

6401 Pacific Ave.
Tacoma, WA 98408

p. (253) 627-7729
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nwspayneuter.org

Overview:

Maintain our high standards for patient care and ensure our continued success as a leading provider of spay/neuter services. Responsible for daily care and sterilization of all surgical patients and maintenance of preventative health programs and medical protocol. Quality patient care is first and foremost. Environment is high-volume, high-quality spay and neuter.

Position Type: Full Time, Exempt

Responsibilities:

- Serve as the liaison between all medical staff members and the Executive Director for all veterinary medical related issues and concerns.
- Solicit and receive ideas, concerns and suggested changes from medical staff.
- Propose recommended changes about veterinary protocol and procedure to the Executive Director.
- Review potential veterinary medical changes with regard to all aspects of the organization: financial, public perception, veterinarian perception, quality, quantity.
- Oversee DEA compliance.
- Review and update, as needed, (minimum once per year) current standard operating procedures manual.
- Continue research and maintenance of safe and efficacious medical protocol regarding anesthesia and surgery.
- Supervise veterinarians and medical staff.
- Examine animals pre-op to determine their ability to withstand surgery.
- Perform surgical sterilizations.
- Examine animals post-op as necessary to ensure appropriate healing.
- Provide recommendations for follow up care to clients as needed.
- Supervise cleaning program for prevention of infectious/zoonotic disease.
- Supervise handling and recording of controlled substances by licensed veterinary technicians.
- Supervise post-op rechecks and order of medical treatments as necessary to ensure complete surgical recovery.
- Actively promote spay and neuter, and educate clients on responsible animal ownership.
- Actively support associate staff and volunteers, and promotes the development of skills related to the advancement of our goals and mission.
- Represent Northwest Spay & Neuter Center in a professional and courteous manner at all times.
- Provide quality service to clients, volunteers and staff recognizing their individual contributions to the success of our organization.
- Other duties as assigned.

Required Qualifications:

- DVM from accredited university.
- Current veterinary license in the state of Washington.
- Commitment to Northwest Spay & Neuter Center's mission and values.
- Commitment to promoting teamwork and inspiring individual excellence with a positive attitude.
- Minimum three years experience in supervisory position.
- Must be qualified and eligible to obtain DEA license.
- Provide proof of Professional Liability Insurance.
- Minimum 5 years experience in the field of veterinary medicine.
- Ability and experience performing up to 35 surgeries per day in HQHVSN setting.

Other Requirements:

- Valid Washington State Drivers license.
- Must pass a Washington State Patrol Background Check.
- Must pass a drug screening.

Reports to: Executive Director

Hours: Shifts run 7:30 am – 5 pm Monday –Thursday, on call Friday am for post-op questions from NWSNC staff (End times are dependent on completion of surgeries and post-op patient care)
Limited fundraising and networking events required in off hours and days

