

Saturday, August 18					
Event Description	Time (EST)	Location	Point Person	People Involved	Notes / Vendor(s)
Mom's Hair Appt	9:00am	Ron Fleenor's Hair Design	MOB		
Bridesmaids Luncheon	10:30-12:30	Applecake Tearoom	MOB		
Mary Houston's Hair Appt	12:00pm	The Works	BM #1		~15 mins from Applecake
Sligers Arrive w/ groomsmen	1:00pm	KMA	Day of Coordinator	Best Man	Matt & Co. to help unload
Cindy Arrives	1:00pm	West Emory Presbyterian Church	Ceremony Coordinator		
Emily & Stephanie's Hair Appts	1:00pm	Ron Fleenor's Hair Design	MOH		
Katherine's Hair Appt	1:00pm	The Works	BM #2		
Hair for Erin	1:00pm	BeeBee's House	BM #3	Alexis Pacetti	
Photographer Arrives	1:00pm	BeeBee's House	MOH		Jennifer Crook Photography
Videographer Arrives	1:00pm	BeeBee's House	MOB		Wanda Stephens
Pick up snacks	1:00pm	BeeBee's House	Aunts		
Floral delivery	1:30pm	KMA	Day of Coordinator		Lisa Foster Floral Design
Floral delivery	1:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Make-up for Erin	2:00pm	BeeBee's House	BM #1	BM #1	
Detail photographs/Erin read letters	2:00pm	BeeBee's House / West Emory	MOH		Jennifer Crook Photography
Getting ready photographs	2:30pm	BeeBee's House	MOH		Jennifer Crook Photography
Bring honeymoon bag to Flanagans	2:45pm	Flanagan House	Best Man	Matt	On the way to the church
Boys arrive to church/Matt read letters	3:00pm	West Emory Presbyterian Church	Best Man		
Bridal Outside	3:00pm	BeeBee's House	MOH		Jennifer Crook Photography
Bride and Bridesmaids Photos	3:20pm	BeeBee's House	MOH		Jennifer Crook Photography
DJ Arrives	3:30pm	KMA	Day of Coordinator		Ogle Entertainment
Groom outside	3:50pm	West Emory Presbyterian Church	Best Man		Jennifer Crook Photography
Groom with groomsmen	4:00pm	West Emory Presbyterian Church	Best Man		Jennifer Crook Photography
Minister Arrives	4:30pm	West Emory Presbyterian Church	Ceremony Coordinator		Bob Money
Other pre-wedding photos	4:30pm	West Emory Presbyterian Church	MOH	Best Man	Jennifer Crook Photography
Caterers arrive	4:30pm	KMA	Day of Coordinator		Abner's Attic
Bartender Arrives	4:30pm	KMA	Day of Coordinator		Abner's Attic
Musicians Arrive	4:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Bride & Girls Arrive	4:45pm	West Emory Presbyterian Church	Ceremony Coordinator	Erin & Co.	
Begin Handing out Programs	4:50pm	West Emory Presbyterian Church	Ceremony Coordinator	Sara Smith	
Music Begins	5:00pm	West Emory Presbyterian Church	Ceremony Coordinator		
Ceremony	5:30pm	West Emory Presbyterian Church	Ceremony Coordinator		
Trolley Arrives	6:00pm	West Emory Presbyterian Church	Ceremony Coordinator	Rodney Boone	
Move pew bows to decorate trolley	6:30pm	West Emory Presbyterian Church	MOH	+ a few bridesmaids	
Formal Wedding Photos	6:30pm	West Emory Presbyterian Church	Aunts		Jennifer Crook Photography
Gather all items from church!!!	6:30pm	West Emory Presbyterian Church	Ceremony Coordinator	ANYONE AVAILABLE	Magnolia leaves; unity sand vases; programs; bridal party stuff in back rooms
Take guest book to KMA	6:30pm	West Emory Presbyterian Church to KMA	Day of Coordinator		
Take Floral Arrangements to KMA	6:30pm	West Emory Presbyterian Church to KMA	eremony Coordinatc	Day of Coordinator	Lisa Foster to transport
Reception Hall Opens	6:30pm	KMA	Day of Coordinator	Day of Coordinator	
Cocktail Hour	6:30pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic
Bridal Party Arrives / 1st dance	7:00pm	KMA	Day of Coordinator	Day of Coordinator	Rodney Boone
Dinner (begin w/ bridal party)	7:10pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic
Cake cutting, Toast, Special Dances (3)	7:45pm	KMA	Day of Coordinator	Day of Coordinator	Ogle/Abner's
Music/Dancing	8:00pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Bouquet & Garter Toss	8:30pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
ADPi Song	8:35pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Last call for bar	8:45pm	KMA	Day of Coordinator	Day of Coordinator	Ogle Entertainment
Bar Closes	9:00pm	KMA	Day of Coordinator	Day of Coordinator	Abner's Attic/Ogle
Prepare for Send-off	9:10pm	KMA	Day of Coordinator	MOH	Bridesmaids distribute bells
Send-off	9:20pm	KMA	Day of Coordinator	Ken & Kim Herman	
Party is officially over	9:30pm	KMA	Day of Coordinator		

Clean-up begins (<i>see list below</i>)	9:30pm	KMA	MOB	Bridal Party & Family	Groomsmen - bring a change of clothes and anything related to Tuxedos. You will leave these with the Flanagans
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Sunday, August 19					
Event Description	Time (EST)	Location	Point Person	People Involved	Notes / Vendor(s)
Honeymoon Flight	6:00am (CST)	Nashville Airport	Bride & Groom		
Marsha departs	8:15am	McGhee Tyson Airport	Best Man		
Return rental car	2:00pm	McGhee Tyson Airport	Best Man		865-342-3232 (Hertz)
Returns:					
Tuxedos		Men's Wearhouse	MOB		Due: Sunday by 6:00pm
Linens/Cake Stand		All Occasion Party Rentals	MOB		Due: Tues or Wed (close at 5)
Urn from West Emory		Lisa Foster Floral Design	MOB		

Clean-Up List for Wedding Reception

Take floral arrangement to CBCB		Lisa Foster	
Take centerpieces		Lisa Foster	Going to Random Acts of Flowers
Take floral arrangement to West Emory		FOB	
Take some wedding gifts		Geislars	
Linens in linen bag (+ cake stand)		MOB	22 round periwinkle; 1 rectangle periwinkle (w/ white underlay); 1 rectangle black; cake stand
Extra alcohol		MOB	
Groomsmen Tuxedos	MOB	Best Man	
Extra favors (and baskets)		MOH	
Extra send-off bells (and baskets)		MOH	
Bridal bouquet		MOH	
Bridesmaids bouquets to each girl		MOH	
Posters (and easels) (3)		BM #2	
Reserved table signs & stands (8)		BM #2	
Cake knife set		BM #3	
Cake topper		BM #3	
Toasting flutes		BM #3	
Extra cocktail napkins (<i>keep some neat - I'd like them as a keepsake</i>)		BM #3	
Top layer of cake		BM #3	
Guestbook		BM #4	
Picture frames		BM #4	
Sunflowers used at rehearsal dinner		BM #4	
Small bowls & flicker candles (garden)		BM #1	
Japanese lanterns		BM #1	