



2017 New Employee Orientation

Agenda

Day One – Foundation Building Training Room

TIME	TOPIC	PRESENTER
8:30 – 9:35 AM	Welcome, Introductions, Expectations Activity	Learning and Development
9:35 – 10:05 AM	Environmental Health and Safety	Angela Allen/Bruce Crowell/Jamario Poole/Derrick Gibbs/ Ben Teal/ Kirstan Blender
10:05 – 10:10 AM	BREAK	
10:10 – 10:35 AM	Stake Your Claim/University Communications	Phillip Brown
10:35 – 10:55 AM	Parking and Transportation Services	Leeisha Williams/ Helena Connors
10:55 – 12:00 PM	Campus Bus Tour	Orientation Partners
12:00 – 1:00 PM	LUNCH (on your own)	
1:00 – 1:45 PM	Information and Technology Services	Jennifer Hicks
1:45 – 2:00 PM	State Employees Credit Union	Learning and Development
2:00 – 2:10 PM	BREAK	
2:10 – 2:30 PM	Student Affairs	Rachael Forester /Adam Burden
2:30 – 2:45 PM	Niner Tech/ Student Union	J. Scott Derrick
2:55 – 3:05 PM	Auxiliary Services	Ana Alvarez, Jody Thompson, LouAnn Lamb/Greg McCambridge
3:10 – 3:30 PM	Community Relations	Jordan Harris, Jenny Matz
3:30 – 4:30 PM	Key Resources, Wrap Up, and Closing	Learning and Development

Day Two –Colvard North 5092

TIME	TOPIC	PRESENTER
8:30 – 9:15 AM	Ethics/ Fraud Awareness	Susan Burgess
9:15 – 9:45 AM	FERPA/Public Records	Tina Dadio/Legal Affairs Rep.
9:45 – 10:00 AM	BREAK	
10:00 – 11:00 AM	Respect in the Workplace/ Preventing and Reporting Unlawful Workplace Harassment	Cindy Edwards
11:00 – 12:00 PM	Title IX/Campus SAVE Act	Sarah Edwards
12:00 – 1:00PM	LUNCH (on your own)	
1:00 – 1:15 PM	Staff Council	Penny Stevens/Celeste Corpening/Pam Erickson/Dave Frantzreb/Joanne Kendrach
1:15 – 1:45	Police and Public Safety	Jerry Lecomte
1:45 – 2:00 PM	BREAK	
2:00 – 4:30 PM	Benefits	Gina Ewart



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