

**GILLIAN ANDERSON**

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Current Date

Ms. Peggy Williams  
Director, Human Resources  
People USA  
10 Woodridge Road  
Lexington, KY 40502

Dear Ms. Williams:

Thank you for speaking with me this past Thursday about the field of Human Resources. Although, I had read extensively about careers in this area, your first-hand knowledge was invaluable to my understanding of the Human Resource field and its potential for someone with my interests and education.

I particularly enjoyed our discussion of the applications of counseling as it relates to working with employees as a Human Resource representative. This aspect of Human Resources appeals to me greatly and certainly must be taken into account when I finally determine the career I wish to follow.

Again, thank you for your time and for the pertinent information you provided.

Sincerely,

*Gillian Anderson*

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