

Dear host family,

My name is XXXXX and I would like to describe myself with this letter. It was always a great dream of mine to live and work in a foreign country and I am really exciting that it will become reality soon. I would like to go to Ireland because I think it is a beautiful country with its beautiful lakes and nice “mountains”. I am fascinated by the marvelous landscape and from the nice people living in Ireland.

I would like to tell something about me now you something about my family:

My family is a typical Austrian family. There are my parents, my younger brother (he is 17 years old) and me. My mother is a housewife and she is also employed as a cleaner in a doctor’s practice. She is a nice and friendly person and likes to talk with other people (I also like to go out and to talk with other people).

My father works as an electrician in a private enterprise and he is the opposite of my mother because he is quiet and just wants to share his free time with his wife.

I have a good relationship to my brother and my parents. Sometimes there is a little quarrel but I think this is normal and we try to resolve our problems together. Now it is time to talk about my person:

I am a creative and ambitious young woman because I have a lot of ideas about my future. I am interested in all kinds of sports and for this reason I want to go to technical college which offers the branch sport-, culture- and event management.

In 2003 I worked in an office in my spare time where I got experience in clerical work. I helped to organize some sports events but that was not all. I worked with a team on a big project which included an advertising campaign for post busses. It was hard work but now I am sure that I can say that I am very flexible and independent.

Also the work in a little bar near a lake in Carinthia (I was responsible for the whole service and in the evening also for the desserts) shows my sense of responsibility and reliability.

I am a member in an athletic club where I am the coach of a group of children between the ages of 6 and 12, but I trained also older teenagers. The group consists of nearly 25 boys and girls with different characters and interests and it is sometimes difficult to motivate the children. But I like to do this job and it gives me new energy because I really love “my” children. It is important to be punctual because the parents wait for their children. I am cheerful and sensitive for the children’s needs.

I started caring for children some years ago.

At the beginning I looked after my little cousins and as time went by the adults trusted in me and so I got more and more responsibility. I tried (and I naturally try) hard to do my best.

I got my first paid job at the age of 14. I had to look after my little neighbour while his parents and his older brother were on a party. My tasks were to prepare food for him, to take the little boy to bed and then to look after him till 4 o'clock in the morning. My job was not very strenuous because he was a nice and quiet boy and I was proud that the parents trusted me. I was his nanny for many years and I did a good job (they said this).

It is not always easy to take care of children but it is a great experience to share some time with them. I have much patience because I trained this skills during my coaching time in the athletic club and during my other baby-sitting jobs. I think it is the wrong way to shout at children. I have the strength to set them limits if necessary and I am consequent.

I try to be I try to be polite, creative and humorous.

It is a dream of mine to go to Ireland and I can combine it with a wonderful and interesting job: to care for your children.

I do not have problems to help in the household. I really love cooking and I like to taste other foods. At home I often cook menus with 4 or 5 courses. I learned it in the school where I passed the final exams in service & cooking. Another hobby of mine is reading. I read all kind of books and I like to discuss about them. I am really interested in science and I collect different articles about animals, climate, other countries and scientific texts. I prefer to watch documentations about animals on TV and I try my best to learn something new.

One of my best characteristics is my tolerance. Nowadays it is very important to be tolerant because there are so many different countries and traditions.

I hope that I am the right person to take care of your children and I am looking forward to hearing from you soon!

Sincerely yours