Cambridge Campus
Petitions may be turned in at
the Information Desk
Fax: 763-433-1321

ANOKA-RAMSEY COMMUNITY COLLEGE

Coon Rapids Campus
Attn: Jennifer Christensen
11200 Mississippi Blvd. NW
Coon Rapids, MN 55433
Office: 763-433-1972
Fax: 763-433-1321

ACADEMIC STANDARDS PETITION

Attach the following required documentation with each petition: unofficial transcript, course syllabi, and or course description with each request. If you have questions or concerns about providing documentation, please contact an academic advisor.

Submit one petition for each request.

Petitions with incomplete information and documentation will be denied

Read and complete all sections of petition.

Section I. ***PLEASE PRINT CLEARLY***

NAME_____Student ID #_____
Last First

STUDENT EMAIL _____ Phone #_____

STUDENT SIGNATURE_____

☐ If approved I agree to take full responsibility for my performance in the requests I am petitioning.

Section II. ***IDENTIFYING PROGRAM***

☐ Certificate ☐ AS ☐ AAS ☐ AFA ☐ AA ☐ No Emphasis ☐ Emphasis _____ ☐ MNTC only – (MnTC (MnTC goal areas are non-petition-able and may not be changed per Minnesota State policy)

Name of degree/certificate:_____

Section III. ***TYPE OF REQUEST***

☐ Extend Year limit on courses
☐ Course Exchange _____ _____
Required Course *ARCC Replacement Course*
☐ Program Requirement
☐ Course Waiver (credits must be made up with appropriate course work
☐ Program Admission Requirement ☐ Nursing ☐ PTA ☐ Other_____
☐ Accuplacer ☐ Retake Test ☐ Placement Level ☐ Other_____

Summarize specific action requested and reason/rationale.

OFFICE USE ONLY

Recommendation from Faculty:_____

_____

☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Denied due to insufficient documentation

Comments:

Reviewed by:_____Date:_____