

AGENCY ORGANIZATION CHART

PARKS, RECREATION AND COMMUNITY SERVICES AGENCY

ADMINISTRATION

Accounting/Budget

- Budget Preparation
- Accounting
- Personnel /Payroll
- Purchasing
- RFP Development and Process
- Grant and Park Devel. Fee Administration
- Park Planning/Design
- Park Capital Improvement Projects
- Cell Tower Contracts
- Civic Center Coordination
- City/County/School Agreements

Park Services / Inspection

- Park Maintenance Contracts/Inspection
- Custodial Maintenance Contracts/Inspection
- Civic Center Maintenance & Loss Property Mgmt.
- Lakes and Aquatic Maintenance

General Maintenance

- Deferred Maintenance Improvements
- General Park Repairs
- Emergency Repairs
- Showmobile

RECREATION

Recreation

- Recreation Centers / Classes
- Nature Center/Programs
- Stadium /Aquatics / Tennis

Community Services

- Reservations
- Downtown Festivals
- City-wide Special Events
- Special events in parks
- Film Permits

Youth and Family Services

- After School Program
- Youth Sports Program
- Scholarship program
- Family PRIDE Clubs/Kayaking Program
- Wellness/Community Garden Programs
- Chess Clubs / Walking Clubs
- Summer Camp Program / Summer Lunch Program

Senior Services

- Senior Centers
- Senior Transportation/Meals /Commodities

LIBRARY SERVICES

Adult Services

- Reference Services
- Adult Programming

Young Adult Services

- Young Adult Reference
- Young Adult Programming
- Santa Ana History Room
- Volunteer Services

Youth Services

- Learning Centers
- Children/Tween Reference
- Children/Tween programming

Technology and Support

- Circulation
- Book ordering and processing
- Technology/CTV-3
- Adult Computer Labs

SANTA ANA ZOO

Animal Services

- Animal Care
- Veterinary Care
- Animal Food Preparation
- Exhibit Maintenance
- Exhibit Design

Education

- School Programs
- Scout Programs
- Animal Presentations
- Summer Day Camp
- Volunteer Programs

Visitor Services

- Customer Service
- Ticket Sales

Maintenance

- Janitorial Services
- General Maintenance
- Landscape Maintenance
- Exhibit Repair