

Formal Quotation

June 07, 2017

We are absolutely thrilled by your interest in choosing Xilch as your bookkeeping service provider!

With Xilch, you don't have to worry about any surprise costs. We offer a fixed price subject to the amount of work (the number of transactions) and the nature of the work to be undertaken.

Please review the below costing for the specific services you've requested:

Services Set-up Fee	
Accounts Payable Set-up for	\$0.00
Subtotal	\$0.00
Add 10% GST	\$0.00
Total Set-up Cost	\$0.00
Monthly Service Fees	
Bookkeeping Services for	\$0.00
Subtotal	\$0.00
Add 10% GST	\$0.00
Total Monthly Cost	\$0.00

Please note that the quote above does not include the cost of your Xero software subscription. If you wish for Xilch to manage the software subscription we will add this cost to your monthly invoice at the retail price. For more information on Xero software subscription costs please go to <http://www.xero.com/au/pricing/>

Payment Terms and Conditions: Subject to the amount of work to be completed we will issue you an invoice at the end of the month that needs to be fixed up with 14-days.

One of our friendly staff will be in touch with you shortly to find out more about your business and see if you have any further queries in relation to our services.

We're looking forward to serving !

Yours Sincerely,

The Xilch Team