

How to Use the Grade Sheet

This grade sheet will allow students to know their current averages in your class at any given time. It can only be used with the POINT SYSTEM of grading.

For any given assignment, students record the date, name/type of assignment, the number of points they earned on the assignment, and the number of points the assignment was worth. The students then calculate the total number of points they have earned to date by adding the number of points they earned on the assignment to the previous number of total points they had earned. They similarly calculate the total number of points possible by adding the number of points the assignment was worth to the previous number of total points possible. Their average is then calculated by dividing their total points earned by the total points possible and then multiplying the answer by 100. This tells students their current average for the year.

From my experience (in middle school), it typically takes students 5-6 assignments to get the hang of it, and after that they have no problem keeping track of their grades for the remainder of the year.

Example:

On September 13th, Bobby earned 13 out of 15 points on a homework assignment

On September 14th, he earned 22 out of 25 points on a quiz

On September 18th, he earned 85 out of 100 points on a test

Bobby's grade sheet would look like this:

Date	Assignment	Points Earned	Points Possible	Total Points Earned	Total Points Possible	Average (%) $\frac{\text{Total Earned}}{\text{Total Possible}} \times 100$
9/13	Homework	13	15	13	15	87%
9/14	Quiz	22	25	35	40	88%
9/18	Test	85	100	120	140	86%