SENATE MEETING AGENDA TEMPLATE

STUDENT GOVERNMENT ASSOCIATION

2013-2014 Session

Business Meeting Agenda

Friday, 27th September 2013

Location: HLC AC 201

Approved by vote of SGA Senate on: 27 September 2013

Purpose of Meeting: General Planning Meeting

Date: Friday, 27th September 2013

Time: 3:44pm – 4:06 PM HST

Participants: (with current titles)

- **Rita Turner** – Speaker of the Senate ad Interim
- **Sahen Aguina-Uruchutu** – Student Body Vice President
- **Vacant** – Senator, Military Student Senator
- **Samantha Espinoza** – Senator, Veterans
- **Alexa Lancendorfer** – Senator, Humanities & Social Sciences
- **Vacant** – Senator, Humanities & Social Sciences
- **Rita Turner** – Senator, Nursing & Health Sciences
- **Vacant** – Senator, Nursing & Health Sciences
- **Sergio Stringfors** – Senator, Business Administration
- **Vacant** – Senator, Business Administration
- **Vacant** – Senator Natural & Computational Sciences
- **Vacant** – Senator Natural & Computational Sciences
- **Vacant** – Senator, Hawai'i Loa
- **Sean DeWoody** – Senator, Downtown
- **Lena Davidsson** – Senator, International
- **Vacant –** Senator, Graduate Student
- **Vacant** – Senator, Athletics
- **Vacant** – Secretary and Chief of Staff to Speaker of Senate

1. Call to Order:
    a. Approval of previous meeting's minutes: Friday, 20th September 2013
        i. Motion to approve the meeting minutes from Friday, 20th September 2013
            i.1st – SEN Espinoza 2nd – SEN Lancendorfer
                a. For: 4 , Against: 0 , Abstain: 1
    b. Approval of this meeting's agenda.
        i. Motion to approve the meeting agenda for Friday, 27th September 2013
            i.1st – SEN Stringfors 2nd – SEN Espinoza
                a. For: 4, Against: 0, Abstain: 1

2. Reports
    a. **Brief introductions**
        i. Florian Kanoho-Taong, Military Senator Select
        ii. Shanyne Winnes, CNHS Senator Select
        iii. Amber Squires, CNCS Senator Select
        iv. Sarah Hanes, HLC Senator Select
        v. Travis Frantz, CNCS nomination
        vi. Ellen Roberts, new SGA co-advisor
    b. **Advisor Report**
        i. Need to finalize transportation finalized tonight for Camp Erdman; right after Senate meeting
        ii. Deadline driven person – be on time! Meeting deadlines is very important to getting business done. Let Advisors know if cannot meet a deadline.
    c. **Executive Report**
        i. **Sahen Aguina-Uruchutu** – Student Body Vice President ad Interim
            i.Absent
        ii. **Colleen Zaremba** – Treasurer ad Interim
            i.Absent
        iii. **Jermel Anderson** – Chief of Staff
            i.Everything set for induction
        iv. **Miina Huotari** – Student Body President
            i.Attended Vet Center opening today, UB 9th floor, open to all Vet students
                a. Coffee & refreshments available for Vet students
            ii.Treasurer Report: added proposal for International Student Cookoff and for new polos; budget meeting during the retreat
                a. Some room in the budget for additions
    d. **Senator Reports**
        i. **Vacant –** Senator, Military Campus
        ii. **Samantha Espinoza –** Senator, Veterans
            i.Met with Tom, Jackie, and Kasey in the Veteran center.
                a. Veteran cords are in approved for veteran students to wear, we just need to figure out how we are going to pay for them, (should the VA office buy them ahead of time and charge students 5$, should the SVO hold a fund raiser, etc.) I am not sure if cords are allowed to be worn by all veterans or veterans who fall within honor requirements, I sent out an email to get that clarified
                b. Veterans working group held once every month, this month it is Friday from 9:30-11am, I will be attending
                c. Vet center wants student veterans to bring in a picture of them in uniform to post on the board just outside the lounge for support and motivation.
                d. The Vet office will be starting a new veteran orientation in the spring, vets will have to go through information briefings about

their entitlements before they can get certified for class enrollments

ii. I want to help advertise the new vet lounge; first I am going to see how the opening goes on Friday and move forward from there

iii. I attended the speaker event at UH 9/24/2013. The Secretary of the VA came to answer questions and motivate vets to graduate

iv. Contacted with Dr. Vance, the dean of the MCP programs, and I am waiting to hear back from him when we can meet to discuss some of his ideas that would involve SGA.

v. Met with Alumni James Cavin re: creation of a task force for Veteran Student Success; hopefully work with MCP Senator

iii. **Alexa Lancendorfer –** Senator, Humanities & Social Sciences

i. Nothing to report

iv. **Vacant –** Senator, Humanities & Social Sciences

v. **Rita Turner –** Senator, Nursing & Health Sciences

i. Nursing

a. Upcoming events

i. 10/1 Blood Drive

ii. 10/10 Health Fair

b. Pinning committee is in full swing for the Summer & Fall graduates

ii. Health Sciences

a. Upcoming events

i. 9/28 Hoolau Lea @ Windward Community College (health teaching for adults and children)

vi. **Sergio Stringfors –** Senator, Business Administration

i. Applying for ASGA Conference attendance

vii. **Vacant –** Senator, Business Administration

viii. **Vacant –** Senator Natural & Computational Science

ix. **Vacant –** Senator, Hawai'i Loa

x. **Sean DeWoody –** Senator, Downtown

i. Absent

xi. **Lena Davidson –** Senator, International

i. Involved CAB with International Cook-off Event

ii. Inquiring about starting an International Student Facebook page

xii. **Vacant –** Senator, Graduate Student

xiii. **Vacant –** SGA Senate Secretary

xiv. **Vacant –** Speaker of the Senate

3. Old Business

a. Fall Special Elections

i. Director of Elections: Mr. Geoff Webb

ii. Updates: Went well

i.

b. SGA Retreat
    i. Retreat dates 9/28-9/29, plan to be determined
    ii. Committee members: Pres. Huotari, VP Aguina, & SEN DeWoody
    iii. Leaving DT on 9/28 @ 8am, arrive no later than 10am
    iv. Program runs from 10am Saturday-3pm Sunday; members are free after 8pm
    v. Updates: everything set
        i. Plan to be on time: 9:45am sharp start; 2 days and a lot to cover
        ii. Inform people (SBP or Advisors) if going to be late
        iii. Sport activity & casual attire, close-toed shoes, sun-related items
        iv. Cannot drop bags in cabins until noon; just need pen/pencil & water for morning sessions
c. Blood Drives: (for: 5, against: 0, abstain: 1)
    i. Point of Contact: SEN DeWoody
    ii. Updates: training session held today at SGA office; Senator DeWoody & Cross-country team attended
d. Speaker of the Senate vetting/selections process
    i. Committee to draft legislation to remove a Senator from the Speaker position without removing them as Senator
    ii. Members: SEN DeWoody, SEN Espinosa, SEN Stringfors
    iii. Updates: NTR
e. Shuttle Concerns:
    i. Several complaints over missing or late shuttles from students
    ii. Security taking data on pick-up and drop-off times and giving it Wayne Fernandez and/or Scott Stensrud
    iii. Update: spoke with Scott Stensrud today; meeting with VIP – manager himself has been in the field, some reports true, some not
        i. Lots of breakdowns with the shuttles
        ii. New shuttles on island, but not ready for use yet
f. AUR Philanthropy Counsel:
    i. AUR trying to organize a way for Alumni donations to be distributed to the students for services, organizations, etc.
    ii. Trying to set up committee to distribute these funds; first year would be jointly managed by AUR and SGA; intent to become student run committee (Similar to SAFAC)
    iii. SGA Historian and Dep. Historian will spear head
g. SGA Scholarships
    i. FY14 Budget, including scholarships for SGA members, has been approved
    ii. Students who receive equivalent of 100% tuition due to scholarships and/or waivers are not eligible for scholarships
    iii. Reminder: per amended Bylaws, Senators are expected to keep office hours (6 hours per week) at the SGA Office
h. SAFAC Update
    i. First round of requests due by 9/27, second by 10/4
    ii. SAFAC Training: DT - 9/20 12-1pm; HLC - 9/23 12-1pm

iii. Hpu.edu/SAFAC <- Handbook

i. SGA FunFest

i. POC: PR Director Webb

ii. SGA Involvement; need to come up with idea for booth

iii. October 25th. Fort Street Mall

4. New Business

a. Discussion of appointment of Travis Frantz as Senator for CNCS.

i. Met with candidate Travis Frantz

ii. Mr. Frantz: military background with leadership skills for HPU; junior – know enough people and faculty to represent

i.CNCS doesn't get enough representation

ii.Want to represent student body

iii. Motion: approve appointment of Travis Frantz as CNCS Sentator

i.1st – SEN Davidsson, 2nd – SEN Stringfors

ii.For: 4, Against: 0, Abstain: 1

5. Closing Comments

a. Questions, Comments, Announcements

i. ASGA Conference Attendee applications due Friday, October 11th by 12pm (noon) to Advisor Lampitelli

1. Conference is in November (23rd), but applications due internally on 10/11
2. Committee to review applications; released this evening
3. All SGA members eligible to apply

b. Upcoming SGA Events: Retreat

6. Adjourned 4:06PM HST

c. Motion to adjourn meeting: SEN Stringfors

d. Next Meeting: Friday, 4th October 2013, 3:30PM HST UB-209

What to say to…

- Bring business (a **main motion**) I move that [or "to"]
- Lay aside temporarily — I move to **lay** the question **on the table**
- Close debate — I move the **previous question**
- Limit or extend debate — I move that debate be **limited/extended** to ...
- Postpone to a certain time — I move to **postpone** the motion to ...
- Modify wording of motion — I move to **amend** the motion by ...
- Kill main motion — I move that the motion be **postponed indefinitely**
- Close meeting — I move to **adjourn**