

Sample Cover Letter - Medicine

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15 June 2015

Manager
HMO Support Unit
Bayside Health
Commercial Road
Prahran Vic 3127

Dear Sir/Madam,

Re: Medical Internship 2015

It is with great enthusiasm that I apply for the position of Intern at Bayside Health. I am in the final year of Bachelor of Medicine/Bachelor of Surgery at Monash University and looking for the best possible start for a successful medical career.

Bayside Health particularly interests me as it provides a broad range of clinical experiences, in conjunction with a well organised teaching program. After speaking to colleagues and attending the Bayside Health intern information session, I believe that the staff and facilities are excellent. As you will see in my results and experiences, I am committed to giving my best to any situation, have a holistic approach and would value the opportunity of working in a first class organisation like Bayside Health.

I can bring to the role strong team skills and effective communication skills. These have been honed through interactions and presentations to a range of audiences, most recently at the Australian Medical Student Association (AMSA) and as an ambassador for the Monash Medical Conference at Sunway campus, Malaysia. My academic achievements and voluntary involvement in Lifeline and the Big Brother/Big Sister programs are indicative of my commitment to all aspects of healthcare.

My experience at The Alfred, as both a student and a ward clerk, has given me the opportunity to develop my clinical skills including patient assessment and management and receive constructive feedback on my progression. Research into endocrinology is of particular interest to me as it is my aspiration to work in either diabetes or inflammatory diseases in the future.

In support of my application I have attached a resume providing a summary of my relevant experience. Referees and results are available through the PMVC system.

It would be my absolute pleasure to work at Bayside Health and I believe I have the potential to be a valuable member of the hospital team. I look forward to discussing my application further at interview.

Yours faithfully,

Maria Medical

Medical Internship at Bayside Health

Bayside Health has an internship vacancy for a student in their final year of Bachelor of Medicine/Bachelor of Surgery.

The internship program at Bayside Health will provide the successful applicant with a broad range of clinical experiences, in conjunction with a highly supportive and well organised teaching program.

At Bayside Health, patient care is paramount, and as such we are seeking someone who has highly effective communication skills, and is willing and able to work as part of our close knit team and gain experience across wide range of healthcare aspects.

The successful applicant will have an interest in research into endocrinology, well developed clinical skills and some experience working with the underprivileged.

Please send your resume and cover letter outlining your suitability for this opportunity to;

Manager
HMO Support Unit
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Commercial Road
Pahran Vic 3127

Please note: You are not required to provide names of referees or copies of results, as these are available through the PMVC system