

30-DAY NOTICE TO TERMINATE LEASE/TENANCY

I, _____ am giving a 30-day notice of my intent
(head of household)

to terminate my lease for tenancy at: _____
Berkeley, California.

1. I am serving the owner [] in person [] via mail.
2. I surrender possession of the unit (remove all my belongings, clean the unit, and return all door and mailbox keys) by _____.
3. I understand that I will be responsible for the full rent for the unit after this date unless the owner and I rescind this notice in writing.

Family

Date

Owner acknowledgement of receipt*:

Signature

Date

*Owner acknowledgement is not required, but aids BHA in determining the earliest date the BHA will approve the start of a new contract.

Sample provided by Berkeley Housing Authority