

Sample Job Interview Assessment Form

Interview Assessment Form

Name of Candidate:

Interviewer:

Salary:

Position Title:

Date:

Category	Rating				Comments
	1	2	3	N/A	
Experience —Has exhibited ability to handle multiple responsibilities simultaneously					
Interpersonal skills —Active listener; projects enthusiasm; instills confidence in ability to carry out all aspects of the role					
Management skills —Ability to manage relationships and processes; evidence of strong time management skills					
	1 = Favorable	2 = Adequate	3 = Poor	N/A = Unable to Judge	

Candidate's primary strengths:

Candidate's possible deficiencies:
