

ELEMENTARY (K-5) EXCEPTION TO ATTENDANCE PETITION

School boundaries are established with regard to student population within each school, and parents are expected to enroll their children at the school assigned to their residential area. However, the school district recognizes that circumstances occasionally warrant an exception to this policy.

Current Petition Students:

Parents of students currently attending on an approved petition may request enrollment of their child(ren) at the current school of attendance for the following school year by submitting the petition to the principal at the school requested by May 1. These current petition families will be notified no later than June 15th regarding the status of their request.

New Petition Requests:

Parents of students requesting a new enrollment of their student(s) at a school outside their assigned attendance area may complete the information requested below and submit the petition to the principal at the school requested by August 1. These new (or late) petition families will be notified no later than August 15th regarding the status of their request.

The following guidelines apply for ALL petition requests:

- 1) Parents must reside within the Fargo School District.
- 2) Petition requests shall be submitted to the requested building's office by deadlines stated above.
- 3) Petitions will be acted upon utilizing the district adopted flowchart.
 - In times of rapidly increasing enrollment, elementary petitions may not be able to be approved until shortly before the start of school, due to priority given to children living within that school boundary to attend that school or may not be able to be approved at all due to capacity limits of a classroom and/or a building.
 - In determining whether space is available, the affected building principal will consider class size and composition of the class(es) affected.
- 4) Placement must provide appropriate services and be in the best educational interest of the student as determined by administration.
- 5) A student who moves out of the school attendance area during the school year but remains within the school district may complete the current semester where attendance began. Attendance beyond the current semester date will be determined by principals in the affected buildings.
- 6) One petition form must be completed **annually** for each child. If space is not available for all children in a family, parents may either withdraw the petition or split the children between the two schools.
- 7) The student's family assumes the responsibility for transportation to and from school.
- 8) The student maintains acceptable attendance and behavior as determined by administration (AP 6220 Student Attendance).
- 9) The decision of the building principal is final.

A. School Requested _____ School of Residence _____

B. Student's Name _____ Grade Requested _____

C. Name of parent(s) _____

D. Address _____ Home Phone _____ Day Phone _____

E. Effective date of desired placement _____ Initial Request ___ Continuing Request

F. What, if any, special education services are required? _____

Reason for preference _____

Signature of Parent

Date Signed

| | | | |
|---|---------------|---------------------------------------|--------------------------|
| Principals' Decision (circle one): | | Enrollment Granted | Enrollment Denied |
| Reason if Denied _____ | | | |
| _____ Principal of Requested School | _____ Date | _____ Principal of Resident School | _____ Date |