

# Project Management – Phase II Fact Sheet

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A F R I C A N  
A C A D E M Y

**Name:** Project Management – Phase II

**Programme:** Skills Programme – Five-unit standards all contributing towards credits for the Diploma in Project Management

**Part-Time:** Saturday mornings

## Description

The Programme has been designed to enable you to reach the following outcomes:

- US ID 243823 Developing a Scope Statement for a project
- US ID 243824 Developing a Project Charter for a project
- US ID 243816 Develop a Project Quality Plan
- US ID 243817 Develop a Project Risk Management Plan
- US ID 243813 Develop a Cost Management Plan

## Admission Requirements

Completion of the Project Management Phase I course

## Programme content

- Interpret the project charter and associated documents
- Determine the key requirements of the project
- Develop the Project Management approach
- Project controls required to govern the project in the required format
- Compile a preliminary Scope statement
- Refine project organizational structure, profiles and responsibilities
- Determine the integrated change control procedures
- Produce the integrate project management plan document
- Understanding of Risk Management processes
- Identify risks related to projects
- Analyze the threats and opportunities of a project
- Develop responses for risk
- Understanding of cost management processes and techniques
- Develop cost estimates
- Develop the project cost baseline

## Duration

### DEPENDANT ON ENTRIES

Part time: 30 consecutive Saturdays 10h00-12h00

### Course Fees (R6825-00)

R 2 000 deposit and the balance in 4 equal installments . Please note that annual fee increases, not in excess of 10%, may apply.

**Additional Costs (books, kits, cd's)**

City & Guilds certificate R 250.

**Certification**

City and Guilds International Certificate.



City & Guilds is a globally recognized and respected awarding organization and serves as a benchmark for educational quality.

**Who should attend**

Anybody working in projects whether as a team member or as a manager.

Anybody that has practical experience in projects but no theoretical knowledge.

Anybody that wants to obtain a Diploma in Project Management without any prior knowledge. This course caters for the relevant embedded knowledge, required in the unit standards that need to be done, for achieving the Diploma in Project Management that is acknowledged worldwide.

**Disclaimer**

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