



香港特別行政區政府

民航處

Civil Aviation Department

The Government of the Hong Kong Special Administrative Region

意外調查部 Accident Investigation Division

*Delete as appropriate

Aircraft Accident / Incident Reporting Form (ACCID / INCID)

Personal particulars of reporter:

Your name

Today's date

Role of reporter in relation to the aircraft:

☐ Pilot in command

☐ Operator

☐ Pilot flying

☐ Air Traffic Controller

☐ Owner

☐ Rescue/fire service

☐ Aerodrome operator

☐ Other (please specify):

Contact Address

Telephone

Facsimile

Email

Crew / operator / passenger particulars:

Name and qualification of pilot in command

Telephone

Name of pilot flying at the time of occurrence

Telephone

Name of additional crew (if applicable)

Telephone

Nationality of crew and passengers (if available)

Aircraft nationality and registration

Flight number

Aircraft manufacturer and model

Aircraft serial no.

Name of aircraft owner

Name of aircraft operator and hirer (if any)

Operator's telephone

Operator's facsimile

Operator's email

Accident/Incident details:

Date of occurrence

*(Local#/UTC)

Time of occurrence

*(Local#/UTC)

Position of the aircraft with reference to some easily defined geographical point and latitude and longitude

Local time of the place of occurrence

Last departure point

Departure time

Next point of intended landing

Actual point of landing (if different)

Number of persons on board:

Total crew

No. with no injuries

No. with minor injuries

No. with serious injuries

No. of fatalities

Total passengers

No. with no injuries

No. with minor injuries

No. with serious injuries

No. of fatalities

Persons injured on the ground:

No. with minor injuries

No. with serious injuries

No. of fatalities

Extent of damage to the aircraft:

☐ Destroyed

☐ Substantial

☐ Minor

☐ None

Please describe the damage:

Please describe the accident or incident:

Please enclose additional sheets as necessary

Please describe the physical characteristics of the accident or incident area (including an indication of access difficulties or special requirements to reach the site (if applicable)):

Any dangerous goods on board the aircraft:

☐ Yes

☐ No

Please provide details of the dangerous goods on board (if yes):

When completed, send the report to the AID by at least one of the following means:

Tel: (852) 2910 6821 (24 hours)

Fax: (852) 2910 1178 (24 hours)

Email: aid@cad.gov.hk

AFTN: VHHHYLYX

Post: Accident Investigation Division, Civil Aviation Department, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong