



Bluemont Fair/Food Chair
P.O. Box 217
Bluemont, VA 20135
www.bluemontfair.org

2016 Food Vendor Information Sheet

Fair Date & Time

September 17 & 18, 2016, 10:00 AM to 5:00 PM

Food Vendor Chairs

Rachel Wetherill, (Flaco20135@gmail.com)
Janet Bailey, (janetbailey23@gmail.com)
Jean Daly, (jeanellendaly@gmail.com)

Vendor Spaces

12' x 12' each. Multiple spaces may be purchased. Two vendor wristbands are included per day per space. Extra wristbands are available for \$5.00 each per day. All space fees are for the 2-day weekend. No single days accepted.

Space Fees

Food Concessionaire - \$150.00 per space.
Specialty Food - \$100.00 per space.
Farmer's Table - \$60.00 per space.
Bluemont Community Center Pavilion - \$300.00 for shed, fire pits and electric.

Please read **Definitions** for more information.

Definitions

Food Concessionaire: Products prepared on-site for consumption on-site. All vendors may apply for this category and request a particular area.

Specialty Foods: A narrow food product line that is not produced on-site and not intended to be consumed on-site, such as syrups or salsas. All vendors selling qualifying foods may apply for this category and request a particular area.

Farmer's Table: A narrow product line that is produced in Loudoun County or a county that borders Loudoun and may be consumed on- or off-site. Fees for this category are reduced and vendors will be located as a group in a place to be determined by the food committee at a later date.

BCC Pavilion: Service shed and covered grills behind the Bluemont Community Center, intended for use by a local community group. Electrical outlets included.

Vendor Application

The Food Vendor application is enclosed. Downloadable version will be located on our website, www.bluemontfair.org, soon. Please submit by mail.

New Vendors

We are seeking alternative menus, lighter fare and vegetarian selections.
Please include a photo of your unit and a copy of your proposed menu with prices.

Vendor Insurance

It is the vendor's responsibility to provide liability insurance. Your application and payment mean that you agree to comply with the regulations and rules of the Bluemont Fair. The Bluemont Fair Committee is deemed harmless and not responsible for any and all liability arising from your participation at the Fair.

Generators	We will not place noisy generators near music venues. If you will be using a generator, please note this on the application. If we discover your generator is too noisy, or causing excessive exhaust, we will ask you to move to another space or leave the fair. No fees will be reimbursed.
Checks	Make payable to "The Bluemont Fair". Mail to Food Coordinator, Bluemont Fair, Box 217, Bluemont, VA 20135.
Application Deadline	Completed application packages must be received by July 1, 2016 to participate in the publicity plan. Original signatures are required, so please send hardcopy by mail to the address above. No refunds for any reason after July 30, 2016.
Confirmation	You will be notified by email once a decision has been made, but no later than July 15, 2016.
Space Assignment	You will receive an August mailing that includes your space assignment, map and parking tag. Vendor wristbands will be distributed during your set up. Every effort will be made to assign spaces so that similar foods are not adjacent. However, we cannot guarantee that there will not be any overlap, especially in regards to drinks and desserts.
Set Up	<p>Space assignments at the <u>Bluemont Community Center (BCC) only</u>: Friday, September 16 – 6:30 PM to 8:00 PM Saturday, September 17 – 8:00 AM to 9:00 AM <i>The BCC parking lot will be used for the pickup of children on Friday evening until 6:30 PM. If you arrive early, do not enter the BCC driveway. Proceed to the parking area (Plaster's Field) and queue up until 6:30.</i></p> <p>Space assignments at <u>all other locations</u>: Friday, September 16 – 4:00 PM to 8:00 PM Saturday, September 17 – 8:00 AM to 9:00 AM Note: Food Inspection will start at 9:30 AM on Saturday.</p>
Sales Tax	When applicable, Virginia Sales Tax is to be collected by the vendor and reported to: The Commonwealth of Virginia Department of Taxation, P.O. Box 1103, Richmond, VA 23208.
Security	The grounds will be patrolled periodically on Friday and Saturday night; however, <i>all vendors must be responsible for their own security.</i> The Bluemont Fair Committee will not be held responsible for lost or stolen items.
Electricity and Water	We do not provide access to electric outlets or water faucets except for BCC Pavilion.
Health Department	Enclosed is the Loudoun County Health Department's Temporary Food Permit Application. Read the first five pages, fill out the application on the last two pages, and submit the temporary food application as a part of your fair application package. Do Not Send to the County.
Fair Cancellation	The Fair will not be cancelled due to inclement weather.
Additional Questions	Check the www.bluemontfair.org website for updates or email a food chair.