

# NWDF

## Sample: Tax Invoice



**Workforce Development Pty Ltd**

Skills Road  
Melbourne 3000  
ABN: 00 000 000 000

**Transport & Logistics Industry Skills Council**  
Level 4, 411 Collins Street  
Melbourne VIC 3000

**Date:** 1/1/2014  
**Invoice No:** 00123

**Terms:** Net 30 days  
**Due date:** 8/1/2014

Description	Qty	Rate	GST	Amount
Project ID: NWDF_12345 Employer: Transport Services Pty Ltd Employer size: Small				
Project Commencement – 40% of Government Contribution				
Barry Brown (Student number)	1	\$1,072.00	\$0.00	\$1,072.00
Bob Brown (Student number)	1	\$1,072.00	\$0.00	\$1,072.00
Brian Brown (Student number)	1	\$1,072.00	\$0.00	\$1,072.00
Project Midpoint				
Bronty Brown (Student number) – 30% of Government contribution	1	\$804.00	\$0.00	\$804.00
No GST is to be applied to invoices for Government Contribution.				
Subtotal				\$4,020.00
GST				\$0.00
TOTAL				\$4,020.00
Payments/Credits				\$0.00
Balance Due				\$4,020.00

**EFT Details**

**Account Name:** Workforce Development Pty Ltd  
**BSB:** 123456  
**Account Number:** 1234567

**Account Enquiries:** Bill Smith  
**Phone:** 03 1234 5678  
**Email:** [bill.smith@wdevt.com.au](mailto:bill.smith@wdevt.com.au)

**CALCULATING INVOICES**

- Sample cost per learner = \$4,000.00
  - Employer Size = Small
  - Enterprise Contribution (33%) = \$1,320.00
  - Government Contribution (67%) = \$2,680.00
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- 40% Commencement of Government Contribution = \$1,072.00
  - 30% Midpoint of Government Contribution = \$804.00
  - 30% Completion of Government Contribution = \$804.00
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- TOTAL OF GOVERNMENT CONTRIBUTION = \$2,680.00**