Annual Budget Plan

This form is designed to help you plan and budget for events for the year.

Include costs associated with:

- ☑ committee meetings
- ☑ speaker gifts
- ☑ venue hire
- ☑ catering
- ☑ thank you gifts
- ☑ transportation
- ☑ committee thank you dinners

Don't include costs associated with:

- ☒ attending the Council Forum
- ☒ attending the IPENZ Engineering Professions Forum

This annual budget plan is for:

Allocated budget (including GST):

October

Event	Amount from allocated budget (include GST)	Person allocated to this task

November

Event	Amount from allocated budget (include GST)	Person allocated to this task

December

Event	Amount from allocated budget (include GST)	Person allocated to this task

IPENZ ENGINEERS NEW ZEALAND

Annual Budget Plan

January

Event	Amount from allocated budget (include GST)	Person allocated to this task

February

Event	Amount from allocated budget (include GST)	Person allocated to this task

March

Event	Amount from allocated budget (include GST)	Person allocated to this task

April

Event	Amount from allocated budget (include GST)	Person allocated to this task

May

Event	Amount from allocated budget (include GST)	Person allocated to this task

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Annual Budget Plan

June

Event	Amount from allocated budget (include GST)	Person allocated to this task

July

Event	Amount from allocated budget (include GST)	Person allocated to this task

August

Event	Amount from allocated budget (include GST)	Person allocated to this task

September

Event	Amount from allocated budget (include GST)	Person allocated to this task

Total predicted spend:

$0.00

Remaining budget:

$0.00