

Moving Checklist

Here are some tips to help make your move as smooth as possible.

Two Months before Moving

- Complete paperwork for your new home
- Decide how you will pack – Do it yourself, help from family, friends, or mover?
- Decide how you will move – Hire a mover or rent a truck for family or friends to use?
- Confirm moving date and time with each location and with people helping you move (family, friends, mover)
- Book the mover or the truck to be used by friends/family
- Book the elevator at your current and future home for day and time of move
- Get a floorplan for your new suite to plan your furniture placement
- Decide what you will bring
- Have antiques and other valuables appraised if selling items
- Organize important papers together such as birth certificate, identification, medical records, tax files, insurance, legal documents, etc.
- If you need new items, for example, a new bed, arrange for delivery to your new home when you move in

One Month before Moving

- Hold a garage sale or donate unwanted items to family, friends or charity
- Get packing materials and start to pack
- Begin using up food and supplies that will not be moved



- Go to the post office and fill out change-of-address forwarding forms
- Mail change of address cards to friends and family
- Notify all banks, financial institutions, pension plans, creditors, utility companies, insurance companies of new address
- Arrange for tenant insurance for new home
- Arrange to turn off services the day after move such as hydro, water, gas, phone, cable, newspapers, and home insurance
- Arrange for hook-up or transfer of telephone number, cable, and internet
- Arrange for cleaning of your old home once vacated

Two Weeks before Moving

- Arrange for all belongings not moving to be removed or donated
- Notify Ministry of Transport of new address for driver's license and vehicle registration
- Notify vehicle insurance company of new address
- Transfer prescriptions to new pharmacy and ensure sufficient supplies on hand
- Notify doctor and dentist of your move

Seven Days before Moving

- Plan how and when you will finish packing
- Set aside and label items not to be loaded on the moving truck
- Re-confirm moving date and time with old and new address
- If you have a pet, decide how to take care of the pet on moving day
- Pack an overnight bag with two days of clothing, prescriptions and necessities such as toiletries
- Pack critical items together and things you will need immediately such as your chequebook, identification, wallet, personal phone book, flashlight, keys, and important documents – you may want to label this as your "With Me" box

Day before the move

- Re-confirm arrival time of the moving truck
- Re-confirm arrival time of person who will clean the home you are leaving
- Put your "With Me" box, purse, and overnight bag in a safe place to take with you
- Get cash if needed to pay the mover
- Empty the refrigerator

- Plan where to have breakfast, lunch and dinner today and tomorrow and set aside snacks if needed

Day of the move

- Get up early to avoid rushing and added stress
- Make sure to have breakfast, lunch and snacks and take medication
- Read all moving company paperwork carefully before signing
- Exchange phone numbers with the movers – get their mobile number, give them yours and the number of your new home
- Make final safety and perimeter checks before leaving the house including checking the settings on the heat/air conditioning/fans, water shut off, lights off, doors and windows locked
- Obtain key to your new suite when you arrive at your new home
- Meet movers at your new home
- Double check mover's inventory list and note any damaged items or boxes before signing off and paying the mover
- Show movers where to place your belongings

Day after the move

- Confirm telephone and internet are working
- Call family and friends to let them know you are settled in and everything is good
- Make sure family and friends have your new phone number and address
- Meet with your Life Enrichment Coordinator to discuss the activity calendar and sign up for outings
- Relax and enjoy your new home

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