

Teaching Development Plan

The Teaching Development Plan template is a tool which can be used in the WPPR process. Use of the Teaching Development Plan Template is similar to that of the Research Plan template and provides line managers and individuals with opportunities beyond the WPPR template to focus more specifically on evidence-based development and transformation of teaching.

INSTRUCTIONS

This Teaching Development Plan should be attached to your WPPR template. Alternatively, you may write your Teaching Development Plan directly within the WPPR template under Work Performance Objectives - Teaching & Learning – Professional Development or other Support required.

TEACHING PROFILE:

Use the suggested headings as a guide to prepare a brief profile.

TEACHING DEVELOPMENT GOALS:

Use the suggested format as a guide to outline 1 year (primary) teaching development goals and 2-3 year (secondary) teaching development goals.



STAFF MEMBER: [TITLE / NAME]

SCHOOL / AREA: [xxxxxxxxxxxxx]

TEACHING PROFILE

1. Teaching Area

Enter text in narrative or dot point form

2. Scope and significance of teaching area

Enter text in narrative or dot point form

3. Teaching Workload Allocation and Timing

Teaching time as allocated by Head of School

4. Current Scholarship of Teaching

Summary of current scholarship of teaching being undertaken - narrative or dot point form
(consider listing in a structured order, for example by \$funding or impact or chronological order)

5. Current HDR Student Supervision

Outline HDR supervision being undertaken in line with *Register of Supervisors of Higher Degree by Research Students Policy and Procedures*

Lead Supervision

- List

Co-Supervision

- List

6. Scholarship of Teaching Outcomes Previous 3 Years

Summary of scholarship of teaching achievements from last planning period - narrative or dot point form (consider listing in a structured order, for example by \$funding or impact or chronological order)

7. Evidence of Teaching Excellence Previous 3 Years

Enter text in narrative or dot point form

TEACHING DEVELOPMENT GOALS

1. Teaching Development Goals

1.1 Primary Goals 20xx (Year 1)

Here you should identify the teaching development and transformation activities you will focus on in the first year of this Teaching Development Plan.

You may wish to consider using the table below to outline your foci for developing and transforming your teaching in line with Curtin's Teaching Excellence Criteria and strategic initiatives.

For practical examples or exemplars see Curtin's Open Door Teachers at:

http://www.curtin.edu.au/cli/peer_review_teaching/open_door_teacher_program.cfm

Curtin's Teaching Excellence Criteria	Learning for Tomorrow – Foci <i>E.g. student engagement, authentic learning, 21st century learning design</i>	Teaching Development – Activities
Design and planning of learning activities, units and courses.		
Teaching and supporting student learning.		
Assessment and giving feedback to students.		
Developing effective learning environments, student support and guidance.		
Integration of scholarship, research and professional activities with teaching and in support of student learning.		
Evaluation of practice and continuing professional learning.		
Professional and personal effectiveness.		

You may wish to consider using the table below to outline prospective papers/grants and funding sources in any scholarship of teaching projects you plan to undertake.

Paper or Grant Application Title	My Role	Lead Author / Investigator	Co-Authors / Investigators	Submit to	Potential Impact / Outcomes	Due Date	Status

1.2 Secondary Goals 20xx – 20xx (Years 2 and 3)

Here you should identify the teaching development activities that you anticipate being your focus in the forthcoming 2/3 year period. You may wish to consider using the tables above to outline prospective activities.

2. Key Performance Indicators /Measures / Targets

Here you should use your planned teaching development activities, as listed above, to identify your key performance objectives (KPIs) and the relevant measures against which you will be assessing your achievements. Your KPIs and measures should be aligned with Curtin Expectations of Academic Performance (CEAP) and agreed with your Head of School.

- Some examples of Teaching Development KPIs:
 - eVALUate Unit Summary Report – student satisfaction $\geq 80\%$
 - eVALUate Teaching Evaluation Report – student satisfaction $\geq 80\%$
 - Peer Review of Teaching – Reflective Statement demonstrates excellent or outstanding performance
 - Peer Review of Teaching – Assessor(s) Report demonstrates excellent or outstanding performance
 - Teaching Portfolio demonstrates excellent or outstanding performance
 - Target number or % of high quality scholarship or teaching publications
 - Target number of grants to lead / support
 - Mentoring programs promoting excellence in teaching practices

COMMENTS	
SUBMITTED AND APPROVED	
Staff Member's Signature	Date:
Head of School/line Manager	Date: