ACCESSIBILITY AUDIT ACTION PLAN 2016- 2019

Assessment score Level of Impact **Time scale for remedial action**

Location /problem	Assessment score	Issue	Recommendation	**Action**	**Time frame**	**Responsibility**	Achieved
1Improve colour schemes where required	. Impact 1– 5	The 3 steps combined with the school ramp require minor improvements. There are yellow bands for the step nosing but it needs touching up to ensure that it is clearly defined.	Touch up the yellow steps nosing colour bands.	**Touch up the yellow steps nosing colour bands.**	**Summer holidays**	**Site manager**	**July 2016**
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2. Steps to the Annexe /Lincoln building	Impact 1– 5	The external steps and handrail are not in accordance with Approved Document	Redesign external steps in accordance with Approved Document M (2015) of the Building Regulations.	Feasibility to be discussed check building regulations.	**TBC**		

		M(2015) of the Building Regulations. There is insufficient level clear resting space beyond the opened door and the top step. The steps are of two different heights and treads which cause tripping hazards for some ambulant people. There is no wheelchair access for this entrance. There is no external lighting for the steps.	Ensure that any new proposed handrails are of the preferred standard design and dimensions. Include tonal/colour contrast to step nosing to assist visually impaired building users'. Check that the building management is geared up for Fire Escape standard under Document B Fire Safety Building Regulations. Any queries on this matter should be discussed with PCC FireSafety officer.	**Nosing to be painted** **This has been checked previously with the fire safety officer but will be checked again .** **There is light available**	**Summer Holiday** **Next fire safety check .**	**Site manager** **Head teacher Site manager**	Achieved July 2016

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3. Internal Doors - Classroom Doors in the Main school and Annex hall Building	Impact 1– 5	All of the classroom doors inspected open out into the corridor circulation space. Other doors open against the corridor fire doors. This could be a potential hazard underDocument M (2) of the Building Regulations.	**In a future refurbishment, wherever possible,** consider modifying the door to Approved Document M of the Building Regulations. Ensure that wherever possible, doors can be rearranged so that they open inwards into the classrooms, rather than into circulation spaces.	This will be taken into consideration In In a future refurbishment.	NA	Head teacher	
Location /problem	Assessment score	Issue	Recommendation	Action	Time frame	Responsibility	Achieved
Annex Building Dining Hall and stair lobby	Impact 1– 5	The dining room double doors have a potentially hazardous raised threshold. However, there is evidence that an	Eliminate the raised door threshold, so that it is in accordance with Approved Document M of the Building Regulations. Modify the door in	Feasibility to be discussed- door will need replacing.	Summer term	Head teacher	

doors		attempt was made to reduce the impact of the raised threshold by inserting a chamfer.	order to provide lower glazed panel zone for clear view for approaching pupils.				
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Wheelchair Accessible WC	Impact 1– 5	There is no mirror for when using the basin. The hand towels are too high to reach and on the wrong side of the basin. The lock is a potential finger trap. The panic alert pull cord is out of reach from the toilet pan. It is located on the other side of the room from the WC pan. The bin is situated within the park and transfer space intended for the	• Provide a mirror for the basin. It should be at1400 mm to centre of mirror for a wheelchair user. Relocate the hand towel dispenser to the RHS of the basin and no higher than 750 mm above floorline. Ensure that a panic alarm is re-installed to WC side - ideally so that the full height pull cord is located within the space of the horizontal rail. Check that system is routed to the reception area in the event of an emergency. Relocate the bin away from the side of the transfer space for wheelchair users'. Provide a more suitable door lock that can be		Summer holidays	Site manager	

		wheelchair user.	used with a clenched fist.				
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Toilets for mobility impaired pupils. (Ambulant)	Impact 1– 5	The cubicle is too small for a surround frame and this is exacerbated by an 'inward' opening door	Rearrange the door to open outwards	Rearrange the door to open outwards	Easter holiday during planned refurbishment	Head teacher /sitemanager	**Achieved May 2016**
Provision of Ambulant adult visitors' toilet facilities	Impact 1– 5	For visitors' with a walking impairment and who uses mobility aids, an Ambulant WC for Visitors' is required in this building. Not all disabled people are wheelchairusers. The Unisex Staff toilet The access to this WC is hindered by along narrow lobby. This presence of thelarge wall heater on the left and a hand drier at face level on the right makes it narrower.	It is recommended to make suitable provision for ambulant toilet facilities in both male and female toilets. Consider a feasibility study to improve access into the Unisex toilet.	This will be taken into consideration In a future refurbishment. which is planned for. .	Summer holiday during planned refurbishment	Head teacher /sitemanager	Achieved July 2016

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Hearing loop	Impact 1– 5	The hearing loop to the reception desk was not working on the day of the Access Audit survey.	Provide a new hearing loop for the reception desk. Provide a hearing loop for the main hall. Ensure information signs are in place when loops are installed and that a hearing aid user tests them.	New hearing loop has been installed checked and signage up .	Spring term	Sitemanager/ office manager	**Achieved May 2016**
Location /problem	Assessment score	Issue	Recommendation	Action	Time frame	Responsibility	Achieved
Access to Upper Levels	Impact 10-15	There is no access for wheelchair users leading to the dining hall or classrooms.	For a school bid carry out a feasibility study to provide chair/stair lift to assist people with disabilities to the upper rooms.	Discussed with fire safety officer – not feasible due to narrow access .	NA	Head teacher	NA