



# POWER EQUIPMENT DELIVERY CHECK LIST

PRE-DELIVERY INSPECTION AND FINAL DELIVERY							
DEALER:				CUSTOMER:			
Dealer Name		Phone Number	Dealer Number	Customer Name		Phone Number	
Address	City	Province	Postal Code	Address	City	Province	Postal code
Type of Power Equipment:				Serial Number:			

Please check the box for each item you have verified as correct. Refer to the Set-Up Instructions, and Shop Manuals for specifications.

SET UP		OPERATION CHECK LIST	
<input type="checkbox"/> <b>EXTERNAL APPEARANCE</b> <ul style="list-style-type: none"><li>• Check for paint scratches</li><li>• Check for paint defects</li></ul> <input type="checkbox"/> <b>UNIT ASSEMBLY</b> <ul style="list-style-type: none"><li>• Check all supplied assembly parts kits</li><li>• Check for owner ,and warranty manuals</li><li>• Assemble the unit using set-up instructions supplied for the unit</li></ul> <input type="checkbox"/> <b>ENGINE OIL</b> <ul style="list-style-type: none"><li>• Check engine oil level</li></ul>	<input type="checkbox"/> <b>ELECTRICAL SYSTEMS</b> <ul style="list-style-type: none"><li>• Check all connections</li><li>• Battery fully charged (if equipped)</li></ul> <input type="checkbox"/> <b>FUEL SYSTEM</b> <ul style="list-style-type: none"><li>• Be sure all lines are secure</li></ul> Check for fuel leaks. Repair as required. <input type="checkbox"/> <b>NUTS, BOLTS, &amp; FASTENERS</b> <ul style="list-style-type: none"><li>• Check and Tighten as necessary</li></ul>	<input type="checkbox"/> <b>CONTROL SYSTEM</b> <ul style="list-style-type: none"><li>• Check for smooth operation and engagement of the transmission in all positions. (if equipped)</li><li>• Check for smooth operation, and full movement of throttle controls</li></ul> <input type="checkbox"/> <b>ENGINE SPEED</b> <ul style="list-style-type: none"><li>• Controls set to obtain correct idle , and full throttle speeds as described in the Shop Manual for the specific product you are delivering</li></ul>	<input type="checkbox"/> <b>FUNCTION TEST</b> <ul style="list-style-type: none"><li>• Operate the unit , and test to ensure it will perform as it was designed to do.</li><li>• Weather permitting: cut grass, generate current, pump water, blow snow ,etc.</li></ul> <input type="checkbox"/> <b>FINAL INSPECTION</b> <ul style="list-style-type: none"><li>• Fuel tank is full</li><li>• Unit is clean</li><li>• Documents are with the unit. Warranty documents, Owners Manual, Check list.</li></ul>

CUSTOMER DELIVERY CHECK LIST			
<input type="checkbox"/> Inspected the unit and verified it is in proper operating condition.	<input type="checkbox"/> Reviewed Warranty Coverage Terms and Conditions	<input type="checkbox"/> Explained maintenance intervals	<input type="checkbox"/> Explained safety precautions
Sales Signature_____			
I have received the following:			
<input type="checkbox"/> Owner’s Manual	<input type="checkbox"/> Warranty Policy	<input type="checkbox"/> Copy of Product Registration Form	<b>Date:</b> _____
			<b>Customer Signature</b> _____