



Proposal Template 50th Anniversary (U50) Activity / Event Proposals

In 2009, York University will celebrate its 50th Anniversary. In its first fifty years, York has grown into one of Canada's largest research and teaching universities, while maintaining its core commitment to interdisciplinarity, accessibility, diversity and social justice. York recently launched *York to the Power of 50*, our fiftieth anniversary fundraising and awareness campaign, with a vision to make York a leading international centre for interdisciplinary research and teaching.

During York's Anniversary year, we will look back at our history, celebrate our achievements and plan for the future. The Anniversary presents an opportunity for York to claim its place among Canada's leading research universities, a chance to recognize the York "family" (faculty, alumni and students) and to galvanize York's mission and vision. Through specific activities and initiatives, we will reach out to internal and external communities and build on the solid achievements in recent years.

Faculty- and Department-Based Proposals for U50 Activities

In addition to centrally planned, pan-university events, Faculties and Departments are invited to submit proposals for faculty- and department-based activities to be deemed U50 and promoted as part of the University's official Anniversary celebrations. Proposals should include the following information.

1. Description of the activity or event.

Provide a brief description of the proposed activity / event, including whether this is a new or existing / annual faculty / department event. Please describe what would make the event in 2009 special or specific to the Anniversary.

2. Definition of the intended audience or constituency.

Select all that apply

- ☐ students
- ☐ faculty
- ☐ staff
- ☐ external audience (elaborate: _____)
- ☐ alumni
- ☐ donors
- ☐ government (elaborate: _____)
- ☐ research audience
- ☐ other (elaborate: _____)

3. Proposed location and time of year or date of the activity / event / initiative during 2009.

4. Estimate of the cost of the event and suggestions for funding sources.

5. Other information.

6. Name of Event Organizer and/or Faculty or Department Contact.

Provide the name of the faculty or staff person who has responsibility for organizing the event. Include full contact information, such as phone, fax, email and office address/location.

7. Confirmation that the Activity / Event has approval of the Dean, Department Head, etc.
(confirmed by signature on proposal)

Proposal Submission

Proposals should be submitted electronically (via email) no later than midnight,
January 11, 2008, to:

Sarah Brathwaite, Office of University Events and Community Relations
sbrath@yorku.ca .

Please reference "U50 Proposal" in the Subject line.

Only complete proposals (addressing each of the points above will be considered): incomplete proposals will be returned.

Proposal Submission and Review

Activity	Time-line
Call for Proposals – Through the U50 Campus Committee	September 4, 2007
Call for Proposals to the York Community – Through YFile and YLife	September / October 2007
Deadline for Submission of Proposals	January 11, 2008
Review of Proposals	January 14-31, 2008
Notification of Proposal Acceptance	February 2008
Publication of U50 Calendar of Activities	September 2008

Criteria for U50 Activities

The following criteria were developed by the U50 Planning Committees to serve as guidelines for developing the U50 Calendar of Events.

1. events / activities that are pan-University or prestigious;
2. events / activities that include people from outside of York - to assist York to be better known
3. balance among events / activities that involve students, faculty, alumni and staff
4. events / activities that have strategic value
5. balance among events / activities, products, and advertising.

For further information

Contact your U50 Campus Committee Faculty / Department Representative

- Lindsay Reid, Alumni and Advancement Services
- Stanley Tweyman, Council of Masters
- Elizabeth Monier-Williams, Office of VP Research and Innovation
- Christian Buhagiar, Office of VP Research and Innovation
- Mary Scheepers, Faculty of Arts
- Warren Crichlow, Faculty of Education
- Anders Sandberg, Faculty of Environmental Studies
- Nora Gubins, Faculty of Health
- Robert Prince, Faculty of Science and Engineering
- Marie-Thérèse Chaput, Glendon College
- Pina D'Agostino, Osgoode Hall Law School
- James McKellar, Schulich School of Business
- Samantha Jones, York University Foundation
- John Lennox, Faculty of Graduate Studies
- Gervon Fearon, Atkinson Faculty of Liberal and Professional Studies
- Gail Vanstone, Representative of Senate of York University
- Sheila Forshaw, Sport and Recreation
- Carol Irving, York International
- Ashley Hall, York University Student Representative
- Dianna Phongs, York University Student Representative
- Rob Fothergill, Faculty of Fine Arts
- Catherine Davidson, Libraries
- Kelly Fritsch, graduate student representative
- Cindy Bettcher, U50 Project Director (bettcher@yorku.ca)