

# Listen Up! Speak Up!

## Speech Delivery Checklist

Yes/No

1. Cue cards with the outline of the speech on it were used
2. The speaker stood tall and his/her face was clearly seen
3. The speech was clearly heard by everyone
4. The speaker's tone of voice changed as the speech was given
5. The speed at which the speaker spoke changed at times in the speech
6. The speaker made eye contact with the audience
7. The speech was interesting and involved the audience because it had
  - A strong opening statement
  - A good clear structure
  - The main ideas were repeated
  - It used features of oral language e.g.
  - It used humour if appropriate
  - It used props if appropriate
  - Anything else you can think of

Look at what you have ticked. Now look at your Assessment Schedule (see assessment.rtf). What level would you give this speech and why? Remember that to reach a level 4, the speech will have to have all the boxes ticked. The speaker will also have to have given opinions or information as well as talking about events, experiences and ideas.

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