

# Scope of Work Template

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## **Scope of Work statement**

The scope of work statement must include the project title, start/end dates, PI name, and project description (including objectives, tasks, and deliverables). While exact experimental or procedural information is not necessary, the scope of work statement should provide sufficient detail about the proposed work to allow someone reviewing the statement and who was familiar with the project to determine whether or not the work agreed to was actually performed

**Project Title:**

**Start/End Dates:**

**Sub-Recipient PI Name:**

**Project Description** (including objectives, tasks, and deliverables as applicable):