

Entry, Living, & Main Areas

- Windows:* open windows & take out and wash screens. Wash windows inside & out. Vacuum and wipe out sills.
- Entry Closet & Mudroom:* empty closets and wipe down floors and walls. Sort through items and gather seasonal items to put into storage.
- Floors & Trim:* Sweep, mop, & vacuum floors. Wash floorboards, trim, & spot clean walls. Touch up paint. Wash and vacuum rugs.
- Furniture:* Vacuum & spot clean sofas. Wax and polish wood furniture. Dust shelves, tabletops, lamps & artwork. Dust electronics and sort entertainment (dvds, video games, etc).
- Textiles:* Wash &/or replace window coverings. Wash all throw pillows/covers & throw blankets.
- Switchplates, Knobs, & Vents:* Wash all switchplates & light covers. Dust light fixtures & fan blades. Wash/dust vent covers.

Bathrooms

- Windows:* open windows & take out and wash screens. Wash windows inside & out. Vacuum and wipe out sills.
- Cabinets & Vanity:* Empty out cabinets and drawers and wipe down each area. Sort, discard, & replace items.
- Countertops, Sinks, & Faucets:* Wipe down countertops, faucets, sinks, & knobs.
- Toilet:* Clean toilet entirely, clean around base of toilet & wash the back, sides, top, bottom & handle.
- Floors, Tub, & Shower:* Scrub floors, tub, and shower including features. Reseal grout if necessary.
- Switchplates, Door Knobs, & Vents:* Wash all switchplates & light covers. Dust light fixtures & fan blades. Wash/dust vent covers.

Kitchen Checklist

- Windows:* open windows & take out and wash screens. Wash windows inside & out. Vacuum and wipe out sills. Dust blinds.
- Cabinets, Pantry, & Drawers:* Remove items from each cabinet or drawer. Wipe down each cabinet and drawer and replace items. Organizer pantry and remove expired food.
- Refridgerator & Freezer:* Clean out food and wipe down each area. Check expiration dates and defrost freezer if necessary. Vacuum refridgerator coils and clean underneath fridge.
- Oven, Stove, & Appliances:* Clean out oven. Wash doors. Wipe down stovetop & knobs. Clean underneath stove & wash down sides. Clean out other appliances, wipe out crumbs.
- Floors & Trim:* Sweep, mop, & vacuum floors. Wash floorboards, trim, & spot clean walls. Touch up paint Wash and vacuum rugs if necessary.
- Switchplates, Knobs, & Vents:* Wash all switchplates & light covers. Dust light fixtures, chandeliers & fan blades Wash/dust vent covers.

Bedrooms

- Windows:* open windows & take out and wash screens. Wash windows inside & out. Vacuum and wipe out sills. Wash & replace window coverings.
- Bedding & Textiles:* Wash all throw pillows/covers & throw blankets. Wash and replace all bedding, update seasonal bedding if necessary. Move and vacuum under bed, dressers, nightstands.
- Furniture:* Wax and polish wood furniture. Dust shelves, tabletops, lamps & artwork. Clean out drawers and sort.
- Closet:* Remove clothing and all items. Wash shelves & vacuum or sweep floors. Replace items and discard or donate unused items.
- Floors & Trim:* Vacuum floors & wash floorboards, trim, & spot clean walls. Touch up paint. Wash and vacuum rugs.
- Switchplates, Knobs, & Vents:* Wash all switchplates & light covers. Dust light fixtures & fan blades. Wash/dust vent covers.