

NAME

Street Address, City, State Zip

Home: 555-555-5555 or Cell: 222.222.2222, name@name.net

SENIOR SAFETY MANAGEMENT PROFESSIONAL

Highly driven, motivated, and multifaceted candidate seeks Senior Safety Specialist in the construction industry; eager to contribute strong analytic, logistics, procurement and quality assurance skills. Strategically prioritize, plan, coordinate, and drive projects to ensure on-time, budget-compliant completion while maintaining high quality standards. Offer strong track record of consistently completing all assignments without a single environmental incident or personal injury including first aid. Proficient at identifying cost-effective strategies to promote significant savings. Stay abreast of safety and occupational health organizations, laws, delegations of authority and responsibility, and policies. Effectively define, develop, and implement action plans to maximize safety, productivity, and efficiency. Bilingual In English and Spanish.

CORE COMPETENCIES

Construction Safety Compliance | Accident Investigations | Client Relations | Policy/Procedure Development
Contract Negotiations | Operational Planning | Hazard Prevention | Field Operations | Environmental Initiatives

PROFESSIONAL EXPERIENCE

CORPORATION –City, State (2008-2009)

Corporation is one of the world's largest engineering and construction organizations, with revenues exceeding \$3.4 billion in 2008.

SENIOR SAFETY SPECIALIST

Supported departmental scheduling, planning, budget development, and resource allocation. Liaised between various official and management staff to review and control Incident and Accident Investigations; drafted reports and presented them to owners. Conducted comprehensive investigations to ensure the proper education of all staff on Federal and state rules and regulations, and mandated strict compliance by all employees. Completed daily safety audits in field, checking AHA's, JSA's and general safety walkthroughs. Strategically drafted and updated safety policies, procedures, and programs.

Select Accomplishments:

- Increased overall workplace efficiency by collaborating with staff to identify, troubleshoot, and create innovative health and safety programs and develop new programming initiatives.
- Compiled and produced detailed reports providing senior management with critical tools for ensuring HSE compliance while encouraging construction contractors to observe all OSHA 29-CFR-1926, and 29-CFR-1910 safety compliance regulations.
- Proficiently handled all aspects of site constructions from inception through completion, including deep excavations and trenching, masonry construction, steel construction (cranes and rigging), electrical hazards, welding & burning, confined space (permitted & non-permitted), scaffolding, and fall protection.

Continued...

PROFESSIONAL EXPERIENCE
(continued)

REFINERY – City, State (1990-2008)

Refinery has grown to be the corporation's largest U.S. refinery and one of the top 10 petroleum refineries in the United States.

LEAD OPERATIONS PLANNING AND SAFETY COORDINATOR

Assisted to visit various locations to perform in-depth risk assessments as well as review and analyze day-to-day health and safety issues for various projects, with extensive application of OSHA 29-CFR-1926, 29-CFR-1910, and RCRA guidelines on a daily basis. Liaised between construction professional, including electrical, mechanical, civil, and general industry including scaffolding and insulation contractors. Actively participated in daily shutdown meetings and interpreted applicability of different products and management systems for ensuring ongoing health and safety issues. Worked with management, vendors and staff to analyze requirements and specifications for various projects.

Select Accomplishments:

- Designed, developed, and executed a wide array of complex programs and projects, integral to optimizing safety while promoting productivity.
- Executed daily planning for repairs and/or replacement of over 700 pumps, motors, switchgear, substations and emergency generators.
- Developed and updated accident prevention program by conducting a trend analysis and providing recommendations for corrections or improvement.
- Formulated work safety standards and risk prevention plans to effectively prevent hazardous materials exposure, accidents, fires, or other unsafe conditions.

BLENDING AND SHIPPING DIVISION: OPERATIONS SAFETY & ENVIRONMENTAL COORDINATOR AND SAFETY & ENVIRONMENTAL COMPLIANCE TRAINER

Served as an integral team member in providing safe mooring and loading of ships and barges. Liaised between other departments to manage areas of operation to ensure quality assurance, and that products met required specifications, including vessel operations, product contaminations, product sampling, and testing both during and after loading for quality assurance.

CORRECTIVE ACTION ENVIRONMENTAL REMEDIATION PROJECTS, SITE MANAGER, SAFETY AND ENVIRONMENTAL COORDINATOR

Played a key role assisting contractors in developing PEP (Project Execution Plans), including Development of Health and Safety Plans. Thoroughly evaluated and analyzed construction contracts to ensure compliance with company policies as well as Environmental RCRA, EPA guidelines. Managed daily work scope, cleared permits, tracked cost, and advised on day-to-day decisions related to any changes to execution plan. Maintained a comprehensive understanding of MSDS data, including performing BST and Life Safety observations.

SPECIAL ASSIGNMENT, POST HURRICANE KATRINA, FIELD OPERATIONS AND SAFETY COORDINATOR

Spearheaded all aspects of daily coordination and planning of clean up, repair, and commissioning of all electrical and mechanical equipment in Blending and Shipping Division. Supervised 35 substations, switchgear, pumps, motors (over 700), and placement of temporary power generators; managed more than 200 electricians from 5 different electrical contracting companies working independently within the same area.

SPECIAL ASSIGNMENT, OPERATIONS PLANNING AND SAFETY COORDINATOR

Worked with operations group, planning, and many outside contractor groups to ensure critical compliance with all safety and environmental compliance regulations.

Continued...

PROFESSIONAL EXPERIENCE
(continued)

SPECIAL ASSIGNMENT OPERATIONS POST HURRICANE GEORGE PLANNING AND SAFETY COORDINATOR

Led day-to-day operations for planning the clean up, repair, and commissioning of all electrical and mechanical equipment in Blending and Shipping Division. Contributed dynamic leadership skills and industry expertise toward overseeing 35 substations, switchgear, pumps, motors (over 700), and placement of temporary power generators, including 300+ contractors and several different construction companies.

BLENDING/SHIPPING OPERATIONS: SAFETY AND ENVIRONMENTAL LEAD

Assigned to review and correct all environmental and safety issues in area, due to exceptional industry knowledge and experience. Performed review of all safety and environmental operations manuals and made corrections as required. Qualified in all operational work related areas, including Blender Fuels Console Operator, and as Outside HO work up. Continuously monitored all assigned operating areas to ensure proper maintenance and cleared work-related permits.

Additional Assignments:

Plant Protection Emergency Response Team (ERT) - Team Member for 15 years

Refinery Waste Coordinator - 2-year assignment

FCC Unit: Operation Coordinator for Planning and Safety

CERTIFICATIONS / PROFESSIONAL TRAINING & DEVELOPMENT

OSHA 500 Certified

CPR/AED and First Aid Certified

Construction Health & Safety Technician (CHST) - *Certification in Process*

Safety, Health and Risk Program Management (S.H.A.R.P.)

Supervisor Training in Accident Reduction Techniques (S.T.A.R.T.)

Homeland security training, Marsec I, II, & III

Accident and Incident Investigation

Construction Safety Auditing

Gulf Coast Safety Counsel

Drawings and diagrams, ISO CAD construction drawing

Incident and Injury Free Safety

Certified in Crane and Rigging Safety (Certex)

Pedestal Hydraulic Crane Operator, Inspection Report

Qualified 16 ton RT Crane Operator (site specific)

Conveyor Systems

Scaffolding and Fall Protection

Pipe work, Welding and Burning

Excavation and Trenching

Electrical Safety, (High Voltage)

Lock out Tag Out Specialist

Confined Space Entry Specialist

US Coast Guard Water Rescue

Hazardous Communications (MSDS)

Loss Prevention Safety

Environmental Compliance

Emergency Response (Fire Fighting, Rescue)

ISO 9000