



## VOLUNTEER CONFIDENTIALITY AGREEMENT

When someone gives us any confidential information, they need to be sure that the organisation and its agents will not pass this information on to anyone else without their permission. It is also important for the work of the organisation that people feel confident about giving us information, as it enables us to give the most appropriate and best possible service to the individuals we see.

For these reasons we ask all volunteers in the organisation to sign the statement below, showing that they understand the need for confidentiality and will agree to keep information confidential in the organisation elsewhere.

### Confidentiality Statement

I recognise that during the course of my work as a Volunteer for the organisation, I will learn information about individuals that is confidential to the organisation, and must not be disclosed to anyone outside without the permission of the person concerned.

I agree to uphold this commitment to confidentiality both whilst I am working at the organisation and elsewhere.

Signed ..... Date .....

Name .....

Address ..... Post Code .....

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### In case of emergency please contact:

Name ..... Phone .....

Address .....

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Post Code.....