

\*\*\*Saturday, August 18\*\*\*

Event Description	Time (EST)	Location	Point Person	People Involved	Notes / Vendor(s)
Mom's Hair Appt	9:00am	Ron Fleenor's Hair Design	MOB		
Bridesmaids Luncheon	10:30-12:30	Applecake Tearoom	MOB		
Mary Houston's Hair Appt	12:00pm	The Works	BM #1		~15 mins from Applecake
Sligers Arrive w/ groomsmen	1:00pm	KMA	Day of Coordinator	Best Man	<b>Matt &amp; Co. to help unload</b>
Cindy Arrives	1:00pm	West Emory Presbyterian Church	Ceremony Coordinator		
Emily & Stephanie's Hair Appts	1:00pm	Ron Fleenor's Hair Design	MOH		
Katherine's Hair Appt	1:00pm	The Works	BM #2		
Hair for Erin	1:00pm	BeeBee's House	BM #3	Alexis Pacetti	
Photographer Arrives	1:00pm	BeeBee's House	MOH		Jennifer Crook Photography
Videographer Arrives	1:00pm	BeeBee's House	MOB		Wanda Stephens
Pick up snacks	1:00pm	BeeBee's House	Aunts		
Floral delivery	1:30pm	KMA	Day of Coordinator		Lisa Foster Floral Design
Floral delivery	1:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Make-up for Erin	2:00pm	BeeBee's House	BM #1	BM #1	
Detail photographs/Erin read letters	2:00pm	BeeBee's House / West Emory	MOH		Jennifer Crook Photography
Getting ready photographs	2:30pm	BeeBee's House	MOH		Jennifer Crook Photography
Bring honeymoon bag to Flanagans	2:45pm	Flanagan House	Best Man	Matt	On the way to the church
Boys arrive to church/Matt read letters	3:00pm	West Emory Presbyterian Church	Best Man		
Bridal Outside	3:00pm	BeeBee's House	MOH		Jennifer Crook Photography
Bride and Bridesmaids Photos	3:20pm	BeeBee's House	MOH		Jennifer Crook Photography
DJ Arrives	3:30pm	KMA	Day of Coordinator		Ogle Entertainment
Groom outside	3:50pm	West Emory Presbyterian Church	Best Man		Jennifer Crook Photography
Groom with groomsmen	4:00pm	West Emory Presbyterian Church	Best Man		Jennifer Crook Photography
Minister Arrives	4:30pm	West Emory Presbyterian Church	Ceremony Coordinator		Bob Money
Other pre-wedding photos	4:30pm	West Emory Presbyterian Church	MOH	Best Man	Jennifer Crook Photography
Caterers arrive	4:30pm	KMA	Day of Coordinator		Abner's Attic
Bartender Arrives	4:30pm	KMA	Day of Coordinator		Abner's Attic
Musicians Arrive	4:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Bride & Girls Arrive	4:45pm	West Emory Presbyterian Church	Ceremony Coordinator	Erin & Co.	
Begin Handing out Programs	4:50pm	West Emory Presbyterian Church	Ceremony Coordinator	Sara Smith	
Music Begins	5:00pm	West Emory Presbyterian Church	Ceremony Coordinator		
Ceremony	5:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Trolley Arrives	6:00pm	West Emory Presbyterian Church	Ceremony Coordinator	Rodney Boone	
Move pew bows to decorate trolley	6:30pm	West Emory Presbyterian Church	MOH	+ a few bridesmaids	
Formal Wedding Photos	6:30pm	West Emory Presbyterian Church	Aunts		Jennifer Crook Photography
<b>Gather all items from church!!!</b>	6:30pm	West Emory Presbyterian Church	Ceremony Coordinator	<b>ANYONE AVAILABLE</b>	Magnolia leaves; unity sand vases; programs; bridal party stuff in back rooms
Take guest book to KMA	6:30pm	West Emory Presbyterian Church to KMA	Day of Coordinator		
Take Floral Arrangements to KMA	6:30pm	West Emory Presbyterian Church to KMA	eremony Coordinatc	Day of Coordinator	Lisa Foster to transport
Reception Hall Opens	6:30pm	KMA	Day of Coordinator	Day of Coordinator	
Cocktail Hour	6:30pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic
Bridal Party Arrives / 1st dance	7:00pm	KMA	Day of Coordinator	Day of Coordinator	Rodney Boone
Dinner (begin w/ bridal party)	7:10pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic
Cake cutting, Toast, Special Dances (3)	7:45pm	KMA	Day of Coordinator	Day of Coordinator	Ogle/Abner's
Music/Dancing	8:00pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Bouquet & Garter Toss	8:30pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
ADPi Song	8:35pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Last call for bar	8:45pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Bar Closes	9:00pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic/Ogle
Prepare for Send-off	9:10pm	KMA	Day of Coordinator	MOH	Bridesmaids distribute bells
Send-off	9:20pm	KMA	Day of Coordinator	Ken & Kim Herman	
Party is officially over	9:30pm	KMA	Day of Coordinator		

Clean-up begins ( <i>see list below</i> )	9:30pm	KMA	MOB	Bridal Party & Family	<b>Groomsmen - bring a change of clothes and anything related to Tuxedos. You will leave these with the Flanagans</b>
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Sunday, August 19					
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Event Description	Time (EST)	Location	Point Person	People Involved	Notes / Vendor(s)
Honeymoon Flight	6:00am (CST)	Nashville Airport		Bride & Groom	
Marsha departs	8:15am	McGhee Tyson Airport	Best Man		
Return rental car	2:00pm	McGhee Tyson Airport	Best Man		865-342-3232 (Hertz)
Returns:					
Tuxedos		Men's Wearhouse	MOB		Due: Sunday by 6:00pm
Linens/Cake Stand		All Occasion Party Rentals	MOB		Due: Tues or Wed (close at 5)
Urn from West Emory		Lisa Foster Floral Design	MOB		

Clean-Up List for Wedding Reception					
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Take floral arrangement to CBCB			Lisa Foster		
Take centerpieces			Lisa Foster		Going to Random Acts of Flowers
Take floral arrangement to West Emory			FOB		
Take some wedding gifts			Geislars		
Linens in linen bag (+ cake stand)			MOB		22 round periwinkle; 1 rectangle periwinkle (w/ white underlay); 1 rectangle black; cake stand
Extra alcohol			MOB		
Groomsmen Tuxedos		MOB	Best Man		
Extra favors (and baskets)			MOH		
Extra send-off bells (and baskets)			MOH		
Bridal bouquet			MOH		
Bridesmaids bouquets to each girl			MOH		
Posters (and easels) (3)			BM #2		
Reserved table signs & stands (8)			BM #2		
Cake knife set			BM #3		
Cake topper			BM #3		
Toasting flutes			BM #3		
Extra cocktail napkins ( <i>keep some neat - I'd like them as a keepsake</i> )			BM #3		
Top layer of cake			BM #3		
Guestbook			BM #4		
Picture frames			BM #4		
Sunflowers used at rehearsal dinner			BM #4		
Small bowls & flicker candles (garden)			BM #1		
Japanese lanterns			BM #1		