

## 2016 MOUNT PLEASANT PRIMARY SCHOOL INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) OPERATIONAL PLAN



### IMPROVEMENT TARGETS

Staff to continue to implement content of the Australian ICT Capability Learning Continuum.

Connect<sup>®</sup> to be implemented by all class teachers in 2015.

The school web site should continue to be used as an avenue to promote the school.

STRATEGIES	RESPONSIBILITIES	RESOURCES	MONITORING/
<p>Staff to feel confident to use digital technology to deliver curriculum in an engaging method through interactive whiteboards, laptops, digital cameras, calculators etc.</p> <p>Access internet to utilize Bug Club, Maths Online, Scootle, Sound Waves</p> <p>Use the RT Surface tablets to photograph e.g.Science experiments.</p> <p>Use the RT Surface tablets to record e.g. interviews, oral reading, and performances.</p> <p>Use RT Surface to create.</p>	<p>Peer collaboration.</p> <p>Older students mentoring younger classes</p> <p>Teachers</p>	<p>Digital Practice Guide</p> <p>ICT Capabilities Continuum supplied to each teacher.</p>	<p>Performance Management discussion document</p> <p>Monitor through Performance Management</p> <p>Monitor use of ICT in the school through observation of the class visits from Administration.</p>
<p>ICT Curriculum Leader to be provided with opportunities to attend professional development, including training offered through the Institute and visits to schools exhibiting exemplary practice.</p>	<p>Principal/ICT</p>	<p>Time at staff gathering</p>	<p>Share knowledge</p>
<p>Continue the cycle of upgrading computers in classrooms.</p> <ul style="list-style-type: none"> <li>- Leasing upgrade from 40 to 50 computers</li> <li>- Upgrade class computers in rooms.</li> </ul>	<p>ICT Leader</p>	<p>2015 Rooms 11,12,13 25 @ \$1000 = \$25,000</p> <p>2016 Rooms 14,15,16 25 @ \$1000 = \$25,000</p>	<p>Budget Monitoring</p>
<p>Maintain</p> <ul style="list-style-type: none"> <li>- 4 computers in individual classrooms</li> <li>- Class set in library</li> </ul>	<p>ICT Curriculum Leader/Library Officer</p>		

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<p>First Term 2015</p> <p>January School Development Day -Each class teacher is to set up their SIS Class.</p> <p>Year level teachers are to come to an agreement about the number of notices that will be sent to parents so that consistency across the grades will be achieved.</p>	All Teachers Teachers	Pupil Free day 2015	
<p>Establish a Folder in the teachers' shared drive where all notes re incursions, excursions are stored. This will allow teachers to download relative notes to be placed in their class library.</p>	School Officer /ICT leader	Ongoing	
<p>At the parent evening in <b>week 2/3</b>, all parents are to write down their current email address. This will be updated in Integris so that the correct email will be carried over to "Connect" when parent tab is switched on at the commencement of Term 2.</p> <p>At the parent meeting, log on details for students (particularly in the junior grades) will be distributed to parents.</p>	Teachers/School Officer  Teachers/Parents		
<p>Parent Workshop is to be conducted to present the features of Connect to the parent body. Explain associated protocols for parent use. Tuesday May 5.</p>	ICT Leader	Adam Cheetham from Connect	
<p>During at least three staff meetings in term 1, 2015, teachers are to be given time to collaborate within their year groups to share entries on Connect and agree with the frequency of notifications etc</p>	Admin/Teachers	Staff Meetings x3 Term 1	
<p>Term 2 Week 6 Turn on Parent Connect</p>	Admin	Admin	
<p>School Officer to create a flexible class of the whole school. This will be used to distribute the School News Letter. Term 2 Week 5.</p>	School Officer		
<p>Week 3 Hands on workshop for parents on how to access Connect. Parents can bring their own devices for this work shop.</p>	ICT Leader		
<p>Term 3 Feedback to be sort about Connect</p>	Parents/Teachers/Students	Survey	

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Sponsor-Ed Web to be continued as the contractor to manage the web site for the school from 2015 A support team of a trained education assistant and a trained volunteer parent will upload relevant documents and pictures.	Admin/EA/Parent Volunteer		

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