

Snowtraxx International – General Hotel Risk Assessments

2015/16 Version

Date:
Resort:
Hotel:
Staff Name:

Hazard	Who May Be Affected	Control Measures
Fire Prevention Risk of Injury or death caused by the outbreak of a fire	All	Where EXCESSIVE reduce the number of ignition sources such as: Loose sockets and cables Light bulbs (inc fluorescent tubes) and fittings near combustible materials Portable heaters Multi-point socket adapters Use of extension leads Cooking appliances in bedrooms Are there any obvious faults with any of the above? YES / NO Is smoking permitted in rooms? YES / NO ACTIONS TAKEN/TO BE TAKEN:-* Are occurrences of sources of ignition within REASONABLE bounds? YES / NO

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
Fire Prevention Risk of Injury or death caused by an excessive amount of combustible materials	All	<p>Building Class:- Please circle (A) – Non combustible, fire resistant for 60 mins (B) – Traditional , brick, timber floors and tiled roof (C) – Pure timber building or other easily combustible material</p> <p>Is the Building in a good state of repair? ** YES / NO</p> <p>Where EXCESSIVE* reduce the number of combustible materials such as:-</p> <p>Furniture in escape routes: Loose paper and notice boards in escape routes Artificial foliage in escape routes Flammable liquids and gasses including Paint tins, gas cylinders and materials used by cleaning staff</p> <p>Are large areas of the walls in escape routes covered with combustible linings e.g. Hardboard, chipboard, plastic tiles, flock wallpapers? **YES / NO</p> <p>Is the ceiling in escape routes covered with polystyrene tiles? **YES / NO</p> <p>ACTIONS TAKEN/TO BE TAKEN:-*</p> <p>Are occurrences of combustible materials within REASONABLE bounds? YES / NO</p>

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
<p>Fire Detection and Fire Warning</p> <p>Risk of Injury or death caused by delayed escape due to poor fire detection and poor fire warning</p>	<p>All</p>	<p>How is a fire alarm activated?</p> <p>(A) Manually by word of mouth (B) By stand alone smoke alarms in bedrooms (C) By stand alone smoke alarms in corridors/public rooms (D) By manual wall-point alarms (E) By an automatic alarm connected to a central system</p> <p>How are guests alerted to the break-out of a fire?</p> <p>(A) By shout * (B) By manually operated sounder (C) By automatic sounding system</p> <p>How often are the alarm systems tested?</p> <p>Is the alarm linked to the fire service? YES / NO</p> <p>If not how far away is the fire service?</p> <p>ACTIONS TAKEN/TO BE TAKEN:-*</p> <p>Are fire detection and warning systems SUFFICIENT? YES / NO</p>

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
<p>Means of Escape</p> <p>Risk of Injury or death caused by inadequate means of escape</p>	All	<p>FLOORS; STAIRWAYS; CORRIDORS;</p> <p>How many floors above the ground are there?</p> <p>How many stairways per floor? (2 stairways for 4 and above floors above ground)</p> <p>Are travel distances from the rooms within bounds 16m for single escape routes; 32m for more than one escape route YES / NO</p> <p>Are there any additional protection of escape routes such as:</p> <p>Are fire doors present on corridors? YES / NO</p> <p>Are fire doors present to protect stairways? YES / NO</p> <p>Are bedroom doors self-closing? YES / NO</p> <p>Do bedroom doors have intumescent strips? YES / NO</p> <p>ACTIONS TAKEN/TO BE TAKEN:</p> <p>If fire prevents your escape, group members are to stay in their rooms, close the door and seal the door with wet towels to prevent the spread of smoke and call for help from the bedroom window</p>

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
Means of Escape Continued	All	CORRIDORS; LIGHTING; SIGNAGE; EXITS
Risk of Injury or death caused by inadequate means of escape		<p>Are there evacuation plans on bedroom doors? YES / NO</p> <p>Are escape route signs present in corridors and stairways? YES / NO</p> <p>Is there emergency lighting present or are escape route signs lit? YES / NO</p> <p>Are there obstacles obstructing corridors and escape routes? YES / NO</p> <p>Are lifts marked “do not use in case of fire” in English YES / NO</p> <p>Do final exit doors open? YES / NO</p> <p>Where is the external assembly point?</p> <p>ACTIONS TAKEN/TO BE TAKEN:</p> <p>Are means of escape SUFFICIENT? YES / NO</p>

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
<p>Fire Fighting</p> <p>Risk of Injury or death caused by a small fire getting out of control</p>	<p>All</p>	<p>USE OF FIRE FIGHTING EQUIPMENT BY MEMBERS OF SNOWTRAXX GROUPS IS NOT RECOMMENDED</p> <p>Group members can choose to use fire fighting equipment if they feel that there is a chance of extinguishing a small fire such as that in a waste paper bin and so preventing its spread.</p> <p>Is some fire fighting equipment present? YES / NO</p> <p>Hose reels or fire extinguishers or both?</p> <p>Do fire extinguishers have a label showing last check to be less than 1 year YES / NO</p> <p>ACTIONS TAKEN/TO BE TAKEN:-</p> <p>Is there SUFFICIENT fire fighting equipment? YES / NO</p>

General Hotel Risk Assessments Continued

Hazard	Who May Be Affected	Control Measures
General Safety		
Apartments: Risk of injury from misuse of cooking equipment	ALL but especially students	Apartments not to be used where possible Equipment to be disconnected if possible Responsible group members to be accommodated in the apartments and warned not to use cooking equipment and warned of the dangers of doing so
Bedroom safety: Risk of intrusion	ALL but especially young children	Are all bedroom doors lockable? YES / NO N.B. Party leader to provide keys to children at his/her discretion Is the main reception door locked at night? YES / NO Is reception manned at night? YES / NO
Risk of falling from windows	ALL	Do bedroom windows have restricted opening? YES / NO If not are windows higher than 900mm from floor YES / NO
Balconies: Risk of falling	ALL	Are rails 900mm high and less than 150mm wide? YES / NO Are there clear depth markings? YES / NO
Swimming pool: Risk of drowning Risk of falling/slipping	ALL	Is the pool in good condition? YES/ NO Is the perimeter non-slip? YES / NO ADDITIONAL INFORMATION / ACTIONS TAKEN/TO BE TAKEN: Are the general safety risks REASONABLE? YES / NO