to abide by all conditions and requirements deriving from our registration. We understand also that deviation from the terms and conditions can result in additional costs and exclusion from participation.

We are aware that pictures of delegates/officers and teachers may appear in the conference Newspaper *MUNificence* and other PAMUN publications, as well as on the conference website, and by signing this agreement we declare that we have gained/will gain the necessary consent of the students/parents for this use, and will inform PAMUN if any individuals have chosen to exercise their “right of privacy” not to have their pictures included.

Date

Signature MUN Director

Signature Headmaster

School Seal/Stamp





GENERAL TERMS AND CONDITIONS

PAYMENT DEADLINES & CANCELLATIONS

Conference fees:

Completing FORM I online generates an Invoice for the number of delegates declared upon registration on FORM I and one MUN Director. This invoice has to be paid no later than **September 15, 2018**, and confirms participation in the conference. Schools encountering a difficulty to meet this deadline for whatever reason, should be well advised to contact the PAMUN Office and explain their situation. Unless they do so, their spot in the conference may be offered to another school on the waiting list.

Cancellations by participating schools:

From **September 15, 2018** the full fees are due, whether or not a school, or an individual participant, for whatever reason, actually attends. Cancellation costs will vary according to the date the written cancellation is received by the PAMUN Office:

Cancellation or Rescheduling of the Conference by the PAMUN organization:

Our experience with the PAMUN 2015 conference, which had to be rescheduled due to the Paris attacks, has led us to contract a cancellation policy with our Insurance Company. Therefore, should any similar case occur again, PAMUN undertakes to refund conference fees to schools unable to attend a rescheduled conference, or whose delegations need to be resized, in proportion to the Insurance payments and refunds received.

Schools are also strongly urged to take out adequate cancellation, travel and medical insurance. PAMUN is not responsible for costs incurred by individual schools or individual participants in any of these areas.

Changes / Substitutions:

After **November 3, 2018**, MUN Directors should be mindful of the disturbance to orderly preparations caused by multiple delegations changes. Substitutions for students unable to attend and changes in delegates' assignments will only be permitted on payment of an administrative charge. All changes and substitutions have to be sent to the PAMUN Office in writing. The cost of each such change is **15 €**, payable at the conference desk.

Bank Details:

American School of Paris
IBAN: FR76 3000 4008 8400 0209 7632 940
Swift/BIC: BNPAFRPP1FO
BNP Paribas
139-141 Grand rue
92380 Garches, France

All payments are to be made in Euro, and net of all bank charges (see below), by: **September 15, 2018**.

Bank Charges:

Schools are responsible for the payment of all bank charges related to the processing of checks and payment of fees. To avoid or minimize such charges, schools should instruct their bank to transfer the money, net of bank charges, directly by bank transfer into the PAMUN account. Charges are especially high on processing checks not made out in Euro or not drawn on a French bank.