

PRESTIGE PRODUCTIONS Service Contract

Contract Date: _____

Under the terms of this agreement, **PRESTIGE PRODUCTIONS** is pleased to provide DJ services for:

Client's Names: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone #: _____ Cell #: _____ Fax #: _____

Email: _____ Referred By: _____

PERFORMANCE DATE: _____

The performance will take place at: _____ (site).

Site's address: _____

City: _____ State: _____ Zip: _____

Venue Contact Person: _____

Site Telephone #: _____

Performance Hours: _____ (starting time) _____ (ending time).

Ceremony Time: _____ Time Guests Arrive: _____ Number of Guests: _____

Dinner Time: _____ Dinner Type: Buffet _____ Served _____

Dance Time: _____

YOUR DJ WILL BE: _____

DJ SERVICE RATES:

_____ Wedding - CLASSIC DJ package \$2,000.00 (Up to 4 Hours)

_____ Wedding - ULIMATE DJ package \$2,500.00 (Up to 5 Hours)

_____ Wedding - PRESTIGE DJ package \$3,000.00 (Up to 6 Hours)

_____ Special Event/Corporate/Organization/Fundraiser \$600.00 (Up to 4 Hours)

_____ Special Event/Corporate/Organization/Fundraiser \$750.00 (Up to 5 Hours)

_____ Special Event/Corporate/Organization/Fundraiser \$900.00 (Up to 6 Hours)

_____ Additional Time Agreed on \$300.00 /Each Additional Hour _____

_____ Additional Charge Outside 30 Miles Radius of our Office (\$4.00 per mile)

The total amount due for DJ services \$ _____.

The balance of \$ _____ will be due on (Date) _____.

**** Weddings & Corporate Events include up to 2 consultations, formal dress. We also meet with your Event coordinator at the venue for set-up and logistics.**
**** All Packages Include Emcee, Wireless Microphones, Proper sounds effects, and Special Entertainment Lighting.**

Terms of Agreement

- Minimum deposit of \$300.00 required to bind terms. Checks should be payable to JUAREZ ENTERPRISES INC- PRESTIGE PRODUCTIONS
- **All deposits received are non-refundable.**
- \$25.00 Charge, payable to JUAREZ ENTERPRISES INC. on all returned checks.
- Parties entering into this contract are permanently bound to fulfill the obligations by this agreement unless one or more of the following conditions apply:
- Both parties mutually agree to leave the agreement and its responsibilities.
- The event described herein is completely canceled, and a minimum of 60 days notice is given.
- In the event that PRESTIGE PRODUCTIONS DJ becomes unable to provide services due to complications beyond their control, a reputable replacement shall be provided at no more than the original price agreed on.
- Any and all information or details must be communicated before the 5 days preceding the performance.
- **All functions with meals are asked to be included for one disc jockey and one assistant.**
- You (client) and/or the venue coordinator shall be responsible for all Permits & Licenses for Musical Entertainment.
- PRESTIGE PRODUCTIONS needs access to Venue/Event 2 hours prior to the event and 1 hour after event.
- PRESTIGE PRODUCTIONS requires a space of 15ft x 10ft. If the Venue has tables with skirts we can use them in order to conform to the Venue's Decor.
- The DJ location shall be safe and reasonably secure from the Guests. The entire DJ area shall be sturdy, hard, flat and protected from the environment.
- The DJ location shall be within 50 feet of at least two 120 volt 20 amp 3-prong grounded AC outlets. The DJ will work with the Venue Coordinator to resolve any unforeseen issues regarding the DJ Area. PRESTIGE PRODUCTIONS will not be responsible for any late start due to inaccessibility of the venue.

- Any time changes other than what is stated above, must be made at PRESTIGE PRODUCTIONS availability, and must be made at least 48 hours prior to any function.
- If outside, reasonable rain, wind and sun protection shall be provided by you or the venue coordinator. PRESTIGE PRODUCTION'S DJ is not liable for any types of inclement weather which would prevent us from performing our duties. Examples: snow storms, thunderstorms, etc. would be rescheduled at PRESTIGE PRODCUTION'S DJ availability.
- PRESTIGE PRODUCTION'S DJ shall not be held liable for any action arising from or in connection with any individuals not directly affiliated with PRESTIGE PRODUCTION'S DJ. Furthermore, the party (s) contracting PRESTIGE PRODUCTION'S DJ agrees to assume full responsibility for any and all damages caused by themselves or their guests involving any of PRESTIGE PRODUCTION'S property. As a safety issue the DJ has the right to refuse guests access to the DJ Area.
- The parties purchasing the services of PRESTIGE PRODUCTIONS agree to allow PRESTIGE to use pictures and video images taken at this event for promotional purposes.

I understand the terms and conditions described herein, and will abide by them.

Initial: _____

(Sign and Date) Client _____ **Date** _____

(Sign and Date) Prestige Production's DJ _____ **Date** _____

Please mail contract and deposit to:

PRESTIGE PRODUCITONS, 200 2nd Ave, Hampton, IL 61256

For more information call: (563) 949-9536

Web Site: prestigeproductions.org

Prestige Productions

Event Planner

Bride: _____

Groom: _____

Bride & Groom how to be announced: _____

Jr. BRIDES MAID: _____ Jr. Groomsmen: _____

FLOWER GIRL: _____ RING BEARER: _____

Jr. Bride: _____ Jr. Groom: _____

PARENTS OF BRIDE: _____

PARENTS OF GROOM: _____

(If Parents Are Divorced or Separated Please Indicate by Separating Names. Example: Mr. XXXX & Ms. XXXX or mark Names Stepfather or Stepmother).

Maid of Honor: _____ Best Man: _____

Bridesmaids

Groomsmen

- | | |
|-----------|----------|
| 1. _____ | -- _____ |
| 2. _____ | -- _____ |
| 3. _____ | -- _____ |
| 4. _____ | -- _____ |
| 5. _____ | -- _____ |
| 6. _____ | -- _____ |
| 7. _____ | -- _____ |
| 8. _____ | -- _____ |
| 9. _____ | -- _____ |
| 10. _____ | -- _____ |
| 11. _____ | -- _____ |

Do You Want The Wedding Party Announced ? _____ (YES / NO)

If yes please check with the DJ prior to your arrival so you can be announced.

Wedding Party Entrance Song: _____

Bride & Groom Entrance Song: _____

Blessing/Prayer? (Yes/No) _____; Who will deliver it? _____

Who will deliver the toast(s) _____

First Dance Song: _____

Father/ Daughter Dance: _____

Mother/Son Dance: _____

Wedding Party Dance: _____

Special Dances (optional): _____

Which will be taking place at the reception and in what order? Please number the order.

Cake Cutting _____ Toasts _____ Garter/Bouquet _____ Dollar Dance _____

Other Festivities: _____

**Below you can pick songs for each of these events or leave up to DJ.

Cake Cutting Song: _____

Garter Removal & Toss Song(s): _____

Bouquet Toss Song(s): _____

Grand Exit Song: _____

Song Requests:

Song: _____ Artist: _____

Please check the music categories that you really would like to be played. Cross out the ones that you don't want to be played.

- | | | | | |
|--------------------------------------|------------------------------------|----------------------------------|---|---|
| <input type="checkbox"/> 50's | <input type="checkbox"/> 60's | <input type="checkbox"/> 70's | <input type="checkbox"/> 80's | <input type="checkbox"/> 90's Dance |
| <input type="checkbox"/> Modern Rock | <input type="checkbox"/> Big Band | <input type="checkbox"/> Polkas | <input type="checkbox"/> Waltzes-Ballroom | <input type="checkbox"/> Swing/Quick Step |
| <input type="checkbox"/> Pop/Top 40 | <input type="checkbox"/> Hard Rock | <input type="checkbox"/> Country | <input type="checkbox"/> Hip Hop/Rap | <input type="checkbox"/> Salsa/Latin |

Novelty Songs:

- | | | | |
|--|--|---|--------------------------------------|
| <input type="checkbox"/> Chicken Dance | <input type="checkbox"/> Cupid Shuffle | <input type="checkbox"/> Electric Slide | <input type="checkbox"/> Y. M. C. A. |
| <input type="checkbox"/> Cha Cha Slide | <input type="checkbox"/> Hokey Pokey | <input type="checkbox"/> Macarena | <input type="checkbox"/> Other |
| <input type="checkbox"/> Wobble | <input type="checkbox"/> Boot Scootin Boogie | | |

Specific songs NOT TO PLAY:

Additional comments, input, suggestions:

Please mail complete form to: PRESTIGE PRODUCTIONS, 200 2nd Ave, Hampton, IL 61256