

Pupil Risk Assessment Form

Name of Pupil _____

School _____

Date of Birth _____

Introduction and Guidance on Completion.

This risk assessment form has been developed in conjunction with the Local Authority Inclusion Service and Education Psychologists.

This form should be completed when the headteacher deems it necessary to undertake a risk assessment as a result of unacceptable pupil behaviour.

Advice on the content and completion of this risk assessment form is provided by Local Authority Human Resources Officers.

Advice and support to the headteacher regarding advice on pupil behaviour is provided by Educational Psychologists.

Advice and support to the headteacher regarding statemented pupils and inclusion/exclusion issues is provided by Inclusion Services.

It is the headteacher's responsibility, with advice and guidance as stated above, to make decisions on actions to be taken on completion of this pupil risk assessment form.

Completed Risk Assessment forms must be held, as confidential documents, by the headteacher, and a summary of the overall findings made available to the pupil, parents/carers and relevant others.

Useful Contact Details

Inclusion Services

SEN Inter Agency Officer	Jeff Potts	01743 254305
Statutory Assessment Casework Officer	Karen Levell	01743 254563
Inclusion Officer	Dorothy Elliott	01743 254495

Educational Psychology Service	01952 522610
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Learning & Behaviour in the 21 Century	01952 254055
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Human Resources Officers	Paul Jones	01743 253791
	Rob Hudson	01743 254491

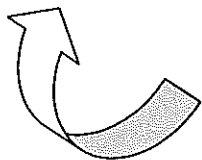
Pupil Risk Assessment - Introduction

Due to changes in lifestyle circumstances and educational progress, some pupils may find themselves considering changes in their educational provision. This will be considered at a Review meeting of either their Individual Education/Behaviour Plan (IEP) or their Pastoral Support Plan (PSP). Parents/carers, pupils, school representatives and all appropriate others will be invited to this meeting.

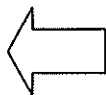
- If considered appropriate and necessary, a Risk Assessment may be recommended, prior to a change of educational provision being considered. The headteacher is responsible for completing risk assessments and feedback to relevant parties.
- The accompanying Risk Assessment has been agreed, following multi-agency consultation, as a suitable and sufficient assessment of risk for the proposed change in educational provision.
- If appropriate, completion of the assessment form will be made by other parties such as teaching and support staff, parents/carers, educational social workers, youth offending team representatives, social workers, educational psychologists and medical representatives. The assessment may also be completed by the pupil, if felt appropriate and beneficial.
- The assessment should focus on behaviours:
 - a) since the last risk assessment, or
 - b) from the period of time that their circumstances changed and behaviours gave cause for comment, e.g. since behaviour targets were written on the IEP
- The completed assessment forms will be returned to the headteacher within 10 days of distribution.
- Once the Risk Assessment form(s) has been completed, responses will be collated and examined and the Risk Assessment Summary (RAS) will then be completed. This will be done as quickly as possible.
- The RAS may be made available to parents/carers, pupils and all of those identified as being relevant to the assessed pupil.
- The completed Risk Assessment forms will be held by the headteacher and remain **CONFIDENTIAL**.
- There is a legal requirement to review a Risk Assessment whenever circumstances change. This should be identified via regular monitoring of IEPs and/or PSPs.

IEP/PSP Review

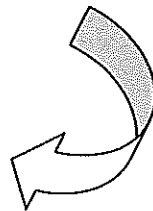
- change or circumstances
- change of provision to consider
- Co-ordinator attends meetings



Appropriate risk management measures to be considered and implemented via PSP or IEP



Summary completed and made available to relevant individuals



Draft Risk Assessment Procedure

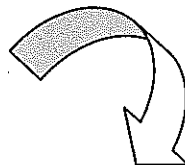
Risk Assessment requirement identified



Risk Assessment completed (distributed to others if appropriate)



Assessment forms completed and returned to headteacher



Risk Assessment examined by headteacher

Pupil Risk Assessment Form

Pupil Name:

Form completed by:

Please circle accordingly:

Likelihood

0 - Absolutely no

4 - Remote

8 - Probable

2 - Improbable

6 - Possible

10 - Likely/frequent

Severity

0 - None

4 - Damage to property

8 - Major injury

2 - No injury

6 - Minor injury

10 - Fatality

1) Does the pupil want to attend mainstream school? Yes No

Details:

2) Is the pupil likely to harm:

	<u>Likelihood</u>	<u>Severity</u>
Self?	0 2 4 6 8 10	0 2 4 6 8 10
Staff?	0 2 4 6 8 10	0 2 4 6 8 10
Pupils:	0 2 4 6 8 10	0 2 4 6 8 10
Have they required restraining in the past? Yes No		

Details: eg Convictions, Incidents.

3) Is the pupil likely to display behaviour which could put the safety of others at risk?

	<u>Likelihood</u>	<u>Severity</u>
Setting Fires:	0 2 4 6 8 10	0 2 4 6 8 10
Using/Carrying Offensive Weapons?	0 2 4 6 8 10	0 2 4 6 8 10
Throwing Objects	0 2 4 6 8 10	0 2 4 6 8 10
Other?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

4) Is the pupil likely to use verbal/non verbal aggression to:

	<u>Likelihood</u>	<u>Severity</u>
Pupils?	0 2 4 6 8 10	0 2 4 6 8 10
Public?	0 2 4 6 8 10	0 2 4 6 8 10
Staff?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

5) Is the pupil likely to pose a risk whilst being transported:

	<u>Likelihood</u>	<u>Severity</u>
By public services?	0 2 4 6 8 10	0 2 4 6 8 10
By taxi, with others?	0 2 4 6 8 10	0 2 4 6 8 10
By taxi, alone?	0 2 4 6 8 10	0 2 4 6 8 10
By staff:	0 2 4 6 8 10	0 2 4 6 8 10

Details:

6) How have they responded to using avoidance strategies, tried in the past?

Situation	Strategies Tried	Effectiveness		
		Yes	No	Sometimes
	Using time out proactively?			
	Being restrained?			
	Positive reinforcement?			
	Home/school targets?			
	Other?			

7) What level of adult supervision is the pupil likely to need?

	0 (none)	1 (1:30)	2 (1:15)	3 (1.5)	4 (1.1)	5 (1.2)
PE						
Design Technology						
Visits/Trips						
Break Times						
Meal Times						
On Corridors						
Going to the Toilet						
Other?						

8) Are they likely to leave the premises without permission?

Leave premises and return later?	Yes	No
Leave premises and not return?	Yes	No

9) Is the pupil likely to attend for education under the influence of:

	<u>Likelihood</u>	<u>Severity</u>
Alcohol?	0 2 4 6 8 10	0 2 4 6 8 10
Drugs?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

10) Is medication likely to:

	<u>Likelihood</u>	<u>Severity</u>
Affect their behaviour?	0 2 4 6 8 10	0 2 4 6 8 10
Be taken, as prescribed?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

11) Are mood swings

	<u>Likelihood</u>	<u>Severity</u>
Present?	0 2 4 6 8 10	0 2 4 6 8 10
Easily recognisable?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

12) Are there any factors which are likely to affect this risk assessment?

	<u>Likelihood</u>	<u>Severity</u>
Planned/known factors eg change of residence?	0 2 4 6 8 10	0 2 4 6 8 10
Currently unknown factors?	0 2 4 6 8 10	0 2 4 6 8 10

Details:

13) Have Inclusion Services and Educational Psychologists been involved and consulted regarding the pupils behaviour?

Yes No

Risk Assessment Summary

Pupil Name:

Date of Birth:

Current Educational Provision:

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2) Risk of Behaviour Likely to Cause Harm to Self or Others?

0 2 4 6 8 10

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4) Risk of Verbal/Non Verbal Aggression/Intimidation?

0 2 4 6 8 10

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6) Strategies Likely to Avoid Emotional or Physical Harm?

0 2 4 6 8 10

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8) Level of Adult Supervision Required (Specify Times/Circumstances)?

0 2 4 6 8 10

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10) Transportation Risk Assessment (Specify Circumstances)?

0 2 4 6 8 10

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6) Medical Issues?

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7) Attendance Issues (Including Leaving Without Permission)?

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8) Pupil's Self Perception (If Known)?

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9) Factors Likely To Affect Risk Assessment?

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Recommendations & Action to be Taken:

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Signed: Date: