Student Led Conferences
Checklist

Portfolio Presentation

* Introduce your parent(s)/guardian to the teacher.

* Show your parent(s)/guardian where you will be having the conference.

* Tell your parent(s)/guardian the purpose of this conference:
✔ I take responsibility for my learning and progress.
✔ This is an opportunity to share my learning and progress with you.
✔ We will discuss my goals for second term and share the strategies that will help me achieve my goals.

* Show your parent(s)/guardian your portfolio; explain that your portfolio is a collection of your published work, subjects and tests.

* Walk over to the chart paper posted where the ***Learning Intentions*** and ***Success Criteria*** are for Reading Workshop. **Explain** to your parents that this chart paper tells what we are learning in Reading Workshop and what we need to do to be successful.
* Show your parent(s)/guardian your **Reading Response Binder**.

* Show your parent(s)/guardian your work and share your reflections. Use words such as: I can…, I did well because…, I still need to practice…., I need to focus on….,

* Take out a novel or Non-Fiction text that you are reading from your **Browsing Box**. Show your parent(s)/guardian the novel or Non-Fiction text.

* Explain, "I have chosen to read you a section from this book because…" After you have read, ask your parents to take a moment to write a comment about your reading. (You may scribe for your parents)

Title of book: _____

Page Number: _____

_____

_____

_____

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* Take out your **Writer's Notebook** from your **Browsing Box**. Show your parent(s)/guardian your **Writer's Notebook**. Explain how we use the Writer's Notebook during Literacy Workstations.

* Open your portfolio, explain that your portfolio is a collection of your published work in writing and shows the writing process for each piece of writing.

* Walk over to the chart paper posted where the ***Learning Intentions*** and ***Success Criteria*** are for Writing Workshop. **Explain** to your parents that this chart paper tells what we are learning in Writing Workshop and what we need to do to be successful….

* Show your parent(s)/guardian your work and share your reflections. Use words such as: **I can…, I did well because…, I still need to practice…., I need to focus on…..,**

* Turn to the **Math** section of your Portfolio.

* Show your parent(s)/guardian your work and share your reflections. Use words such as: **I can…, I did well because…, I still need to practice…., I need to focus on….**

* Turn to the **Goal Setting** section of your Portfolio. Show your parent(s)/guardian the **Learning Skills** that you have reflected on and self-evaluated for Term 1.

* **Complete the Goal Setting Sheet** with your parent(s)/ guardian. Do this by *reviewing* your work and Reflections so that you can complete the Venn Diagram and identify your Goal for Term 2.

* Complete page 3, of the Report Card together or add additional comments to the Report Card.

* Use the "Five Tribles" strip on the **Appreciation** Page to show your parents how you feel about the conference. *Make a statement of appreciation* (use the sentence prompts to help you) and invite your parents to also make an appreciation statement.

* Thank your parent(s)/guardian for coming, and return your Portfolio and Browsing Box back to their place.

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