



Risk Response Plan

Version No.

Risk Title:

Risk ID No.

Section 1: The Risk

Risk description	
Project elements affected (usually by reference to your WBS)	
Risk originator	
Risk owner	

Section 2: Risk Analysis

Trigger	
Likelihood	
Impact	
Proximity/time scale	
Score	

RISK happens!

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Section 3: Risk Response

Action Plan	
Timing/schedule	
Responsibilities	
Budget	
Resources (assets & materials)	
Communication process	
Reporting	



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Section 4: Residual Risk

Residual risk	
Monitoring processes	
Contingency arrangements	

Author	Date
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