

Maxine Curry

Technical Project Manager

AREAS OF EXPERTISE

Design management

Technical drawings

Subcontractor management

Integration testing

Resolving problems

Managing conflicts

Delegating

PROFESSIONAL

PRINCE2

MSP qualification

PERSONAL SKILLS

Passionate

Forward thinking

Focused

Hard working

CONTACT

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Driving license: Yes
Nationality: British

PERSONAL SUMMARY

Maxine comes from a good technical background that enables her to structure projects so that they are optimised around a client's specific needs. She is able to put together detailed technical plans in relation her area of responsibility and furthermore has a unique ability to see the big picture, analyse complex technical landscapes and deliver cost-effective technical solutions. On a personal level she has a hands-on approach to resolving issues. Right now she would like to join a company where employees feel proud of the work that they do.

WORK EXPERIENCE

Company name – Birmingham

TECHNICAL PROJECT MANAGER Jun 2013 – Present

Responsible for acting as a team or project leader providing direction to and being in charge of the decision-making process for technical projects.

Duties:

- Double-checking project staff work to ensure accuracy.
- Exercises independent judgment within generally defined policies and practices to identify and select a solution.
- Ensuring that only cost effective solutions which are stable, scalable and supportable are implemented.
- Assembling and coordinating project staff.
- Reporting on the progress of the project to all stakeholders.
- Effectively communicating complex technical issues to non-technical clients.
- Determining appropriate project resources and then putting them in place.
- Defining project timelines with suitable contingency planning.
- Facilitating the resolution of project issues.
- Creating and maintaining metrics indicating the performance of a team.

Company name - Location

JOB TITLE Employment dates (i.e. Aug 2011 – Jun 2013)

KEY SKILLS AND COMPETENCIES

- Broad understanding of construction and building regulations.
- Managing a complex workload without close supervision.
- Excellent client facing as well as written and verbal communication skills.
- Experience of working as a customer of third-party suppliers.
- Polite, well-mannered and articulate.
- Coming up with innovative and unique solutions.
- Degree in an engineering related field.

ACADEMIC QUALIFICATIONS

Nuneaton University **2008 - 2011**
BSc (Hons) Project Management

Coventry Central College **2005 - 2008**
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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