

EXAMPLE INVOICE

Tax Invoice: PREVIEW 1509
Preview Date: 9/08/2016
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Bill-to organisation

Location: Equipment's physical address

Account	Terms	Due	Preview Total	Balance Due	
3746849	M20	9/08/2016	\$1,762.93	\$1,762.93	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
6523-01		\$1,532.98		1/07/2016	
Remarks					

Summary:

Contract charge for the 1/07/2016 to 31/07/2016 period **Period in which prints were made** \$312.16**
 Average monthly mono prints, Average monthly colour prints **Quarterly in-advance changes to monthly** \$1,220.82
 See details below **The average is a one-time charge. Invoices then bill by \$1,532.98
the period in which the prints were made (please refer to
clause 6 of the service contract below)

Detail:

Equipment included under this contract

TOSHIBA/ES4520

Number	Serial Number	Base Adj.	Location	Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Allowance	Billable	Amount
6523	CAA124677	\$0.00	Location in building	B\W	Mono	302,089	302,089		0	0	0	\$0.00
				Color	Colour	287,214	289,476		2,262	0	2,262	\$312.16
												\$312.16

When Begin = End the last Copyblock has not been exhausted yet. Billing starts when End becomes greater than Begin (Billable > 0)

When Allowance is > 0 you are entitled to make this number of prints. When prints made exceed the Allowance all prints are charged at the per print rate

5. METER READINGS

- 5.1 The Customers must provide complete and accurate meter readings each month and also at the request of BDL.
- 5.2 BDL at its option may install automated meter reading software at the customers site. The installation cost will be born by the customer.
- 5.3 If meter readings generated from this software are not forwarded automatically to BDL the customer agrees to send them immediately by email.

6. CHARGES

- 6.1 Where charges are based fully or in part on meter readings the equipment's total copy counter shall be the final method of establishing volume.
- 6.2 Meter reading invoices will be based on estimated expected volumes in advance and are not refundable in whole or in part.

Without exception the Company's current Terms and Conditions of Supply and Quality Service Agreement (QSA) apply. Should you require a current copy please request one by email or in writing. Special attention is drawn to the reservation of title clause

Subtotal: \$1,532.98
GST \$229.95
Invoice Total: \$1,762.93