

(Form-3)

Quotation for Consultancy Service

To be filled by the candidate Consultants after reading the Terms of Reference

I. Project Name, Address:

II. Project Brief Description:

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III. Consultancy Firm Basic Data:

Name:

Address:

Telephone No.: Fax No.:

E-mail: Year Established:

Registration No.: Date:

Under which authority:

IV. Project Proposed Implementation Period

The project is expected to be implemented over a period of months.
However, the consultancy services should cover the project design and supervision till the project completion even if the implementation period exceeds what has been planned.

V. Consultancy Fees (lump sum amount): Currency

Fees for Design & Tendering Phase* :

Fees for Supervision Phase:

Total Consultancy Fees:

** Usually, not more than 40% of total fees*

VI. Consultancy Firm Staff:

Total No. of Staff:

Staff Name (Mention main staff only)	Designation/ Position	Qualification	Years of Experience

VII. Consultancy Firm Experience (Mention largest projects designed or supervised by the Firm):

Project Name & Location	Project Total Cost	Year

VIII. Consultancy Firm Equipment / Facilities (Computers / Vehicles / Instruments,.etc.):**IX. Consultancy Firm Director:**

Name : Signature: Date:

Attach: Firm Registration - Experience Certificates**Use Additional Sheets if necessary**