

# Proforma Invoice

## for book and journal returns to Casalini Libri

To ensure that returns expediently pass through customs for delivery to Casalini Libri for processing, **one Proforma Invoice per parcel must be completed and attached to the outside of the relative parcel** together with copies of the original invoices on which materials were supplied. Additional documentation regarding the reason for return and/or return authorization and credit taken or to be issued should be enclosed with the item(s) being returned.

Date of return (dd/mm/yyyy):

### SENDER

Name of Institution

Customer code (as shown on original Casalini invoice)

Address

City, State/Province and Zip code

Country

### ULTIMATE CONSIGNEE

Casalini Libri - P.O. Box 12 - 50014 FIESOLE (FI) - Italy - VAT Id.: IT03106600483  
c/o Publishers Storage & Shipping Corp.  
46 Development Road  
FITCHBURG, MA 01420  
USA

Title	No. of Copies	Unit Value (US\$ or €)	Original Invoice	Reason for Return

Total number of items being returned:

**Total value (US\$ or €):**

Country of Origin: Italy

Gross Weight (if available):

Stamp of Institution issuing the Proforma Invoice:

**For completion on behalf of Publishers Storage & Shipping Corp.**

Date forwarded to Casalini Libri:

Checked by (PSSC):